

JANE SMITH (US) - EXAMPLE CONTACT  
750 NORTH SAINT PAUL STREET  
STE 250  
DALLAS, TX 75201

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# Richard T Avis, Attorney & Associates, LLC

Richard T Avis

Barry Serota (1948-2009)

P.O. Box 31579  
Chicago, IL 60631

Phone: (847) 259-4700  
Fax: (847) 259-9434

Postmaster  
U.S. Post Office  
hkjb, jkhkjh kjhkjh

asdf

RE: Request for Change of Address or Boxholder Information for Service of Legal Process, File No.  
kjhkjkhk

To Whom It May Concern,

Please furnish the new address or the name and street address (if a box-holder) for the following:

Name: khkhkhkh  
Address: kjhkjhkh

NOTE: The name and last known address are required for change of address information. The name, if known, and post office box address are required for boxholder information. The following information is provided in accordance with 39 CFR 265.6 (d) (6) (ii). There is no fee for providing boxholder information. The fee for providing change of address information is waived in accordance with 39 CFR 265.6 (d) (1) and (2) and corresponding Administrative Support Manual 352.44a and b.

1. Capacity of requestor: Attorney
2. Statute or regulation that empowers me to serve process: N/A
3. The names of all known parties to the litigation: khkhkhkh
4. The court in which the case has been or will be heard: Trial court of kjhkhkj County
5. The docket or other identifying number if one has been issued: N/A
6. The capacity in which this individual is to be served: Defendant

## WARNING

The submission of false information to obtain the use change of address information or boxholder information for any purpose other than the service of legal process in connection with actual or prospective litigation could result in criminal penalties including a fine of up to \$10,000 or imprisonment or (2) to avoid payment of the fee for change of address or not more than 5 years, or both (Title 18 U.S.C. Section 1001).

I certify that the above information is true and that the address information is needed and will be used solely for service of legal process in connection with actual or prospective litigation.

Richard T. Avis, Attorney  
RICHARD T. AVIS

Address: P.O. Box 31579  
Chicago, IL 60631

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## FOR POST OFFICE USE ONLY

- ☐ No change of address order on file  
☐ Not known at address given.  
☐ Move, left no forwarding address  
☐ No such address.

NEW ADDRESS or BOXHOLDER'S POSTMARK  
NAME and STREET ADDRESS

\_\_\_\_\_  
\_\_\_\_\_