

ALEXANDER PHAM

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Websites, Portfolios, Profiles

- <https://alexpham027.netlify.app/>
- <https://github.com/AlexPham027>

Education

Computer Science & Analysis: Computer Science, Expected in 04/2025

Seneca College - North York, ON

- 3.8 GPA
- Graduation Dean's List, [Semester 1, 2023]

Bachelor of Arts: Political Science, 04/2023

Wilfrid Laurier University - Waterloo, ON

- Member of Laurier Moot Club, 2022 to 2023

Professional Summary

Passionate about the intersection of politics and technology, I am a unique blend of a Political Science graduate and a current Computer Science & Analysis student. My aim is to leverage my unique combination of skills to create tech-driven solutions that can transform the political landscape, enhance policy-making, and improve public service. By uniting the realms of politics and technology, I aspire to drive change that aligns with our evolving digital age

Skills

- C++ Proficiency
- Javascript
- Front-End Skills: HTML, CSS
- Back-End and Database Skills
- Version Control Systems: Git, Github
- Object-Oriented Programming
- Sales forecasting
- Active listening
- Sales strategy development
- Policy Analysis
- Analytical Skills
- Project Management
- Policy Development

Work Experience

Sales Manager's Assistant, 09/2019 to Current

Elegant Eyes Optical – 3255 Rutherford Rd Unit K27, Vaughan, ON L4K 5Y5

- Provided regular sales forecasts and updates to management, ensuring alignment of efforts towards achieving company-wide goals.
- Maintained up-to-date knowledge of product offerings, ensuring accurate representation during client interactions.
- Contributed to a positive work environment by proactively addressing issues or conflicts within the team as they arose.
- Provided comprehensive support for Sales Managers, enabling them to focus on closing deals and meeting targets.
- Conducted thorough market research and competitor analysis, allowing for more informed decision-making within the sales department.
- Supported company leaders by managing budgets, scheduling appointments and organizing itinerary.

Deputy Returning Officer, 09/2019 to 09/2019

Elections Canada – 700 Glen Forrest Blvd, Waterloo, ON N2L 4K6

- Managed polling station resources effectively, organizing materials for easy access during Election Day operations.
- Contributed to smooth Election Day operations by proactively troubleshooting potential issues and maintaining open lines of communication with team members.
- Ensured all electoral materials were properly stored and accounted for, minimizing the risk of lost or damaged items.
- Ensured accurate election results through meticulous record-keeping and attention to detail in ballot counting procedures.
- Helped maintain an orderly voting environment by enforcing rules regarding political signage and campaign activities near the polling station.
- Maintained a secure voting environment with strict adherence to protocols, ensuring confidentiality of voter information.

Sales Associate, 07/2015 to 08/2018

You & Eye Optical – 3255 Rutherford Rd, Unit K27, Vaughn, ON L4K 5Y5

- Maintained calm demeanor and professionally managed issues in busy, high-stress situations.
- Engaged with customers to effectively build rapport and lasting relationships.
- Helped customers locate products and checked store system for merchandise at other sites.
- Answered customer questions about sizing, accessories, and merchandise care.
- Organized racks and shelves to maintain store visual appeal, engage customers, and promote specific merchandise.

- Solved customer challenges by offering relevant products and services.

Languages

English



Native or Bilingual

Vietnamese



Professional Working

Certifications

Cyber Security Certification CC - iSC2