

JOHN SMITH (CA) - EXAMPLE CONTACT
20 BAY STREET
11TH FLOOR
TORONTO, ON M5J 2N8

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Richard T Avis, Attorney
& Associates, LLC

Richard T Avis

*P.O. Box 31579
Chicago, IL 60631*

Barry Serota (1948-2009)

*Phone: (847) 259-4700
Fax: (847) 259-9434*

SENT VIA EMAIL TO:

RE: Your Claim #
Your Insured:
Our Case # -
Our Client:
Our Insured: /
Date of Loss:

Please be advised that our firm has been retained to represent in a claim against your insured. TYPE FACTS FROM LOSS EVENT (DELETE THIS TEXT AFTER), FOR EXAMPLE: On May 5, 2019, your insured Johnny Ray Davis' vehicle ran a red light and struck our insured's vehicle on the left rear while our insured was making a left turn on a green light.

I attached a copy of the police report, estimate and photos. Our insured's deductible is . The total subrogation demand is for . Please let me know if you need any additional information.

Otherwise, please make your check payable to our client, . Please include our case number - on the memo line of your check, and mail your check to:

c/o The Law Offices of Richard T Avis
8755 W. Higgins Rd., Suite 610
Chicago, IL 60631

Should you have any questions or need any other documentation, please feel free to contact me directly.

Sincerely,

8755 W. Higgins Rd., Suite 610, Chicago, IL 60631
P: (847) 259-4700 | F: (847) 259-9434

This is an attempt to collect a debt by a debt collector. Any information obtained will be used for that purpose.