VIA EMAIL TO: «X1032\_Client\_Email»

«Todays\_Date\_MMMM\_DD\_YYYY»

«Client\_Contact»

«CliFile\_Name»

«Client\_Address»

«Client\_City», «Client\_State» «Client\_Zip»

**Debtor: «Account\_Name\_Firstname\_First»**

**Amount Due: $«Net\_Assigned\_Amt\_Owing»**

**Your Ref # «Client\_Ref\_Number\_Long»**

**AFM File # «Account\_Number»**

Dear «Client\_Contact»,

Thank you for using the Perishable Legal Assistance Network (PLAN) and authorizing Produce Blue Book to assign the above referenced account to American Financial Management (AFM). Please use this letter as confirmation that we already commenced our collection pursuit on your behalf and please refer to AFM’s Published Rate Schedule and AFM’s Terms and Conditions for complete details regarding our collection services.

As a reminder, our attorney group is currently contacting the debtor through AFM’s Attorney Intervention Collection Program. These attorneys work in our office and only focus on collections. When we begin our pursuit, we create urgency and leverage because an outside party, specifically attorneys from a law office, contacts your debtor for payment. To enhance this leverage, if a debtor reaches out to you in response to our demands, then please refer the debtor or any communications involving the debtor to the attorney group at **(847) 259-4700**.

If you have any questions or if you need a status update on this file, then please call or email our Client Services Department at **(847) 259-7000 x 115** or [**clientservices@afm-usa.com**](mailto:clientservices@afm-usa.com). In addition, please notify our Client Services Department, in writing, if the debtor sends a payment directly to your office. Upon receiving this notification, we will update our file accordingly. Thank you again for the opportunity to assist in your collection efforts.

Very truly yours,

American Financial Management

PLAN’s Special Contingency Fee Rates\*

Account Balance Size Contingency Fee on Dollars Collected

Less than $2,000 25%

$2,000 - $10,000 20%

Greater than $10,000 15%

\*AFM’s Published Rate Schedule and AFM’s Terms and Conditions control in all other fee scenarios such as Legal Forwarding Rates, Merchandise Return Fees, Discovery Fees, Withdrawal Fees, etc.