

Alexander Pham

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(647) 838-8968
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Skills

Display an understanding of the policy-making process and major approaches to policy analysis.

Work effectively as part of a team by identifying my role and contributing, leading, teaching, motivating and/or encouraging others for team success.

Oversee, lead and/or contribute to a project including determining goals, planning details, making decisions and completing tasks.

Demonstrate professional behaviour and an understanding of individual perspectives and diversity.

Demonstrate a thorough understanding of effective argumentation for political science and policy-making in written and oral formats.

Probe for information by asking questions and listening, and engaging in constructive conversations.

Critically evaluate the arguments of others and debate effectively.

Prepare interesting and informative reports and presentations for diverse audiences using current technology.

Learn, understand and interpret information and apply knowledge to new situations, performing both comparative and critical analyses.

Make well-reasoned decisions think creatively, and identify and consider all sides of an issue.

Set priorities, meet deadlines and manage time, data and resources.

Discover how information is sourced, valued and used in creating new knowledge.

Bilingual - English, Vietnamese

Work Experience

July 1, 2015 - August 31, 2018

You & Eye Optical, 3255 Rutherford Rd Unit K27, Vaughan, ON L4K 5Y5 – *Sales Associate*

- Selling eyeglasses to daily customers
- Handled and cleaned merchandise

- Intriguing and persuasive communication for sales

September 1, 2018 - Jan 1, 2022

Elegant Eyes Optical, 3255 Rutherford Rd Unit K27, Vaughan, ON L4K 5Y5 - Sales Associate

- Sell and advise clients of proper optical and sunglass protection
- File and enter customer data into the database
- Assist Clients in filling out insurance forms
- Stock management

September 19, 2021 - September 20, 2021

Elections Canada, 700 Glen Forrest Blvd, Waterloo, ON N2L 4K6- Deputy Returning Officer

- Processes Electors
- Revise Information and Issue Ballots
- Ensure staffing resources, supplies, and poll layouts
- Assisting all electors with disabilities
- Managing a large flow of electors within a voting location

Volunteer Experience

March 17, 2019 - July 17, 2019

The Salvation Army, 1 - 300 Gage Ave, Kitchener ON, N2M 2C8 - Food Organizer

- Helped organize food and distribute it to those in need
- Had to gather and scan various information such as health cards and addresses into the system
- Organize food distribution system in regards to who gets how much

April 14, 2019 - June 31, 2019

Ray of Hope, 659 King St E #230, Kitchener, ON N2G 2M4- Cook and Food Distributor

- Cooked various meals for those in need
- Distributed those meals, and helped cleaned the necessary utilities to cook
- Cleaning all used utilities to distribute food

Extra-Curriculars

Feb 2014

Present Intramurals

Sept 2015 - June 2015

Ultimate Frisbee

Oct 2016 - Oct 2019

Football

Education

September 2014 - June 2018

Forest Hill Collegiate Institute

Graduate High School Diploma

September 3, 2019 - April 31, 2023

Wilfrid Laurier University, Waterloo, ON – *Political Science*

Honours of Bachelor of Arts in Political Science

References

Miriam Stevens, Executive Director
The Salvation Army
(519) 580-5748
miriam_stevens@can.salvationarmy.ca

Nancy Tran, Owner
Elegant Eyes Optical
(416) 835-3611
huongnam9@gmail.com

Victor Vo, Owner
You & Eye Optical
(647) 721-8993
vvvo@rogers.com