



Alexis Perez

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Information technology | Digital marketing

Dynamic individual with the ability to make decisions quickly and effectively. Strong work ethic with a detail-oriented mindset and ability to work well in teams and cross-collaborative environments. Intermediate to advanced knowledge of Microsoft Office applications.

My professional experiences

- Digital management and e-commerce analyst (Back-office)**
Quantica Communications (Colombia)
Follow up on non-conformities found in the production area, verify that the purchase process on the web pages works smoothly, test promotions before they reach the production area.
Sept. 2018 – Feb. 2023
- Customer service representative**
Quantica Communications (Colombia)
Provide personalized customer service, provide technical support by solving problems remotely.
Aug. 2017 – Sept. 2018
- Quality Analyst**
Embotelladora Terepaima (Venezuela)
Verify compliance with the standards established for the process, from the reception of raw materials and manufacturing of the product to its distribution.
May. 2014 – May. 2017
- Customer service representative**
Telecomunicaciones Butler (Venezuela)
Customer service, solutions and telephone support in the telecommunications area.
Jan. 2013 – Jun. 2013

My studies

- University | University degree**
Quality and Environmental Systems Engineer
Universidad politécnica territorial Andrés Bello
May. 2005 – Nov. 2013

Languages

Spanish - Native

English – C1

IT Skills

Microsoft Excel

Microsoft PowerPoint

Microsoft Word

Jira

HTML/CSS

JavaScript