	ROMC, DC - 18 DECEMBER 202M								
No	Items	Responsible Person	Due Date	Status	Remarks	QA Validation (Dr Abinaya)			
1st Domain:	CLAIMS	Insurance: Maria Lvn Ureta			Insurance: Maria Lvn UretalAuth. ICD doc)				
1	Preparation of All the evidence for the Recieved claims	MRD: Mohammed Shafi Clinical: Ghiwa	17/12/2024	Planned	Insurance: Nurse Syn Orecayluch, ICD GOC) MRD: Mohammed Shafi (Therapy Doc, Nurse Notes, Med Notes, Consultation Notes) Clinical: Ghiwa (POC, Homecare Ref, Internal Physician Evaluation)				
nd Domain:	POLICIES & PROCEDURES								
1	24 hours EMR lock	Mohammed Shafi Mohamed Ashik	12/12/2024	Planned	This will enable From IT on 12/12/2024	Will be validating on 17/12/2024			
2	3 rooms required during audit day	Office Manager	15/12/2024	Planned	Designated Rooms: Room-1: External Meeting Room Room-2: Structure Office	Will Confirm with Office Manager by 14/12/2024			
3	4 computers/laptop during audit day	Ashik & Ajin	15/12/2024	Planned	Room-3: IT Team will setup Computers in designated room	Will Confirm with IT Manager by 14/12/2024			
4	Food/Itefreshments	Office Manager	17/12/2024	Planned	Office Manager has to make arrangement Shaff sent an email to Vision technologies to stabilise the EMR audit log on 26/11/2024. Vision response still paneline.	Wil Confirm with Office Manager by 17/12/2024			
s	EMR Audit log	Ashik & Ajin Vision Technology	22/11/2024	Completed	Shaft sent Follow up email 05/12/2024 & waiting for response of Vision Technology Team.				
6	Clinical Coding + Claims management policy	Maria Lyn Ureta Cecil	10/31/2024	Completed	Shall sent correction - 11/12/2024 Upload in th drop box (saved in the DB 5_9_RM_insurance (folder: 9.8.2_Tasneef Audit)	Updated Policy - Verified Needs Revision			
		Abinaya Maria Lyn Ureta				Needs Revision Uadated Policy - Verified			
,	Clinician and Coder Query Policy	Abinaya Selvaraj	31/10/2024	Completed	Upload in th drop box (saved in the DB S_9_RM_Insurance (folder: 9.8.2_Tasneef Audit)	Updated Policy - Verified Policy not Complying with the Process of incoporating the Forms in Patient Medical Records, Changes -Required.			
	Code of ethics policy	Cecil Canasa Gretchen Cahoy Abinaya Selvaraj	31/10/2024	Completed	Upload in th drop box (saved in the DB 5, 9, RM_Insurance (folder: 9.8.2_Tasneef Audit)	Updated Policy-Verified Verified Flow Chart To check with Incommentation -HR			
9	Coding books	Maria Lyn Ureta	31/10/2024	Completed	Insurance Department has Coding Book Lyn - Completed and shared in Dropbox - submitted 26/11/2024	ICD 10 2021 -Hard Copy Available at Insurance Office			
				2	https://www.drophox.com/scl/fo/linDyAmiitaeqtkyoh00i/AKRRofKERWBLXSEuuh0Gk ?rlkev=rotandr1v23konsi8v8mb41uv&di=0				
