JOHN SMITH (CA) - EXAMPLE CONTACT 20 BAY STREET 11TH FLOOR TORONTO, ON M5J 2N8

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Richard T Avis, Attorney & Associates, LLC

Richard T Avis Barry Serota (1948-2009)

P.O. Box 31579 Phone: (847) 259-4700 Chicago, IL 60631 Fax: (847) 259-9434

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fddj File No. trueue Account: rtetre Account Reference No. rtueure Amount Due: treurtewtu

You have had ample opportunity to make payment of the capital advance owed to our client and have failed to do so. We are now providing retere with instruction on how to proceed in this matter.

To avoid further action from arising, we must receive the treurtewtu payment by tryeytrw through any of the following methods:

- 1. Mail draft a check payable to rtetre with file number trueue on the memo line and mail the check to our office at the address below
- 2. Online* pay with check or credit card with our processor: https://www.afm-usa.com/payment
- 3. Phone* pay with check or credit card by contacting our office at **(847) 259-4700**.

*A convenience fee will be assessed for both check or credit card payments made online or by phone.

Your immediate actions will determine how rettre is forced to proceed. Please conduct yourself accordingly.

Sincerely,

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eywyrewy reywyersr P.O. Box 31579, Chicago, IL 60631 P: (847) 259-4700 | F: (847) 259-9434 rteydsysd

This is an attempt to collect a debt by a debt collector. Any information obtained will be used for that purpose.

This transmittal may contain confidential information belonging to the sender which is legally privileged and/or exempt from disclosure. The information is intended only for the use of the individual or entity named above. If you are not the intended recipient, you are hereby notified that any disclosure, copying, distribution or the taking of any action in reliance on the contents is <u>strictly prohibited</u>. If you received this transmittal in error, please call the sender immediately to arrange for the return of this letter.