

Agile retrospective template

What went well?

This quadrant identifies those things the team feels they are doing well and should continue to do.

Questions to ask:

- What were you pleased with?
- What produced good outcomes?
- What tools and techniques worked well?
- What things should we continue to do?
- Any praise or thanks you want to give to team members?

What could've gone better?

This quadrant identifies those areas that are creating problems or can be improved.

Questions to ask:

- What went wrong?
- What is not delivering value?
- What areas do you see for improvement?
- What didn't go as expected?

What do we want to try next?

This quadrant includes good ideas or innovations the team wants to try.

Questions to ask:

- What haven't we tried before that could work?
- What can new thing would you like to try?
- What new approaches should we experiment with?

What puzzles us?

This quadrant includes those things the team doesn't understand or questions that are unanswered.

Questions to ask:

- What unanswered questions do you still have?
- What issues should we investigate further?
- Are there things we do with unclear value?

What went well

- Communication as a team
- Every member summarised what they did at the beginning of a meeting
- Meet frequently
- Almost all goals of the sprint accomplished
- No conflicts between team members
- Good use of meetings with our mentor to discuss ideas and progress

What could've gone better?

- Documenting the code
- Better use of GIT
- Still not implemented OAuth
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What do we want to try next?

- Implement login functionality with OAuth 2.0
- Implement extra functionality for read logging
- Have a meeting with our client to make some small things clear
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What puzzles us?

- OAuth
- Documentation
- How the client wants new emails and documents added to the system
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