

Weekly Meeting

Date 11/08/17

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## I. Lightning Round Notes

Open Old Business – Alex  
Reed-  
Brian-  
Anhquan- New Adriad Implementation  
Alex-

Open Old Business – Alex  
Reed-  
Brian-  
Anhquan- New Adriad Implementation  
Alex-

## II. Scoreboard Review

	Clarity	Busy	Effective
Reed	<div></div>	<div></div>	<div></div>
Brian	<div></div>	<div></div>	<div></div>
Anhquan	<div></div>	<div></div>	<div></div>
Alex	<div></div>	<div></div>	<div></div>

Clarity      Busy      Effective

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Order	Topic
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[illegible][illegible]

Topic

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## V. Decision/Actions (We Discussed/We Decided)

Starter Items/Updates (add date):

Starter Items/Updates (add date):

## VI. Cascading Messages (Cascading Communication and Clarifying Commitments)