10	Coding Certificates + CEU	Maria Lyn Ureta	27/11/2024		Rubeens - Completed and shared in Dropbox submitted 26/11/2024 https://www.dropbox.com/scl/fo/r64i50zzri2r48arirbsb/AD625yAjz7FFXevAFPheLDE2 closy=0x802rh2ei5d6cz2o1te6euzre&d=0	Verified			
					dber-OelDZeh2eisdist ko 11stenurek d-Q Priya - Completed and shared in Drophou submitted 27/11/2024 https://www.drophou.com/sci/fig/htm3/bracrpuq?eyul8p/AEKLAu7eks9ETm9FT185 GEPrikey-1s97zbpObsen(59h8upy2948&d=Q				
		-							
11	Confidentiality and Privacy of Health Info Policy	Cecil Canasa Abinaya Selvaraj	31/10/2024	Completed	Submitted on 20.10.2024 (saved in the D8 5_9_RM_Insurance (folder: 9.8.2_Tasneef Audit)	Updated Policy Ausilable Requested for Data Security Cardificates -Compliance Department			
12	Consent policy	Ghiwa Nasr Mohammed Mazin Abinaya Selvaraj	31/10/2024	Completed	Submitted on 20.10.2024 (saved in the DB 5_9_RM_Insurance (folder: 9.8.2_Tasneef Audit)	A new standard released on November 2024 to be effective from feb 2025 https://www.dob.aox.as/-/media/feature/fiteocorces/Guidelines/HAAD-Guidelines-for-Patient-Consent.ashx			
13	Continuing education policy	Abinaya Selvaraj Gretchen Cahoy	31/10/2024	Completed		https://www.dob.gors.au/-/mstist/insture/filesources/Godelines/HASO-Godelines-doc-Patient-Consent.ashx Not Found Pis Provide the Link Have only Verified Education Training and Professional Development Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy Policy			
14	Data Backup policy	Ashik & Ajin	31/10/2024	Completed	Submitted on 20.10.2024 (saved in the D8 S_9_RM_Insurance (folder: 9.8.2_Tasneef Audit)	Policy Marified			
	оны онлог ролсу		31/10/2024	completed	https://www.drophos.com/scl/fo/octoms/kundsunkdwSaneb/AKorRdimF423008wp/2 YLeic?rikey=Oyhurb130hmk3at3edf4249w2&d=0	To Cross verify the Weekly Backup Log Sheet			
15	JAWDA KPI awareness training policy (referencing and indexing and signatures)	Ghiwa Nasr	31/10/2024	Completed	Submitted on 03.11.2024 (saved in the D8 S_9_RM_Insurance (folder: 9.8.2_Tasneef Audit)	Uploaded Should incorporate the changes as per			
		-				https://www.dob.goz.as/-/media/feature/Musshir/Javda/Javda-Querterly-Submission-Guidelines/Homecars-Guidence.ashx			
16	JAWDA KPI Internal training attendance form - signed	Chiwa Nasr	12/12/2024	Completed	https://www.drophos.com/sci/fio/795ftkftsfrcp7nnstu89/AGCD7/208B/5MUCdir_5Bv Qhrikay-findemmatufeanraligixugs6.kdi=2				
17	Documentation policy Employee confidentiality agreement signed form (NDA)	Mohammed Shafi Dr Abinasa Gretchen / Suleiman	31/10/2024 31/10/2024	Completed	Upload in th drop box [sayed in the DB 5. 9. RM. Insurance (folder: 9.8.2. Tasneef Audit) https://www.dropbox.com/scl/fol4pc451ef4cpw/65t82225s/AGB_I91-e291XeptCkvhfky	Updated -Verified https://www.decebox.com/scl/fi/tsumealwisibendenoonf2/8. R002282ARC. Documentation-Policy. 05031024.pdf?rikey=Selfx6E6owba9twidsz			
