

## TECHNOLOGY TIPS OF THE WEEK

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"Wisdom is the supreme part of happiness"

-Sophocles

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Note >

Tri-tone

## Windows Tip—Power Button Actions

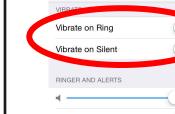
You can choose what clicking the power button does, depending on your computer usage. If you use your computer throughout the day you may want to set the button to sleep, whereas if you do not use your computer often you may want to set the button's action to "Shut Down".

- 1. Click on the "Start" icon in the home screen.
- 2. Click on "Control Panel" and then select "Hardware and Sounds".
- 3. Under Power Options, select "Change what the power buttons do" (see
- 4. Click on the drop-down menu next to "When I press the power button" to select an action, then click "Save Changes".

## Play CDs or other media automatically Sound Adjust system volume | Change system sounds Manage audio devices **Power Options** change what the power buttons do Change when the computer sleeps | Adjust screen brightness Display

Make text and other items larger or smaller

Sounds



Adjust screen resolution

●●●○○ Verizon LTE 12:56 PM

Settings

Text Tone

New Voicemail

Change with Buttons The volume of the ringer and alerts can be adjusted using the volume buttons. SOUNDS AND VIBRATION PATTERNS Ringtone Duck >

## iPhone/iPad Tip-Turn Vibrate On

You can turn vibrate on if you don't want your phone to make sound in public or if you want another way to be alerted.

- 1. Begin by opening the "Settings" app from your home screen.
- 2. Scroll slightly down and tap on "Sounds.
- 3. Tap on the buttons next to "Vibrate on Ring" and "Vibrate on Silent" to turn one or both of them on. Remember that green means the button is on (see
- 4. If you scroll down from here, you can also set your sound and vibration patterns.