JOHN SMITH (CA) - EXAMPLE CONTACT 20 BAY STREET 11TH FLOOR TORONTO, ON M5J 2N8

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Creditor: Customer: Reference Number: Amount Due:

It has been approximately ten days since our initial correspondence, notifying you that 's records show an outstanding balance of . However, this matter remains status quo. has not received payment nor an explanation as to why this debt remains unpaid.

If you believe that the above referenced balance is incorrect, please contact at by to resolve this issue. Conversely, if this amount is accurate, on please send payment in full directly to on or before by utilizing the following remittance details:

Thank you,

Richard Adell

Richard Adell American Financial Management, Inc.

This is an attempt to collect a debt by a debt collector. Any information obtained will be used for that purpose.

This transmittal may contain confidential information belonging to the sender which is legally privileged and/or exempt from disclosure. The information is intended only for the use of the individual or entity named above. If you are not the intended recipient, you are hereby notified that any disclosure, copying, distribution or the taking of any action in reliance on the contents is <u>strictly prohibited</u>. If you received this transmittal in error, please call the sender immediately to arrange for the return of this letter.





