

ALEXANDER SANFORD

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EDUCATION

University of Pittsburgh, Pittsburgh, PA

Master of Library and Information Science

Expected August 2018

Hobart and William Smith Colleges, Geneva, NY

B.A. in Asian Studies and International Relations

2016

STUDY ABROAD

Yonsei University, Seoul, South Korea

August 2014 - December 2014

Tanaka Memorial Foundation Educational Tour, Tokyo, Japan

June 2013

RELATED EXPERIENCE

Slavic & Eastern European Information Resources Journal, Pittsburgh, PA

Managing Editor

August 2017 - Present

- Edit and organize bibliographic information
- Check articles for formatting and other general issues.

Brooks Hospitality, Pittsburgh, PA

Shift Manager

August 2017 - Present

- Direct shifts, being responsible for employees, customer interactions
- Responsible for counting cash drawers, and settling balance at end of shift

Center for Sports Medicine and Orthopedics, Chattanooga, TN

Physical Therapist Technician

July 2016 - July 2017

- Assisted patients with exercises, paperwork, and scheduling

Hobart and William Smith Colleges, Geneva, NY

Circulation Desk Attendant, *Warren Hunting Smith Library*

August 2015 - May 2016

Research Assistant, *History Department*

January 2015 - May 2015

- Supported patrons with accessing materials
- Assisted with the editing of references and bibliography

Sindhi Foundation, Washington D.C.

Founding Intern

June 2015 - August 2015

- Organized, and ran meetings and events
- Wrote and edited press releases, and social media posts
- Outreach to build and maintain database of supporters

ORGANIZATIONS AND INVOLVEMENT

University of Pittsburgh, School of Computing and Information

President of American Library Association, *Student Chapter*

September 2017 – Present

Graduate Student Advisory Council

December 2017 – Present

Student Ambassador

December 2017 – Present

SCI Planning and Budget Committee, *Student Representative*

January 2018 – Present

Student Liaison for Program Re-Design

January 2018 – Present

- Meet with Dean and Administration to discuss student reaction changes, share student perspective
- Organize events and meetings for student organization
- Outreach and communication with prospective students

Hobart and William Smith Colleges

Fundraising Chair for Colleges Against Cancer

January 2016 – May 2016

Hobart College Varsity Rowing

August 2012 – May 2016

- Directed fundraising program totaling \$20,000 for Colleges Against Cancer

LANGUAGES AND SKILLS

Data Management, Analysis and Manipulation

Grant Proposal Writing

Python, HTML, CSS, Java Script

Book Review Writing