

# ALEXANDER SANFORD

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## EDUCATION

University of Pittsburgh, Pittsburgh, PA

**Master of Library and Information Science**

**Expected 2018**

Hobart and William Smith Colleges, Geneva, NY

**B.A. in Asian Studies and International Relations**

**2016**

## STUDY ABROAD

**Yonsei University**, Seoul, South Korea

**August 2014 - December 2014**

**Tanaka Memorial Foundation Educational Tour**, Tokyo, Japan

**June 2013**

## RELATED EXPERIENCE

**Slavic & Eastern European Information Resources Journal**, Pittsburgh, PA

*Managing Editor*

**August 2017 - Present**

- Edit and organize bibliographic information
- Check articles for formatting and other general issues.

**Qdoba**, Pittsburgh, PA

*Shift Manager*

**August 2017 - Present**

- Direct shifts, being responsible for employees, customer interactions
- Responsible for counting cash drawers, and settling balance at end of shift

**Center for Sports Medicine and Orthopedics**, Chattanooga, TN

*Physical Therapist Technician*

**July 2016 - July 2017**

- Assisted patients with exercises, paperwork, and scheduling

**Hobart and William Smith Colleges**, Geneva, NY

*Circulation Desk Attendant*, *Warren Hunting Smith Library*

**August 2015 - May 2016**

*Research Assistant*, *History Department*

**January 2015 - May 2015**

- Supported patrons with accessing materials
- Assisted with the editing of references and bibliography

**Sindhi Foundation**, Washington D.C.

*Founding Intern*

**June 2015 - August 2015**

- Organized, and ran meetings and events
- Wrote and edited press releases, and social media posts
- Outreach to build and maintain database of supporters

## ORGANIZATIONS AND INVOLVEMENT

**University of Pittsburgh**, School of Computing and Information

*President of American Library Association*, *Student Chapter*

**September 2017 – Present**

*Graduate Student Advisory Council*

**December 2017 – Present**

*Student Ambassador*

**December 2017 – Present**

*SCI Planning and Budget Committee Student Representative*

**January 2018 – Present**

*Student Liaison for Program Re-Design*

**January 2018 – Present**

- Meet with Dean and Administration to discuss student reaction changes, share student perspective
- Organize events and meetings for student organization
- Outreach and communication with prospective students

**Hobart and William Smith Colleges**

*Fundraising Chair for Colleges Against Cancer*

**January 2016 – May 2016**

*Hobart College Varsity Rowing*

**August 2012 – May 2016**

- Directed fundraising program totaling \$20,000 for Colleges Against Cancer

## LANGUAGES AND SKILLS

Japanese and Korean Languages

Grant Proposal Writing

Programing – HTML, CSS, Java

Book Review Writing