

# ALEJANDRO MALDONADO

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## Data Analyst | Project Manager

Bogotá, Colombia | +57 302 727 1230 | [alejandromaldonado139.am@gmail.com](mailto:alejandromaldonado139.am@gmail.com) | [linkedIn](#)

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## Professional Summary

Results-driven Data Analyst with a strong foundation in business intelligence, data visualization, and project management. Skilled in analyzing large datasets, designing insightful dashboards, and generating actionable insights that drive strategic decision-making. Proficient in SQL, Power BI, Tableau, and Excel, with a continuous learning mindset to stay updated on the latest analytical techniques. Adept at problem-solving, process optimization, and transforming raw data into meaningful business solutions.

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## Key Skills & Competencies

- **Data Analysis & Business Intelligence:** Power BI, Tableau, Excel, SQL, Python
  - **Data Visualization & Dashboard Development**
  - **ETL & Data Processing**
  - **KPI Tracking & Performance Analysis**
  - **Predictive Analytics & Trend Forecasting**
  - **Process Optimization & Automation**
  - **Critical Thinking & Problem-Solving**
  - **Bilingual Communication:** Spanish (Native), English (B2)
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## Professional Experience

### Data Analyst

GoldConstruct - BridgeTech | Apr 2024 – Dec-2024

- Conducting data analysis to optimize business operations and improve decision-making processes.
- Developing interactive dashboards to visualize key business metrics.
- Implementing ETL processes to ensure data accuracy and consistency in order to report projects progress.

### Administrative, Financial & Project Coordinator

Team Safety SAS, Cúcuta | Jun 2018 – Jun 2019

- Analyzed financial and operational data to enhance business efficiency.
- Designed and implemented reporting structures for commercial and billing processes.
- Led data-driven initiatives to optimize resource allocation and cost reduction.

### Credit Portfolio Coordinator

Gases del Oriente S.A. E.P.S., Cúcuta | May 2016 – Apr 2018

- Conducted in-depth portfolio analysis to improve financial risk assessment.
  - Managed KPI tracking and reporting for portfolio performance optimization.
  - Automated data collection processes to streamline decision-making.
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## Education & Certifications

- **Data Analytics & Business Intelligence Training** (Self-Learning & DataCamp Certifications)
- **Project Management Specialist**, Universidad Libre, 2019
- **Bachelor of Business Administration**, Universidad Francisco de Paula Santander, 2015.