

Alessandro Pace

I am a sophomore broadcasting major & management minor at Susquehanna University. Find more information on my website - <https://alessandropace.github.io>

88 West Saddle River Road
Saddle River, New Jersey
(201) 560-3147
apace9248@gmail.com

EXPERIENCE

Doc On The Bay, Beach Haven NJ — Office Assistant

June 2017 - PRESENT

Consulted with patients in-person and over the phone regarding medical assistance. Organized medical files and digital documents. Resolved issues with payment processes and patient relations. Designed marketing strategies by creating various flyers and notices. Illustrated the company logo and additional artwork for marketing campaigns.

WQSU 88.9 FM, Susquehanna University — Radio DJ

MONTH 20XX - MONTH 20XX

Spearheaded personal radio talk-show featuring live conversations, prewritten bits & debates, and strategically organized musical playlists. Developed significant experience with microphones, audio marketing, sound boards, and audio production.

EDUCATION

Susquehanna University, Selinsgrove PA — Broadcasting & Management

August 2019 - Present

Notable courses include: Fundamentals of Digital Media, Fundamentals of Digital Video Production, Principles of Management, Communications & Media Theory.

PROJECTS

Mission 4 Moon, — Event & Social Media Manager

2019

Raised over \$5,000 for a poverty-stricken elementary school student in Cambodia. Consulted with team members, and acquired donations from local stores and restaurants. Organized bake sales and other events to promote awareness and funding. Designed social media posts with Canva and Adobe Illustrator.

SKILLS

Effective Communication

Adobe Premiere Pro

Adobe Illustrator

Canva

Social Media

Marketing/Management

Video Production

Audio Production

Team Management

AWARDS

Featured graphic designs in
highschool art magazine

Fencing State Championship
- Bronze Medal

Photography featured in
NJmonthly.com

Short story featured in
Highschool Newspaper

2019 - 2020, 2020 - 2021
Dean's list

LANGUAGES

Proficient in Spanish