19	Incident report policy	Gretchen Cahoy Abinaya Selvaraj	31/10/2024	Completed	Childre-kn5vd83so2v5wcanusriife8kdi-Q Upload in th drop box [saved in the DB 5_9_RM_Insurance (folder: 9.8.2_Tasmeef Audit)	Werlfied Updated Policy https://www.dcoobss.com/sci/li/h/b/zum7x0eu8wks8bthcum/25-8001932ARC Incident-Report-Policy 12032024.adf[7rken=8[2:00wi050]shw3			
	Infection control policy	Abinaya Selvaraj Dr Abinaya/ Rhema	31/10/2024	Completed	(saved in the DB 5_9_BM_insurance (folder: 9.8.2_Tasneef Audit) Upload in th drop box (saved in the DB 5_9_BM_insurance (folder: 9.8.2_Tasneef Audit)	https://www.depbas.com/sit/fil2.cm/bitesliefs/filbhorm/25_8001922A8C_jocidest-Seport-Policy_12012024_pdf/rites-Sf2phw/fibrished/ VERVERO URBHIND Depth Policy-1-21 Depth Policy-1-21			
21	Job description (clinical) QA, Therapists, Psycatrist, Doctors , any new positions	Gretchen Cahoy	15/11/2024	Completed	https://www.dropbox.com/scl/fo/dmhk5488vonwha0y1455/AlmOoynHZbtBRkTOgC Q902Q7rlksy=4kmxvarlbslr3ijnhg03kf368dl-Q				
22	Medical Records policy	Mohammed Shafi	31/10/2024	Completed	Upload in th drop box (saved in the DB 5_9_RM_insurance (folder: 9.8.2_Tasneef Audit)	Assilable in MS WORD https://www.dropbox.com/scl/fi/am87su9fniy/g7cxkr1id/8001784ABC_Patient-Medical-Record-Management-Policy_220801_P.doc/rikey-yit/			
23	Medical Records retention policy	Mohammed Shafi	31/10/2024	Completed	Upload in th drop box (saved in the DB 5_9_RM_Insurance (folder: 9.8.2_Tasneef Audit)	Worlfied Updated Policy Whithed Touriers and Los Sheet			
24	Orientation Policy	Gretchen Cahoy	31/10/2024	Completed	Upload in the DB 5_9_RM_Insurance (folder: 9.8.2_Tasneef Audit)	Bishali Pi Confirm Yearly Breine and Lot Sheet Varified Warfied Warfied Warfied Warfied Washington Control of Market State Con			
25	Printer + Scanner	Muhammad Ashik	15/12/2024	Planned		Will ensure on 12/14/2024			
26	Prior Authorization policy	Maria Lyn	31/10/2024	Completed	https://www.drophos.com/scl/fe/su82rs8pshyftze3g4cj0/AJIA8hXXQek8YGe4ee4V45u Zw/riksy-ish/bodeichs1k3luzk8kZusk8&di=0	Verified Policy on Coding and Claim Management			
27	Release of information policy	Mohammed Shafi	31/10/2024	Completed	Upload in th drop box (saved in the DB 5_9_RM_insurance (folder: 9.8.2_Tasneef Audit)	Please Review the signature page @shaft https://www.dropbes.com/sd/fi/reje@o17544o3mec682i/fi00947648C, Belease-of-information-Police.pdff/rivey-g55a7wfh5w872zz:ScillSpit titles://www.dropbes.com/sd/fi/reje@o17544o3mec682i/fi00947648C, Belease-of-information-Police.pdff/rivey-g55a7wfh5w872zz:ScillSpit production of the signature page @shaft titles://www.dropbes.com/sd/fi/reje@o17544o3mec682i/fi00947648C, Belease-of-information-Police.pdff/rivey-g55a7wfh5w872zz:ScillSpit production-police.pdf.			
