«Todays\_Date\_DD\_MMM\_YYYY»

«Account\_Address\_Block»

File #: «Account\_Number»

Creditor: «CliFile\_Name»

Creditor Reference #: «Client\_Ref\_Num»

Amount Due: $«Actual\_Total\_Jmt\_NonJmt\_Owing»

«CliFile\_Name» previously notified you that they terminated the (ADT) Authorized Dealer Agreement and the (ADT) Authorized Monitoring Agreements. As a result, (ADT) placed your account with American Financial Management to collect the unpaid balance of $«Actual\_Total\_Jmt\_NonJmt\_Owing». These monies are due immediately.

In addition, be advised that your account is currently in the (ADT) chargeback period, during which time (ADT) may apply chargebacks and reimbursements to the open balance. We refer you to section 1.14 of the (ADT) Authorized Dealer Agreement for further information regarding the chargeback period and your obligations.

To prevent further escalation of this matter, please resolve the past due balance in the amount of $«Actual\_Total\_Jmt\_NonJmt\_Owing» in full today.

To Remit Payment:

1. Mail – draft a check payable to «CliFile\_Name» with file number «Account\_Number» on the memo line and mail the check to our office at the address below.
2. Online\* – pay with check or credit card at: [**https://www.afm-usa.com/payment**](https://www.afm-usa.com/payment)
3. Phone\* – pay with check or credit card by contacting our office at **(847) 259-7000**.

\*A convenience fee will be assessed for both check or credit card payments made online or by phone.

If your records indicate that you previously sent payment, please contact me to provide the payment method, payment date, payment amount, and the check number or transaction identification number. If you need additional information, or you dispute the amount due, please contact our office by «Date\_plus\_7\_days»

Thank you,

*«COLLECTOR\_NAME\_SIGNATURE»*

«Collector\_Pseudonym»

«X1020\_CO\_AFM\_NAME»

«X1021\_AFM\_STREET\_ADDRESS»

«X1022\_AFM\_CSZ»

«X1095\_COLLECTOR\_EMAIL\_CUSTOM»

This is an attempt to collect a debt by a debt collector. Any information obtained will be used for that purpose.

This transmittal may contain confidential information belonging to the sender which is legally privileged and/or exempt from disclosure. The information is intended only for the use of the individual or entity named above. If you are not the intended recipient, you are hereby notified that any disclosure, copying, distribution or the taking of any action in reliance on the contents is strictly prohibited. If you received this transmittal in error, please call the sender immediately to arrange for the return of this letter.