«Todays\_Date\_MMMM\_DD\_YYYY»

«Account\_Address\_Block»

File No. «Account\_Number»

Creditor: Texas First Rentals, LLC

TFR Ref. No. «Client\_Ref\_Num»

Amount Due: «Actual\_Total\_Jmt\_NonJmt\_Owing»

To Whom It May Concern,

My name is and I am with the Law Offices of Richard T. Avis. Our firm now represents Texas First Rentals, LLC (“TFR”) in a breach of contract matter against . Due to the age of this balance, this is TFR’s final attempt to obtain performance of your contractual obligation before they proceed with further action. Please note that all future communications and payments must now be directed to our office.

To resolve this matter, we must receive the «Actual\_Total\_Jmt\_NonJmt\_Owing» payment on or before in any of the following methods:

1. Mail – draft a check payable to TFR with file number «Account\_Number» on the memo line and mail the check to our office at the address below
2. Online\* – pay with check or credit card with our processor: [**https://www.afm-usa.com/payment**](https://www.afm-usa.com/payment)
3. Phone\* – pay with check or credit card by contacting our office at **(847) 259-4700**.

\*A convenience fee will be assessed for both check or credit card payments made online or by phone.

TFR prefers to work with you to make satisfactory arrangements to fulfill your obligations. However, if we do not receive the «Actual\_Total\_Jmt\_NonJmt\_Owing» payment on or before , then TFR must proceed to protect their interests. Please submit payment or contact our office at your earliest opportunity.

Thank you,

«COLLECTOR\_NAME\_SIGNATURE»

**«Collector\_Pseudonym»**

«X1005\_Signature\_Co\_Line\_1» «X1006\_Signature\_Co\_Line\_2»

P.O. Box 735633, Chicago, IL 60673-5633

P: (847) 259-4700 | F: (847) 259-9434

«X1095\_COLLECTOR\_EMAIL\_CUSTOM»

This is an attempt to collect a debt by a debt collector. Any information obtained will be used for that purpose.

This transmittal may contain confidential information belonging to the sender which is legally privileged and/or exempt from disclosure. The information is intended only for the use of the individual or entity named above. If you are not the intended recipient, you are hereby notified that any disclosure, copying, distribution or the taking of any action in reliance on the contents is strictly prohibited. If you received this transmittal in error, please call the sender immediately to arrange for the return of this letter.