

Meeting Minutes 11/07/2010

Author: Patrick Trantham

Attendees:

1. BenJamin
2. Chris Lindee
3. Chris Yancey
4. Kevin
5. Kirk
6. Owolabi
7. Patrick
8. Radu
9. Sam

SDM for Secondary Definition Issues:

Each of the issues with the Secondary Definition Issues document were discussed and systematic decision making was applied to choose solutions. These decisions are reflected within the Secondary Definition Issues document.

Progress Report from each team:

We received a status report from each team. The preliminary versions of the Vision document, Traceability Matrix, Project Management Plan, WRS, Why Choose Us document, and Prototype project have been uploaded to Google Docs at this point.

Action Items:

Each of the teams will continue working on their part of the project. We have set a deadline of 6pm on Wednesday, 11/10/2010 for the documents to be uploaded to Google Docs. Kevin will consolidate the documents from all of the teams into one, format the combined document, and print it out for submission on Thursday, 11/11/2010.

Member Signatures:

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