JOHN SMITH (CA) - EXAMPLE CONTACT 20 BAY STREET 11TH FLOOR TORONTO, ON M5J 2N8

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Richard T Avis, Attorney & Associates, LLC

Richard T Avis Barry Serota (1948-2009)

P.O. Box 31579 Phone: (847) 259-4700 Chicago, IL 60631 Fax: (847) 259-9434

asdads asdasd File # asdasd Creditor: asdasd

Creditor Reference # asdads

Amount Due: asdad

This is to advise you that asdasd assigned your account to our firm to resolve the unpaid asdad balance owed. Please note that any and all communications and payments regarding this matter must now be directed to our office.

Please contact our office by asdad if your records indicate that you previously sent payment, you need additional information, or you dispute the amount due. Specifically, if you previously sent payment, please call me to provide the payment method, payment date, payment amount, and the check number or last four digits of the credit card number.

To satisfy the asdad balance, send payment in any of these methods:

- 1. Mail draft a check payable to asdasd with file number asdasd on the memo line and mail the check to our office at the address below
- 2. Online* pay with check or credit card with our processor: https://www.afm-usa.com/payment
- 3. Phone* pay with check or credit card by contacting our office at (847) 259-4700.

*A convenience fee will be assessed for both check or credit card payments made online or by phone.

Thank you,

asdasd

adsfasd

asdad asdasd P.O. Box 31579, Chicago, IL 60631 P: (847) 259-4700 | F: (847) 259-9434 asdasd

This is an attempt to collect a debt by a debt collector. Any information obtained will be used for that purpose.

This transmittal may contain confidential information belonging to the sender which is legally privileged and/or exempt from disclosure. The information is intended only for the use of the individual or entity named above. If you are not the intended recipient, you are hereby notified that any disclosure, copying, distribution or the taking of any action in reliance on the contents is strictly prohibited. If you received this transmittal in error, please call the sender immediately to arrange for the return of this letter.