

MINUTES OF THE STARJUMP PROJECT

SE4GD: GREENFIT

At 10:30 on Friday March 3, we start the meeting with 60% of the group present, being these members: Mercy Bamiduro, Elmar Karimov and Alejandro Enriquez. Arif requested to share the meeting with him via online. Robel Amare was approximately 15 minutes late.

The agenda for the meeting is:

1. Review and discuss about the Contract
2. Send the contract
3. Check tools to work in groups
4. Others

1. Review and discuss about the Contract

The remaining parts of the contract were reviewed and discussed together as a team. All team members were onboard for all the decisions.

2. Send the contract

The final contract was uploaded to moodle as a pdf.

3. Check tools to work in groups

After analyzing various tools related to Scrum methodology, the team decided to opt for Jira due to its widespread popularity and effectiveness. Every member signed up for an Atlassian account and the project was created and shared with members by the Team Leader.

More details about how to use the tool shall be analyzed by the Team Leader and will be shared with the team members.

4. Others

Next meeting to have with the company was discussed and scheduled on Monday, 10 AM, online.

All the present members were onboard with the minutes.

The meeting was finalized at half past eleven.