«Todays\_Date\_MMMM\_DD\_YYYY»

«Account\_Address\_Block»

File No. «Account\_Number»

Creditor: «CliFile\_Name»

Creditor Reference No. «Client\_Ref\_Num»

Amount Due: «Actual\_Total\_Jmt\_NonJmt\_Owing»

We have not received payment to resolve the «Actual\_Total\_Jmt\_NonJmt\_Owing» balance owed to «CliFile\_Name» (“ADT”) and you have had ample opportunity to submit payment or actively communicate with our firm. Per our previous correspondence, this unpaid ADT balance was reported to the credit bureaus and now appears as a negative marking on your credit report. Until you resolve this matter, your credit may be affected for up to 6 years. ADT would like us to work with you to resolve this matter without taking any further action, but time is of the essence.

To remove credit reporting and prevent escalated collection activities, we must receive a «Actual\_Total\_Jmt\_NonJmt\_Owing» payment by in any of the following methods:

1. Mail – draft a check payable to ADT with file number «Account\_Number» on the memo line and mail the check to our office at the address below
2. Online\* – pay with check or credit card with our processor: [**https://www.afm-usa.com/payment**](https://www.afm-usa.com/payment)
3. Phone\* – pay with check or credit card by contacting our office at **(847) 259-4700**.

\*A convenience fee will be assessed for both check or credit card payments made online or by phone.

If we do not receive payment, we must assume you do not intend to satisfy the outstanding balance and, therefore, ADT must consider taking further action to protect their interests.

Thank you,

«COLLECTOR\_NAME\_SIGNATURE»

**«Collector\_Pseudonym»**

«X1005\_Signature\_Co\_Line\_1» «X1006\_Signature\_Co\_Line\_2»

P.O. Box 735633, Chicago, IL 60673-5633

P: (847) 259-4700 | F: (847) 259-9434

This is an attempt to collect a debt by a debt collector. Any information obtained will be used for that purpose.

This transmittal may contain confidential information belonging to the sender which is legally privileged and/or exempt from disclosure. The information is intended only for the use of the individual or entity named above. If you are not the intended recipient, you are hereby notified that any disclosure, copying, distribution or the taking of any action in reliance on the contents is strictly prohibited. If you received this transmittal in error, please call the sender immediately to arrange for the return of this letter.