«Todays\_Date\_MMMM\_DD\_YYYY»

«Account\_Address\_Block»

File No. «Account\_Number»

Creditor: «CliFile\_Name»

Creditor Reference No. «Client\_Ref\_Num»

Amount Due: «Actual\_Total\_Jmt\_NonJmt\_Owing»

«CliFile\_Name» (“ADT”) notified us that you did not reconnect your service. Therefore, you are no longer eligible to reconnect your service, all previous settlement terms are null and void, and you are responsible for the «Actual\_Total\_Jmt\_NonJmt\_Owing» balance due in accordance with your signed ADT contract.

Per our previous correspondence, this unpaid ADT balance was reported to the credit bureaus and now appears as a negative marking on your credit report. Until you resolve this matter, your credit may be affected for up to 6 years. ADT would like us to work with you to resolve this matter without taking any further action, but time is of the essence.

To remove credit reporting and prevent further escalated activity, including ADT adding and pursuing all accrued interest and attorney fees, we must receive the «Actual\_Total\_Jmt\_NonJmt\_Owing» payment by through any of the following methods:

1. Mail – draft a check payable to ADT with file number «Account\_Number» on the memo line and mail the check to our office at the address below
2. Online\* – pay with check or credit card with our processor: [**https://www.afm-usa.com/payment**](https://www.afm-usa.com/payment)
3. Phone\* – pay with check or credit card by contacting our office at **(847) 259-4700**.

\*A convenience fee will be assessed for both check or credit card payments made online or by phone.

If we do not receive the payment, then we must assume you do not intend to resolve this matter and ADT will take further action to protect their interests. Please note, if you believe there was an oversight and you reconnected your service, please provide your new ADT customer number, or any document containing your new ADT customer number, to our office via postal mail, email, or fax.

Thank you,

«COLLECTOR\_NAME\_SIGNATURE»

**«Collector\_Pseudonym»**

«X1005\_Signature\_Co\_Line\_1» «X1006\_Signature\_Co\_Line\_2»

P.O. Box 31579, Chicago, IL 60631

P: (847) 259-4700 | F: (847) 259-9434

This is an attempt to collect a debt by a debt collector. Any information obtained will be used for that purpose.