JOHN SMITH (CA) - EXAMPLE CONTACT 20 BAY STREET 11TH FLOOR TORONTO, ON M5J 2N8

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Richard T Avis, Attorney & Associates, LLC

Richard T Avis Barry Serota (1948-2009)

P.O. Box 31579 Phone: (847) 259-4700 Chicago, IL 60631 Fax: (847) 259-9434

asdad

ewrqerwq` File # qwerqwer Creditor: erteqwt Amount Due: <u>werqwer</u>

This is to advise you that our office represents erteqwt ("qwerqwer") with respect to collection of your werqwer past-due premium obligation for qwerqwer qwerqwer Policy # werqt with an effective policy period from eqdfgqtg - eqrqqwq ("Policy # werqt"). The werqwer balance remains unpaid and this matter has been escalated to our firm.

The premium for Policy # werqt was determined by your risk classification and actual payroll expenditures during the policy period. Before the policy start date, you estimated your payroll for the policy period and provided an advanced premium payment. However, after the policy end date, you failed to provide actual payroll figures. Therefore, qwerqwer was not able to perform an audit and was forced to use your estimated payroll figures to calculate your actual payroll, the coverage you received, and the total premium proportionate to that coverage. Thus, based on your estimated payroll, qwerqwer determined that you owe the remaining werqwer premium for Policy # werqt.

Failure to comply with audit requirements, such as failing to submit financials at the end of a policy term or failing to resolve the outstanding premium due on your policy, can result in <u>non-compliant</u> or <u>non-payment reporting</u> to your State's Department of Insurance. Once reported, you may not be able to obtain, or you may incur higher premiums when you obtain, future insurance coverage.

To resolve this matter, submit the werqwer payment on or before ergwrg in any of the following methods:

- 1. Mail draft a check payable to qwerqwer with file number qwerqwer on the memo line and mail the check to our office at the address below
- 2. Online* pay with check or credit card with our payment processor: https://www.afm-usa.com/payment
- 3. Phone* pay with check or credit card by contacting our office at (847) 259-4700.

*A convenience fee will be assessed for both check or credit card payments made online or by phone.

Please note that any and all communications and payments must now be directed to our office.

Thank you,

ewrgwerg

wergwg

ewfgwg fgwg P.O. Box 31579, Chicago, IL 60631 P: (847) 259-4700 | F: (847) 259-9434 gwgqw

This is an attempt to collect a debt by a debt collector. Any information obtained will be used for that purpose.