



# Alexandra Purfield

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## Experience

### **May 2021–Present**

Marketing Development Representative • Contractor • Procare Solutions

### **December 2020–March 2020**

Customer Service Representative • Contractor • FoodMaven

### **October 2019–October 2020**

Onboarding Submissions Expert/ Customer Service Representative • Contract to Full Time • Gusto

### **May 2017– September 2017**

Intern • Internship • EIS Solutions

### **August 2015– January 2019**

Bartender • Full Time • Moe's Original BBQ

Through my broad experiences in the work force, I have excelled at learning various platforms and systems quickly while constantly adapting my communication skills on an internal and external level in relation to the company. Most recently, I contributed to a record numbers of qualified leads sent to the Sales Department for the months I have contracted for Procare Solutions.

## Education

### **Metropolitan State University of Denver, Denver, Colorado**

- Ended with a 3.5 GPA and an extended major in Technical Communications and an Emphasis in Writing and Editing

## Software

Salesforce • Salesloft • Hubspot

Microsoft Office • Adobe Programs • Acumatica

Google Suite • Outlook • Slack



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