

TECHNOLOGY TIPS OF THE WEEK

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“Impossible is a word to be found only in the dictionary of fools”

—Napoleon Bonaparte

Windows Tip—Narrator

The Narrator option can be used to read out loud what is displayed on the screen; it is designed to work with NotePad, WordPad, Control Panel programs, Internet Explorer, and the Windows Desktop and Setup.

1. Begin by clicking the “Start” icon at the bottom-left of the screen.
2. In the pop-up menu, click on “All Programs”.
3. Now, click on “Accessories”.
4. Under Accessories, click on “Ease of Access”.
5. Under this menu, click on “Narrator”.
6. You can select different options in the narrator box (see right). Check a box to turn that particular action on.

Main Narrator Settings

- ☒ Echo User's Keystrokes
- ☒ Announce System Messages
- ☐ Announce Scroll Notifications
- ☐ Start Narrator Minimized

iPhone/iPad Tip—Reduce Motion

Sometimes all the motion from your device's interface can be a bit too complicated or annoying—luckily your device has an option to reduce motion!

1. Open the “Settings” app from your home screen.
2. From the options listed, select “General”.
3. Now, select “Accessibility”.
4. Scroll slightly down to find and select “Reduce Motion”.
5. Tap on the button to turn the “Reduce Motion” option on or off; a green button means that it is turned on (see right).