	Selfpay + Medical Tourism Policy Software manuals (Home Care EMR)	Maria Lyn	31/10/2024	Completed	Upload in th drop box (saved in the DB 5_9_RM_insurance (folder: 9.8.2_Tasneef Audit) for review	Verified https://www.dcopbas.com/st/fi/rdiapparc?tdmoy/fil7mi/10000495ABC, Policy on Management of Solf-Paying- and Medical-Tourism- Verified https://www.dcopbas.com/st/fi/55g0pin/payBusnsi4j2i/ADp58g10ys0ptW2037sB1717ribay-of2ys0Bg64akbustans145780g8di-Q			
30	Software Training Certificates (Home Care EMIX)	Ajin/Ashik IT / HR	22/11/2024		List has been shared 05/12/2024 with vision via email, Vision assured certicates will be ready by 7/12/2024	MAINTAIN THE REPORT OF THE PROPERTY OF THE PRO			
	Sync clock - lock Training Dr. Mohamed for Interview and EMR	IT (Ashik) IT/Shaft/ GHIWA	25/11/2024 21/11/2024	Completed	RE-validate on 17/12/2024 by IT Team. Dr Mohammed informed & Explained about the audit process				
33	Training material - available	Gretchen Cahoy	05/11/2024	Completed	https://www.dropbox.com/scl/fo/g84custrsfyteq641ls64/AMWZtQFQQvmg1ck/tUdm QWoS?rlkeysdwushsh30gc0u0xqyZiol459s&dlsQ				
34	Orientation checklist (All staff) Training / orientation Policy	Gretchen Cahoy	31/10/2024	Completed	Upload in th drop box	Werfiled https://www.dcopbox.com/sc/fi/Zisbuuntimg1_mmvgcqpp/23_R001670ARC_New-Employee-Orientation-Policy_10012034_pdf?rileey			
	maning) wantasan runcy	distribution Carry	31/10/1014	Companie	(saved in the DB 5,9,RM_Insurance (folder: 9.8.2_Tasneef Audit) Momecare-Clinic soft: Designation wise Previlages not working, Previlages need to be set user wise. 06/12/2024 - Done	WITHOUT TRANSPORTATION IN TO AND ORGANIZACIÓN AND THE PROPERTY OF THE PROPERTY			
35	User previlage for EMR	Ashik Shafi Ajin	05/12/2024	Completed	set user wise. 06/12/2024 - Done For admin staff - Shafi will validate				
	General Orientation Acknowledgement Form	Gretchen Cahoy	31/10/2024		Staff files				
	Cybersecurity Orientation Acknowledgement Form E-learning platform (RHMCS cybersecurity policy upload)	Ajin/Ashik/Gretchen	31/10/2024 31/10/2024	Completed Completed	for review				
39	Vision availability	Vision Ajin/Ashik	22/11/2024	Completed	Email sent last 24/11/2024 from IT Department - Ajin Email sent last 26/11/2024 from MRO Department - Shafi Unional in H drop lovs	Email Sent			
	Flow charts Quality Cert Professional	Dr Abinaya / Maria Lyn Dr Abinaya	31/10/2024 05/11/2024	Completed	Upload in th drop box (saved in the DB 5_9_RM_Insurance (folder: 9.8.2_Tasneef Audit) Uploaded in dropbox 9.8.2 Tasneef Audit >RHCS>2024>Reference	Werlfied https://www.dropbox.com/sc/fi/leydms78n2qqqtvlc24hc/Or-Abinaya-CPHO,pdfYrikey-48qf6fQpisBqygfo0n56h7ea7&di-0			
42	External KPI training	Office Manager	10/12/2024	Completed	https://www.dropbox.com/sci/fo/fgdwmxx0jch8704isnefa/ACH7WLL32cH9Gto14Q29 3XY7riksy=a72wo1n2ym9540ns7ib9xt0H8dl=0				
43	Coder - Clinician Query	Rubeena/Lyn	05/11/2024						
	Resubmission Query			Completed	Email Sent & Uploaded in Dropbox https://www.dropbox.com/sci/fo/Se2e00des/esoinspropl/AUZ/19TcTgSmDbEYsKTk8k7 dloss=poi/Tg8jiddsmb/Tg6b02gd&di=0 Hodated Color's-Physician Duser, 09(17/7004	Kindly Upload the additional Quaries as well in the drop box https://www.dropbos.com/ss/fo/enses/2xxyskQsykEmsta/KOHSrcbHeLahNNfhhigiMJQkU?rikey~kb/towws5g1SpiBpq4x3p56b-ttb&di=Q			
