



DRN: 4Ps-RMQAD-A-COMM-22-03-08481-S

OFFICE OF THE REGIONAL DIRECTOR
Date Received: **17 MAR 2022**
Time: **9:10**
Received By: **MEMORANDUM**

FOR : **THE REGIONAL DIRECTOR**
Field Offices I – XII, NCR, CAR, CARAGA

ATTENTION : **REGIONAL PROGRAM COORDINATOR**
Pantawid Pamilyang Pilipino Program

**REGIONAL RISK MANAGEMENT AND
QUALITY ASSURANCE FOCAL**
Pantawid Pamilyang Pilipino Program

FROM : **THE DIRECTOR IV AND NATIONAL PROGRAM MANAGER**

SUBJECT : **MONITORING OF NON-MOVING ACCOUNT FY 2022**

DATE : **09 March 2021**

This refers to the communication letter dated November 17, 2021 relative to the monitoring of non-moving accounts. The Google Sheet link containing the list of households was shared to your designated Regional Risk Management and Quality Assurance (RMQA) Focal via email.

We will use the last aging report by the Landbank of Philippines (LBP) because as of now, they did not provide a new aging report. Thus, the said list contains the same amount of balances in their respective accounts.

As part of our gradual resolution to these idle accounts, we will be requesting your good office to submit semestral update report on the progress of the latest status of the accounts, observing the timeline below:

Semester	Data as of	Due date of Encoding
1 st semester	April 30, 2022	May 16, 2022
2 nd semester	October 31, 2022	November 16, 2022

With this, all Regional RMQA Focal are expected to encode directly in the aforesaid Google Sheet link to the exclusion of other personnel. Other regional staff can be given viewing access. The Google Sheet will no longer accept update report the day after the deadline.

Should LBP provide a new list of households with an aging account for updating, we will provide a guidance through a letter on the matter.

Thank you.


GEMMA B. GABUYA

Cert. True Copy


MYRNA H. REYES
OIC, Division Chief
Records and Archives Mgt. Div.

11 MAR 2022