

JOHN SMITH (CA) - EXAMPLE CONTACT  
20 BAY STREET  
11TH FLOOR  
TORONTO, ON M5J 2N8

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# American Financial Management

## INVOICE

asdff

Invoice # hgjhgg-hghghjhg

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Re: ghghghghgh v. hgghghghgh

Your Ref # ghghghghgh

AFM File # hgjhgg

### American Financial Management, Inc. (AFM) Litigation Invoice

In order to proceed with legal action, please forward the following to our office:

- Your check in the amount of ghghghghgh
- gghghghgh
- fgghghghgh

**Total:** ghghghghgh

AFM's contingency fee rate, which encompasses the forwarding attorney's contingency fee, will be vnbcvc of the amount collected. Please see reverse for other forwarding details.

P.O. BOX 735633, Chicago, IL 60673-5633  
(800) 426-5532 | (847) 259-7000  
[www.afm-usa.com](http://www.afm-usa.com)



American Financial Management, Inc. ("AFM") already received your authorization to forward this matter to an attorney ("Forwarding Attorney") for legal action, with an adjustment to AFM's contingency fee rate in accordance with the figure described on the reverse side of this document. You have the right to choose the Forwarding Attorney AFM utilizes for your legal matters. When you want AFM to use specific counsel, you must send AFM, in writing, the name of the desired Forwarding Attorney for various locations or for certain matters. Per Section 8 of AFM's Terms and Conditions, if you do not choose a certain Forwarding Attorney by sending AFM, in writing, the desired Forwarding Attorney's name, then AFM is authorized to select, and tender this file to, a Forwarding Attorney from a Law List if that Forwarding Attorney holds a Certificate of Compliance from the Standing Committee on Law Lists of the American Bar Association.

After AFM forwards a file to Forwarding Attorney, all future communications will involve your company, AFM and Forwarding Attorney, together, to ensure everyone works as a team to obtain the best result possible ("Group Email"). When Forwarding Attorney recommends that you file a lawsuit or commence a certain legal procedure, Forwarding Attorney will request the necessary costs, affidavits and additional or amended documentation to initiate the recommended action directly from you within Group Email.

When you authorize a lawsuit, mediation, arbitration, counterclaim, or similar formal legal procedure (Formal Legal Proceeding), or any other expense, you will advance the necessary costs. The costs Forwarding Attorney requests, memorialized by the invoice on the reverse side of this document, will serve as a litigation fund and will cover court costs, Sheriff's fees, retaining Forwarding Attorney, and other administrative costs. The size of this fund varies depending on local counsel's requirements, the jurisdiction of the legal proceedings, the type and the dollar size of the claim, and the stage of the legal proceedings. Neither AFM or Forwarding Attorney is authorized to initiate any Formal Legal Proceeding, or incur any expense for such procedure, without your prior authorization. Forwarding Attorney directly represents you and may deduct its' fee from any monies collected.

Per Section 8 of AFM's Terms and Conditions, you acknowledge that all aspects of a Formal Legal Proceeding could not be anticipated in advance. Therefore, if you approve a Formal Legal Proceeding, then you agree to all financial and logistical requirements of the Formal Legal Proceeding, regardless of whether the requirements were disclosed to you by Forwarding Attorney. AFM or Forwarding Attorney may infer that you consented to a Formal Legal Proceeding, and you agreed to be responsible for all further costs and expenses thereof, including legal fees and other expenses, from your payment of costs to AFM and/or Forwarding Attorney.

If a counterclaim is filed, Forward Attorney will request compensation from your company on an hourly basis to defend the counterclaim. Forwarding Attorney's hourly rate to defend the counterclaim is separate, distinct, and in addition to the outlaid costs for the Formal Legal Proceeding and from AFM's contingency fee rate in accordance with the figure described on the reverse side of this document.

This document is not inclusive of AFM's Terms and Condition with respect to AFM providing legal support services for your company. Please view AFM's Terms and Conditions or call or email our Litigation Department at **(847) 259-7000 x 118** or [litigation@afm-usa.com](mailto:litigation@afm-usa.com) with any questions.

