File No.

Account:

Account Reference No.

Amount Due: «Actual\_Total\_Jmt\_NonJmt\_Owing»

We previously attempted to communicate with you to resolve the «Actual\_Total\_Jmt\_NonJmt\_Owing» balance owed to our client. Unfortunately, this matter has not progressed towards resolution and our assumption must be that you do not intend to resolve this matter. We now must provide with direction to explore their legal options. You can prevent further action by immediately satisfying the obligation owed or by contacting our office to discuss this case.

To resolve this matter, submit the «Actual\_Total\_Jmt\_NonJmt\_Owing» payment in any of the following methods:

1. Mail – draft a check payable to with file number «Account\_Number» on the memo line and mail the check to our office at the address below
2. Online\* – pay with check or credit card with our processor: [**https://www.afm-usa.com/payment**](https://www.afm-usa.com/payment)
3. Phone\* – pay with check or credit card by contacting our office at **(847) 259-4700**.

\*A convenience fee will be assessed for both check or credit card payments made online or by phone.

At this point, your actions will determine whether we can work together to resolve this manner. Please submit payment or contact our office if you have any questions or wish to discuss the matter further.

Sincerely,

«COLLECTOR\_NAME\_SIGNATURE»

**«Collector\_Pseudonym»**

P.O. Box 31579, Chicago, IL 60631

P: (847) 259-4700 | F: (847) 259-9434

«X1095\_COLLECTOR\_EMAIL\_CUSTOM»

This is an attempt to collect a debt by a debt collector. Any information obtained will be used for that purpose.

This transmittal may contain confidential information belonging to the sender which is legally privileged and/or exempt from disclosure. The information is intended only for the use of the individual or entity named above. If you are not the intended recipient, you are hereby notified that any disclosure, copying, distribution or the taking of any action in reliance on the contents is strictly prohibited. If you received this transmittal in error, please call the sender immediately to arrange for the return of this letter.