Alec Bravo

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Summary

Data Analyst with 2 years experience eager to be part of an amazing team and ready to continue learning. Sourcing, organizing, and presenting data for outreach in an organized manner using various platforms is my specialty. Automating processes and creating workflows allow for increased productivity and the design of new business methods. I am highly passionate about data, environmental conservation, and opportunities to make a difference in a team-oriented environment.

Education

San Diego State University - Management Information Systems Major	2015 - 2019
San Diego Community College District	2015 - 2015
California State University of Stanislaus	2013 - 2014

Work Experience

Xponential Growth Solutions – Data Analyst and Research Assistant   May 2019 – June 2021

- Database Management – Microsoft SQL Server
- Reporting – Provide data to team in varied formats
- Data Mining – Sourcing new contact data for outreach
- CRM Database – Update and maintain Infusionsoft CRM
- Automation – Automate daily processes for increased productivity

GoSite – Sales Development Representative   January 2019 – May 2019

- Learning about general business acumen, SaaS technology and sales psychology
- Responsible for outreach calls to businesses to introduce GoSite and exploring how our software can help their business thrive

Affiliated Organizations

Alpha Kappa Psi – Professional Co-ed Business Fraternity

- Appointed the Director of Technology
- Responsible for creating the fraternity website for student and business outreach
- Experienced a personal and professional developmental nine-week process, challenging my skills such as public speaking, organizational research, team leading, presentation leading, critical thinking, ability to have innovative ideas, communication, and time-management

AITP – Association of Information Technology Professionals

- Grows CS, IS, and CE student professionals with networking opportunities and knowledge of the field

Software

SQL - 1 ½ Year	Airtable	G Suite
Infusionsoft	Zapier	GoToWebinar
Tableau	Zoom	Teamviewer
MS Project	Excel	Python (IntelliJ IDEA)
	MS Access	

Skills

Leadership	Bilingual-Spanish/ English	Outsourcing
Self-Starter		Web-Scraping
Very Adaptable	Database Management	Remote Work
High Energy	Data Visualization	
Collaboration	Automation	
Exceptional Soft Skills	Data Cleaning	
Project Management	Data Mining	

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