**FACSIMILE TRANSMISSION**

To: «Todays\_Date\_MMMM\_DD\_YYYY»

Attn: «Field1\_From\_LtrRequest»

Fax # «Field2\_From\_LtrRequest»

File #

Creditor:

Creditor Reference # «Client\_Ref\_Num»

Amount Due: «Actual\_Total\_Jmt\_NonJmt\_Owing»

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**DELINQUENCY NOTICE**

This is to advise you that neither our office nor has received your promised payment. Please immediately contact our office if your records show otherwise, or if the payment is in transit to either us or to .

If we do not receive payment details, such as a check number, the last 4 digits of your credit card, the payment date, the payment amount, etc., from you by , then we must presume the alleged payment did not happen. Along those lines, during your review, if you notice payment was not sent, please send payment by through any of the following methods:

1. Mail – draft a check payable to with File # «Account\_Number» on the memo line and mail the check to our office at the address below
2. Fax – draft a check payable to with File # «Account\_Number» on the memo line and fax the check to our office at **(847) 259-7014**. Then, write VOID on the original check and retain the original check for your records.
3. Online\* – pay with check or credit card at: [**https://www.afm-usa.com/payment**](https://www.afm-usa.com/payment)
4. Phone\* – pay with check or credit card by contacting our office at **(847) 259-7000**.

\*A convenience fee will be assessed for both check or credit card payments made online or by phone.

Please let us know if you have any questions or if there are any extenuating circumstances interfering with your desire to resolve this matter.

Thank you,

«COLLECTOR\_NAME\_SIGNATURE»

**«Collector\_Pseudonym»**

American Financial Management, Inc.

5500 Pearl St, Suite 250, Rosemont, IL 60018

P: (847) 259-7000 | F: (847) 259-7014

«X1095\_COLLECTOR\_EMAIL\_CUSTOM»

This is an attempt to collect a debt by a debt collector. Any information obtained will be used for that purpose.