

JOHN SMITH (CA) - EXAMPLE CONTACT
20 BAY STREET
11TH FLOOR
TORONTO, ON M5J 2N8

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Richard T Avis, Attorney & Associates, LLC

Richard T Avis

Barry Serota (1948-2009)

P.O. Box 735633
Chicago, IL 60673-5633

Phone: (847) 259-4700
Fax: (847) 259-9434

File No.
Creditor:
Creditor Reference No.
Amount Due:

We have not received payment to resolve the balance owed to Paychex, Inc. ("Paychex") and you have had ample opportunity to submit payment or actively communicate with our office to work together to amicably resolve this matter. Unfortunately, both our records and Paychex's records reflect that the above referenced balance remains unpaid.

Please note, Paychex put your account on a 'Hold Status' and they will not remove the hold status until the balance is paid. While your account has a hold status, Paychex will not provide any additional and/or new reporting, data, or services, including Year-End Reports, employee W-2's, etc.

To resolve this matter, please send the payment by through any of the following payment methods:

- Mail – draft a check payable to Paychex with file number on the memo line and mail the check to our office at the address below
- Online* – pay with check or credit card with our processor: <https://www.afm-usa.com/payment>
- Phone* – pay with check or credit card by contacting our office at **(847) 259-4700**.

*A convenience fee will be assessed for both check or credit card payments made online or by phone.

As mentioned in the past, Paychex realizes that many businesses are experiencing financial hardship right now. Paychex's desire is to work with you to reach a resolution that is manageable for . At this time, we simply need to communicate to move this matter in the direction favorable for both and Paychex. Please contact our office or submit payment at your earliest opportunity.

Thank you,

P.O. Box 705633, Chicago, IL 60673-5633
P: (847) 259-4700 | F: (847) 259-9434

This is an attempt to collect a debt by a debt collector. Any information obtained will be used for that purpose.