JOHN SMITH (CA) - EXAMPLE CONTACT
20 BAY STREET
11TH FLOOR
TORONTO, ON M5J 2N8

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Richard T Avis, Attorney
& Associates, LLC

Richard T Avis   *Barry Serota (1948-2009)*

P.O. Box 735633   *Phone: (847) 259-4700*
Chicago, IL 60673-5633   *Fax: (847) 259-9434*

File #
Creditor:
Creditor Reference #
Amount Due:

We have not received payment or any correspondence from since we became involved in this matter. Since it is not moving towards resolution, we must presume that does not intend to perform their obligations. Therefore, if we do not receive payment or communication from you by , then we will provide with instruction on how to protect their interests. One option may involve filing a lawsuit.

To resolve this matter, send payment through any of the following methods:
- Mail – draft a check payable to with file number on the memo line and mail the check to our office at the address below
- Online* – pay with check or credit card with our processor: **https://www.afm-usa.com/payment**
- Phone* – pay with check or credit card by contacting our office at **(847) 259-4700**.

*A convenience fee will be assessed for both check or credit card payments made online or by phone.

Failure to comply by will result in escalated recovery efforts. Your immediate actions will determine how is forced to proceed. Please conduct yourself accordingly.

Thank you,

P.O. Box 735633, Chicago, IL 60673-5633
P: (847) 259-4700 | F: (847) 259-9434

This is an attempt to collect a debt by a debt collector. Any information obtained will be used for that purpose.