

Numbers & Symbols

Check the numbers, figures and symbols in bold and write them down in letters. Be careful with American and British differences!

1. **2006** was the company's most profitable year since **1994**.

• Two thousand six • nineteen ninety-four.

2. The advantage of internet banking is you can check your account **24/7**.

• twenty four hours a day seven days week

3. Demand has only risen **8.4%** in the last two months.

• eight point four percent

4. We're meeting in his office at **3.45** this afternoon.

• three point four five • three forty-five

5. Your flight for Zurich leaves at **1800** from Gatwick South Terminal.

• eighteen hundred

6. Our range of products will be released on **10/03/07**.

• tenth of March, two thousand seven

7. $\frac{3}{4}$ of our employees think the canteen could be improved.

• Three-quarters

8. The new desk measure **2m x 1m x 1m**.

• two meters BY one meter BY one meter.

9. This printer is only **£10.99**.

• ten pounds ninety-nine cents

10. Our telephone number is **0845 601 5884**.

• zero eight four, five six zero, one five eight, eight four

11. To access, press the **#** key followed by ***** key.

hashtag

12. He earns a salary of over **£200K** a year!

two hundred thousand pounds

13. We have invested **\$6M** in technology this last year.

six million dollar

14. The results of the Union's ballot was **2:1** in favour of strike.

two to one

15. My email address is **mark.barrington_34@sntmail.com**.

• mark dot barrington underscore thirty-four at sntmail dot com.

16. At the census, the population of the country was **37,762,418**.

• thirty-seven million, seven hundred sixty-two thousand, four hundred eighteen.

17. It is **3 + 40 - 10**.

three plus forty minus ten.

18. The inflation this year has decreased to **0.739%**.

• zero point seven three nine percent.

19. I expect to be back on **30 June**.

• thirtieth of June.

20. Temperature should not be above **27°C** inside the office.

• twenty-seven degrees Celsius