

Contact

www.linkedin.com/in/henry-lok-b16510112 (LinkedIn)

Top Skills

Recruiting
Teamwork
Hospitality

Languages

English
Malay
Mandarin
Cantonese

Honors-Awards

Merit Leo Vice President

Henry Lok

Recruiting Talents - Recruiter I Consultant
Petaling Jaya

Experience

Host E Solutions

Associate Consultant

August 2017 - January 2019 (1 year 6 months)

Binjai

- Primarily focus on executive search projects from Junior Talents to Senior Talents.
- Maintain good relationship with clients
- Maintain a smooth flow of hiring between Client and Candidates.
- As the person in charge for a project and monitor the flow of project progress.
- Assist and support team in the project given
- Analysing and understanding job specifications

PeopleSearch (EA License: 16S8057)

Associate Consultant

October 2016 - January 2017 (4 months)

Plaza Sentral

PeopleFirst Malaysia (a PeopleSearch company) is a top recruitment specialist in Asia. We specialize in identifying, assessing and recruiting outstanding executives into mid to senior level roles. PeopleFirst's consultants are well-equipped to accelerate corporate performance through understanding of our clients' business challenges and delivering precise human capital solutions to suit their business needs. We nurture long-term relationships with our clients and candidates, to better understand their needs and stay focused on what really matters. At PeopleSearch, we celebrate a diversity of different nationalities and cultural backgrounds, with strategic locations in Singapore, Taiwan, Japan, Malaysia, Hong Kong and Shanghai.

PeopleFirst Consulting managing the careers of the best professionals in the following functions:

By Industry:

- Financial Institution
- FMCG / Retail

- Industrial / Chemical & Healthcare
- Electronic Manufacturing & Semiconductor
- Property & Infrastructure

By Function:-

- Finance & Accounting
- Human Resources

Chemical Industry ~ Adhesives, Paint & Coating, Plastic, Rubber & Latex

SUB & SUBZERO Concept Store Apparel

Sales Assistant

2011 - 2012 (1 year)

Petaling Jaya

Assist in merchandise selection for customer and dealing with customer complaint. Involving in stock check control & answering customer enquiries.

Education

Tunku Abdul Rahman University College

Bachelor of Hospitality Management(Hons), Hospitality Administration/
Management · (2013 - 2016)

Tunku Abdul Rahman University College

Diploma in Hospitality Management · (2011 - 2013)

SMK La Salle

· (2006 - 2010)