Definition of Done Exercise

By: David Koontz

Definition of Done

Exercise Instructions:

1: reveiw list - create new - discard some
2: select from the list of example items and place on your team's Definition of Done
3: sort list of items into Now, Next, & Later to denote the growth of the definition of Done
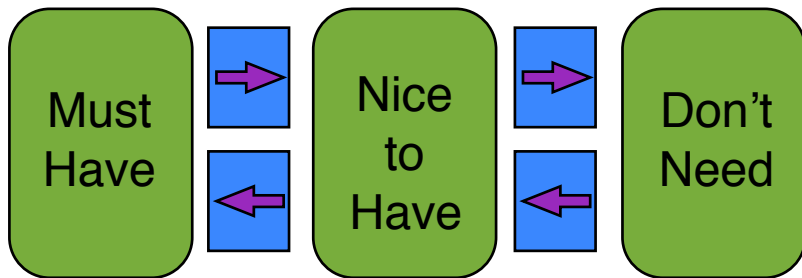
A Game in 3 rounds:
Setup: layout all cards on table; 3 charts
Must Have, Nice to Have, Don't Need

1. Take turns, select a card place it on the board
2. Select a card you desire to move; place card in-between with direction ->
3. Touch your card, tell us WHY you wish to move it. Now Discuss! Repeat.

Game board layout

| Must Have | → ← | Nice to Have | → ← | Don't Need |

Components deployed into development/ staging environment

Configuration points are integrated into deployment packages

Automated testing at minimal __65%__ code coverage in domain packages

Tested according to Product Owner's acceptance criteria (minimally)

Unit tests written at behavior level and passing

Acceptance criteria specified/updated and passing for each user story

Integration tests (with mocks) are passing

Acceptance tests are passing	Code meets the department coding standards automated checks
Test coverage maps, reports, etc. are updated	No errors or warnings from compilers

Technical debit is logged and made visible	Multiple team members (programmer/tester) review the Test cases
New functionality doesn't break existing functionality	Comments in code are valid and useful

New and revised error codes added to documentation

New features are assessed for architectural affects

All production code is peer reviewed
(via code review meeting or pair programming)

New features are documented, release notes updated

Code checked in to repository has proper tracking
to feature/change request/user story

Environmental changes have been documented
and communicated to operations team

Acceptance criteria have been tested on Integration Environment

API document has been evolved
and checked in to repository

Verification of acceptance criteria
by programmer & tester team members

Testing approves the user story

No Priority 1 or 2 defects for the story are open

Story demo is prepared (DB setup & script for demo sketched out)

Product Owner has seen a demonstration of the story & accepts it	Integration test passed at system eco-system level
Infrastructure environmental changes noted and made visible	Stress tests passed

Performance tests baselined and degraded systems made visible

Deployment (with DB roll-back) procedures written

Release notes written and delivered to operations

(create your own definition)

(*create your own definition*)

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(*create your own definition*)