

KRISTOFFER J.V. BUSBY

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SUMMARY OF QUALIFICATIONS

Highly qualified and results-driven professional, demonstrating solid interpersonal, communication, and problem solving skills. Adept at providing exemplary customer service, collaborating with other employees, and achieving all company goals and objectives. Energetic and goal-oriented with an impressive performance record and a well-rounded background in optimizing daily performance. Currently seeking a position which will utilize all skills, abilities, and areas of expertise as follows:

- ♦ Art Consulting
- ♦ Customer Service
- ♦ Administrative Support
- ♦ Retail Operations
- ♦ Team Collaboration
- ♦ Relationship Building
- ♦ Record/File Maintenance
- ♦ Staff Training/Supervision
- ♦ Quality Assurance
- ♦ Performance Evaluation
- ♦ Presentation Development
- ♦ Sales Techniques

CORE COMPETENCIES

- ♦ Responding to customer inquiries and resolving all problems while ensuring the delivery of excellent customer service through fast and accurate order processing.
- ♦ Nurturing relationships with clients, superiors, coworkers, and other business professionals.
- ♦ Consistently recognized, top-performing professional with unique skill-set and perspective that only experience can teach.
- ♦ Leverages natural leadership talents and relationship building skills to steer art/design operations in right direction.
- ♦ Utilize exceptional consultative listening skills combined with work experience and expertise in helping staff improve their organizational performance.
- ♦ Training and coaching new employees to improve their performance and productivity levels.
- ♦ Interacting with customers to educate them on company products and services.
- ♦ Highly motivated, quick learner, and committed team player with a strong work ethic.

ART LEADERSHIP

Fine Arts Society • *Group Member*

Aug. 2008 – May 2010

- ♦ Increased and united the artistic quality of students who shared similar interests in any division of Fine Arts.
- ♦ Encouraged greater public appreciation of these mentioned Arts throughout Florida A & M University as well as throughout the Tallahassee community.

PROFESSIONAL EXPERIENCE

Delta Air Lines, Inc. • *Flight Attendant/Ramp Agent*

Oct. 2010 – Present

Lowe's Home Improvement • *Front-End Cashier*

May 2009 – Aug. 2010

EDUCATION

Florida Agricultural & Mechanical University • *Bachelor of Arts & Science, Fine Arts (May 2010)*