45	Internal Claims Quality Check	Rubeena/Lyn	05/11/2024	Completed Completed	Email Seek & Uploaded in Dropbox Misso, January Carlos, com/scif/Sig2x300efe/einingsmot/AJX1107t.Tg/mDbCvaXTalis/ (Rev no 2178165hamh) rejkub02 goldel: 9 Updated Coder* Physician Oper*, 0071/2024 Not applicable in Home Care Not applicable in Home Care	(high-) I was well you and the Indiana president and the constitution of the Constitut			
46		Rubeena/Lyn/Dr Abinaya	27/11//2024	Completed	ditier pos JTB liddium hir pelduboli politici ili. Updated Coder + Hynician Query - 09/12/2004 Not applicable in Home Care hittas / Framew Aroshous com half in Flour dissemblide 77/8/10/2/2/2/2/2/2/2/2/2/2/2/2/2/2/2/2/2/2/	Table 2.000 to the special series to be a series and a se			
	Authorization Quality Check/Queries				dim: zas/1986/smb*zedenido3delid=0 Updadel Code* / Physician Query - 0/11/2004 Not applicable in Home Care Not All March Code (Note Code (Not	(high-) I was well you and the Indiana president and the constitution of the Constitut			
Iomain		Rubeena/Lyn/Dr Abinaya	27/11//2024	Completed	Charges SE (1998) and Se (1998	Table 2.000 to the special series to be a series and a se			
	Authorization Quality Check/Queries	Rubeena/Lyn/Dr Abinaya	27/11//2024	Completed	Chiery and 27/18/16/mm 2016/06/2016/6/19 Updated Code's *Poption Copery - 09/12/2004 Not applicable in Home Care Utilizat *Invest Archive Communication* Under State State Sea (APT-06/m8/MX/State) 06/16/2016 Utilizat *Invest Archive Communication* Under State Sea (APT-06/m8/MX/State) 06/16/2016 Email Sea* & Uploaded in Depotes There Invest Archive Communication Communication* Under Invest Archive (ARCHIVETTE LIST) There Archive Communication* Under State State Sea (APT-06/m8/MX/State) Email Sea* & Uploaded in Depotes There Invest Archive Communication* Under Investment Under Inv	Table 2.000 to the special series to be a series and a se			
1	Authorisation Quellty Check/Queles	Bubeens/Lyn/Dr Abinsyu Bubeens/Lyn/Priys Or Abinsys	27/11/2024 25/11/2024 25/11/2024 27/11/2024	Completed Completed Completed	Amount 1971 (Amount Institute of the Control of the	Table 2.000 to the special series to be a series and a se			
1	Authorization Quality Check/Queries	Bubeens/Lyn/Dr Abinsys Bubeens/Lyn/Priys	27/11//2024 25/11//2024	Completed Completed	Amount of the Common Amount of	Table 2.000 to the special series to be a series and a se			
2	Authorisation Quellty Check/Queles	Bubeens/Lyn/Dr Abinsyu Bubeens/Lyn/Priys Or Abinsys	27/11/2024 25/11/2024 25/11/2024 27/11/2024	Completed Completed Completed	Charges (2014) information and behalf and be	Table 2.000 to the special series to be a series and a se			
1	Anthorization Quality Check/Quaries 77 78 79 Tomoding solyjuis 2000 Tomoding solyjuis 2000 Alborishiy Gants Submission - Quality & Sudny	Bubernaliye/Dr Akinaya Bubernaliye/Priya Or Akinaya Orlows	27/11/2024 25/11/2024 25/11/2024 27/11/2024 22/11/2024	Completed Completed Completed Completed	Amount of the Common Amount of	Table 2.000 to the special series to be a series and a se			
