

Alessandro Zanni

Document controller

WORK EXPERIENCE

Document Controller

May 2018 - Current

FRAMATOME GMBH (EX AREVA N.P)

Nuclear Power Plant Olkiluoto 3,

- Handling of confidential documentation, and drawings.
- Dealing with encrypting tools in order to process highly confidential documentation
- Taking part of the team which supervises the migration of the document software from COEDM 1.4 to COEDM 3

Administrative Assistant

Feb 2018 - April 2018

ECHA (EUROPEAN CHEMICAL AGENCY)

The driving force among regulatory authorities in implementing the EU's groundbreaking chemicals legislation. Helsinki, Finland.

- Processed the chemical documentation of companies all around Europe
- Accepted or rejected companies submissions for introducing new chemicals in Europe
- Handled the acceptance of documents by using IUCLID software

Sales representative -Nordics

Aug 2017 - Dec 2017

THE MEALPLANNER OY

Medtech startup involved in the creation of SaaS Solutions related to nutritionism. Pori, Finland.

- Developed a sales strategy plan for the Nordics
- Pitched and showed the SaaS to possible clients and investors
- Participated at The Vertical Accelerator in Maria 01. Helsinki

Strategic marketing - Interim

Dec 2016 - June 2017

COMELIT S.P.A.

Italian multinational company involved in the manufacture and distribution of anti-intrusion, video entry technology, home automation and fire alarm systems. Rovetta, Italy.

- Presented the products (including software) to B2B clients
- Pitched and showed the SaaS to possible clients and investors
- Participated at The Vertical Accelerator in Maria 01. Helsinki

EDUCATIONAL INFO

SATAKUNTA UNIVERISTY OF FINLAND, RAUMA (FINLAND)

DOUBLE DEGREE PROGRAM - BSC INTERNATIONAL BUSINESS AND MARKETING LOGISTICS (TAUGHT IN ENGLISH) - RESULT: 4/5

- Main subject: marketing, risk management, business development, financial analysis, innovation and change
- Bachelor thesis: "Investment Banking: IPO and Risk Management"; developed in cooperation with Nordea and Säästöpankki for empirical data gathering and interviews
- Study period: Sep 2014 - Oct 2016

UNIVERSITY OF BERGAMO, BERGAMO (ITALY)

BSC ECONOMICS - RESULT: 94/110

- Main subject: economics, econometrics, statistics, mathematics, political economics, public economy, innovation economy
- Bachelor thesis: "An Overview of IPO and Risk Management"
- Extracurricular internship: 5 months internship in Poly Pool
- Study period: Sep 2012 - Oct 2015



TECHNICAL SKILLS

- Experience in handling drawings, documents, site notices
- Advanced knowledge of PowerPoint, Excel, Word
- Good skills in HTML5/CSS3/Javascript/Node
- Basics of Autocad and Photoshop

LANGUAGES:

Italian: Native

English: Fluent

Finnish: Beginner/Intermediate

French: Beginner

LET'S CHAT:

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