

Meeting Minutes 11/14/2010

Author: Sam Shaw

Attendees:

1. BenJamin
2. Chris Lindee
3. Chris Yancey
4. Kevin
5. Kirk (not present)
6. Owolabi (not present)
7. Patrick
8. Radu
9. Sam (not present)

Status Updates:

- Traceability team has updated missing requirements from phase 1, will soon add requirements from phase 2.
- Vision items remaining:
 - Determine product features, then write each feature as an input/ output pair (per Owolabi's useful info thread)
 - Integrate the new issues with their SDM into a new section in the document.
 - Determine feature priorities
 - Finish completing remaining sections in Vision doc template that is currently uploaded.
- Prototype team needs to determine what else will be implemented.
- Process spec needs additional diagrams and expanded descriptions

Action Items:

- All teams will make significant process in their respective endeavors by Thursday
- Be ready for next meeting Thursday night

Member Signatures:

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