2 3 4	Anderstration Quality Check/Queries 571 571 571 571 571 571 571 57	Rubereal/Ign/Dr Abineye Rubereal/Ign/Driye Or Abineye Giran Giran Galley Abineye Scharel / Shama Quality Abineye Scharel / Ohnes	27/11/72024 25/11/72024 27/11/72024 27/11/72024 08/12/72024	Completed Completed Completed Completed Completed Completed Completed	Chargest (2014) Annual Annual Andreas (2014) Annual	Table 2.000 to the special series to be a series and a se			
2 3 4 5	Andertration Guelling Check/Queries 591 597 597 598 598 598 598 598 598	Rubereal/typ/Dr Abineys Rubereal/typ/Prips Or Abineys Citize Casiny Abineys Scharzej / Bhamas Casiny Abineys Scharzej / Chiese Casiny - Abineys Scharzej / Chiese	27/11/2024 25/11/2024 25/11/2024 27/11/2024 22/11/2024 08/12/2024 08/12/2024	Completed Completed Completed Completed Completed Completed Completed Completed	Character (2014) A common benefit and the Common of the Co	Table 2.000 to the special series to be a series and a se			
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1 2 3 4 5 6	Andertration Quality Check/Quaries 551 571 Transling enalysis 572 Transling enalysis 573 Transling enalysis 574 Transling enalysis 575 Transling	Rubereal/syn/thr Abineye Rubereal/syn/thrips Or Abineye Or Abineye Chiwa Claim Claim Claim Casility Abineye Schemi / Bhame Casility - Abineye Schemi / Chiwa	27/11//2024 25/11//2024 25/11//2024 27/11/2024 22/11/2024 08/12/2024 08/12/2024	Completed	Compared to Michigan Service (1998) Annual S	Table 2.000 to the special series to be a series and a se			
1 2 3 4 5 6 7	Authorization Quality Check/Quarties 573 575 Tomoding ensityis 57	Aubersal/syn/thr Abinsys Rubersal/syn/thrys Or Abinsys Githus Carling Abinsys Schooze February Carling Abinsys Schooze February Carling Abinsys Schooze February Carling - Abinsys School	27/11/2024 22/11/2024 22/11/2024 22/11/2024 22/11/2024 22/11/2024 04/12/2024 04/12/2024 22/11/2024 22/11/2024 22/11/2024	Completed	Chargest 100 March 100 Mar	Beariness di ber mail and spinsodel Titos i forme di tito del mail and spinsodel Titos i forme di tito Generies			
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11	XP1 statistics report generated from Tracker	Shafi	27/11/2024	Completed	KPI statistics are taken from Admission & discharge log Tracker https://app.smartsheet.com/sheets/hhccff/wpHQxdrPXgPQq2gpm4qQvc2mm838g22G 61 New-grid	Tracker to be updated with Patient demographic details and Javada/Non Javada			
12	SPI report with reviews from designated personnel and with final review and approval from CEO	Chiwa	21/11/2024	Completed	https://www.drophox.com/scl/fe/stmbuk936ggkrldagn5tb/AP7thHu842ugZ5fCWKxodlM?rlksy=0ssnstrns27c2mar62ftpp2es&dl=0	Verified			
13	ISPI Data submission checklist - filled, signed and approved	Ghiwa	21/11/2024	Completed	https://www.drophos.com/sci/fo/subd6ineds/jg8dpxq2w5s/ALH1AD2qDVFL52Hw2on jDT8?r/kny=ufssssg7jpb1tts1g5s157xno8.dl=0				
14	Signed log of submission	Ghiwa	21/11/2024	Completed	https://www.dropbox.com/sci/fo/bs0.soy1rq2gfhfsg7.seq4/AHAt6eiwy1dtnOnxT0cVy U?riksy-cp13y4dbrw55qmok734841co7&di=0				
15	Data privacy and confidentiality policy	Cecil/IT	31/10/2024	Completed	Upload in th drop box https://www.dropbox.com/scl/fo/stxropijanbu8814ovflc/ADmW296owY82KpNysUkZ				
16	Approved data backup plan and any records of data back-up demonstration	п	27/11/2024	Completed	Uploaded in DB https://www.drophov.com/scl/fo/45eeen/InfrailsuSon/Imh/ADWO5Nx&Oto/15h0i_lett.				
