

John Doe

[LinkedIn](#) · [Portfolio](#)

Hi Name Last Name,

I hope this email finds you well. I'm writing to withdraw my application for the Senior Product Designer position at Example Company.

[Optional: brief reason - e.g., "I've accepted another opportunity that better aligns with my career goals" or "My circumstances have changed and I'm no longer actively seeking this position" or simply remove this paragraph]

I want to thank you and the team at Example Company for your time and consideration throughout this process. I have great respect for Example Company and I wish you the best in finding the right candidate for this role.

Thank you again for the opportunity.

Best regards,

John Doe