File # See Detail on Reverse

Creditor:

Amount Due: «Principal\_Assigned»

This is to advise you that our office represents (“”) with respect to collection of your «Principal\_Assigned» past-due premium obligation for the policies listed on the reverse side of this letter. The «Principal\_Assigned» balance remains unpaid and this matter has been escalated to our firm. Failure to make payment on or before «Date\_plus\_10\_days» will result in further escalation of this matter, as «Mbrinsshrt» will consider taking further action to recover the amount due.

For auditable exposures, failure to comply with audit requirements, such as failing to submit financials at the end of a policy term or failing to resolve the premium due on your policy, can result in non-compliant or non-payment reporting to your State’s Department of Insurance. Once reported, you may not be able to obtain, or you may incur higher premiums when you obtain, future insurance coverage.

To resolve this matter, submit the «Principal\_Assigned» payment on or before «Date\_plus\_10\_days» in any of the following methods:

1. Mail – draft a check payable to with the file numbers indicated on the reverse side on the memo line and mail the check to our office at the address below
2. Online\* – pay with check or credit card with our processor: [**https://www.afm-usa.com/payment**](https://www.afm-usa.com/payment)
3. Phone\* – pay with check or credit card by contacting our office at **(847) 259-4700**.

\*A convenience fee will be assessed for both check or credit card payments made online or by phone.

Please note that any and all communications and payments must now be directed to our office.

Thank you,

«COLLECTOR\_NAME\_SIGNATURE»

**«Collector\_Pseudonym»**

P.O. Box 31579, Chicago, IL 60631

P: (847) 259-4700 | F: (847) 259-9434

«X1095\_COLLECTOR\_EMAIL\_CUSTOM»

This is an attempt to collect a debt by a debt collector. Any information obtained will be used for that purpose.

**«X1047\_INS\_PKT\_INFO»**