17	Management Review Policy and Report	Quality - Abinaya Selvaraj	10/31/2024	Completed	Upload in thidrop box https://www.drophox.com/sci/fo/082ncib/snid0essir/bnyi/AN-bw18G7mi0953_bppstU DD/Werr-in/8554as0054proct Lobelush8di=0				
18	Management Review annual meeting plan and meeting agenda and related records like minutes of meeting, corrective/preventive actions etc.,	Quality - Abinaya Selvaraj	29/11/2024	Completed	https://www.dropbox.com/scl/fg/p1l3uhnofmhe86ql576ro/AKp7bk5v/R2lZojP£86- Nl7rlksy=841j3vdiq61idthvn4o2duc13&d=0				
19	Relevant committee policies (Quality committee/patient safety/medical records committee etc), meeting plan, agenda, minutes, etc.,	Quality - Abinaya Selvaraj	29/11/2024	Completed	https://www.drophos.com/sci/in/srhilipplaydqtksseni11/APhTIFmhteiJJEBI2N6C95q APrilogs-Grochet Our 3a Oced 618 ski tuši di-Q				
20	Staff awareness and internal communication policy/procedure/plan, minutes etc.,	Quality - Abinaya Selvaraj	29/11/2024	Completed	Uploaded the Latest Policy https://www.dropdox.com/sci/fo/ngezrop3in/libx/bh7ms2bs/AIE25jhP-cKnbh/ligTi_A- Yo/niker-p63thamp4bbxxqxybsigx5yx8id=Q				
21	Approved Quality policy and programs, quality monitoring records, and quality improvement actions records, corrective/preventive actions etc.	Quality - Abinaya Selvaraj	29/11/2024	Completed	Policy Lipdated https://www.udrosebox.com/s/s/16/45/bob/62edarrates/baet/JAA/OOp/Timflat/ccs_Cut multilances/dakdates/f8/b0/k/07/s/Zorofd-di-2				
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24	Jawda KPI documented risk assessment report, and risk mitigation plan for identified risks related to Jawda KPI	Ghiwa	13/12/2024	Completed	https://www.drophox.com/sci/fo/filwps/jittlealigtvotis/AChs/ACsWwillici/Dob/cEx/ Erikey-aAnd 1g/wpsamsenyd/obleim&di-Q	Risk Assessment Report			
26	MoMs Monthly Data Submission	Quality - Abinaya Selvaraj / Ghiwa	05/12/2024	Completed	https://www.dropbos.com/scl/fo/rio713fkmaBvy2hikskh/AOon8q-6bYi1NTbOUTM2 a187riksy=e8By261hao52wi76vgq6c1brz6di=0				
27	Mom Quarterly Data Submission	Quality - Abinaya Selvaraj / Ghiwa	05/12/2024	Completed	https://www.dropbox.com/scl/fo/n8pu83iw4v8ppppirw7dq/AG_wikCQGQ+CWEZZYY NFhaQ/ritop-jkanascembs8dkm8pi(zytop&d=0				
28	TOR Committee Meeting - Quality & patient Safety / Infection Control, Medical Records, Ethics, HR, Managament	Quality - Abinaya Selvaraj	05/12/2024	Completed	Uploaded in the dropbox https://www.dropbox.com/sci/fo/zrhEfzpBpyfqtksranit3/APhTIEmMeU1jtEsi2NktISq Ahrliang-DoofwerDonSoOced613se11ei8.dim0				