




ALEXANDRA CANGE

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SKILLS

- Leadership
- Planning
- Organisation
- Adaptability
- Problem Solving
- Communication
- Stress Tolerance

- Excel
- MS Office
- Google Suite
- Asana
- Atlassian

CAREER

06.22 - NOW

OPERATIONS MANAGER

KISS OF WINE/CANABLE, BERLIN (GERMANY)

- Lead of operational projects
- Implementation and lead of logistics processes
- Creation of flowchart of processes and responsibilities within the team
- Research and advise on requirements for production site
- Research Business / Operations Requirements
- Advice on priorities

04.21 - 05.22

SENIOR OPERATIONS MANAGER (EU)

VIU EYEWEAR, MUNICH (GERMANY)

- Manage, lead, coach and motivate 10-20 employees Team including Supervisors, Logistic- Warehouse- Specialists and temporary workers on daily operations business
- Improve processes as well as manage the implementation of new processes
- Lead quarter inventories for 10+ warehouses
- Gather operational information on a weekly and monthly basis, analyzing it for insight and eventually compiling it into reports
- Review workloads and manpower to ensure targets are met
- Establish OKR's and yearly goals for teams and employees

01.20 - 03.21

LOGISTICS WAREHOUSE AND QC MANAGER

VIU EYEWEAR, MUNICH (GERMANY)

- Restructure and reorganize Quality Control department
- Establish first KPI's for QC employees and follow-up
- Collaborate with other managers to optimize processes for the different departments and their targets
- Check and Control accessories and Supplies inbounds, outbounds and inventories
- Support teams, efficient formation and trainings of employees, lead of semesters talks on goals setting and wellbeing of staffs
- Hiring process, Onboarding and Offboarding employees
- Monthly Reports, KPI's, OKR's

01.19 - 12.19

SHIPPING SUPERVISOR

VIU EYEWEAR, MUNICH (GERMANY)

- Plan and monitor inbound and outgoing deliveries
- Direct flow of packages from preparation to shipment
- Report to management on activities and issues
- Ensure compliance to legal regulations and company policies
- Manage documentation such as international shipping (Export and Import)

LANGUAGES

- French : Native
- English : Fluent
- German: Intermediate

06.17 - 12.18 SHIPPING AND WAREHOUSE SPECIALIST

VIU EYEWEAR, MUNICH (GERMANY)

- Manage day-to-day operations
- Assist with the implementation of new processes and procedures
- Track and report on shipments and orders
- Maintaining policy and procedure documents

06.16 - 09.16 SALES MANAGER (INTERNSHIP)

KIABI, ORLEANS (FRANCE)

- Assess current team processes and procedures, identify opportunities for improvement, and implement them
- Provide detailed and accurate sales forecasts
- Overseeing the activities and performance of the sales team
- Coordinating with marketing on lead generation
- Promoting the organization and products
- Understand our ideal customers and how they relate to our products
- Analyze and report on the NPS to director

01.13 - 05.16 SALES ASSISTANT (WORKSTUDENT)

CACHE-CACHE, ORLEANS (FRANCE)

- Ensure that product shelves are well-arranged and adequately stocked with products
- Handle all discounts, price changes, and customer returns accordingly
- Maintain an in-depth knowledge of store products to provide suitable recommendations to customers as needed
- Assisting customers in locating requested store products
- Operating the cash register and processing sales transactions
- Addressing customer concerns and inquiries as well as resolving customer complaints
- Unloading and unpacking store deliveries as well as attaching price tags to all store products

EDUCATION

2013 - 2016 BACHELOR LEA

UNIVERSITY ORLEANS, (FRANCE)

- International Business and Commerce
- Foreign languages and Culture
- Accounting
- Business Law
- International Management
- Marketing
- Public relations

2010 - 2013 A-LEVEL ECONOMICS AND SOCIAL FIELDS

HIGH SCHOOL BERNARD PALISSY, GIEN (FRANCE)