

**Elena Chubinski**

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January 1, 2017

Ms. Samantha Patel  
Senior Software Developer  
Ontario IT Consulting Inc.  
2389 Markham Road  
Toronto, ON M1K 3J5

**RE: Junior Software Designer position, Competition #1-10-223**

Dear Ms. Patel,

It is with great interest that I submit my cover letter and resume in response to your exciting opportunity as a **Junior Software Designer (#1-10-223)**, which was advertised on your company's website. I have experience with software programming in C# and Java. I am completing an Advanced Diploma in Software Engineering Technology in April 2017 and also hold a Bachelor of Technology – Computer Systems.

During my previous co-op work terms, I have gained extensive abilities in software designing and testing. As a Software Developer Student at ABC Bank, I contributed to the conceptualization of a new client tracking database system. Furthermore, as a Technical Support Representative at Centennial College, I repaired hardware and software issues with a goal to ensure the satisfaction of each user. The attached resume includes more information about my technical skills and experiences related to the available position.

I understand that Ontario IT Consulting Inc. has received numerous business awards for its outstanding products and services. I would be proud to be a part of your innovative team and to contribute my existing knowledge and skills in this field.

I would welcome the opportunity to attend an interview to discuss my qualifications for this position in person. Thank you for your time and consideration.

Sincerely,

Elena Chubinski

# Elena Chubinski

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## SOFTWARE DEVELOPER

TESTING SUPPORT | AGILE EXPERIENCE | CONSUMER FOCUS

- Experience designing and developing various kinds of software applications, human-computer interfaces and enterprise information systems
- Familiar with QA, C#, Java, J2EE, Oracle, MS-SQL Server, Unix/Linux, Microsoft's .NET, HTML/XML and Rational/WebSphere
- Knowledgeable in rich Internet applications, mobile computing and software security
- Specializes in object-oriented software design, user-oriented interface design, algorithm concepts and data management tools
- Excellent problem solver with strong analytical skills used to troubleshoot issues
- Multilingual in English, Punjabi and Hindi; uses strong communication skills to support clients and relay technical solutions to coworkers

## KEY SKILLS

IT project management  
Software engineering  
Networking

Web services programming  
Advanced databases  
Software security

Systems integration  
Software testing  
Technical support

## EDUCATION

### Software Engineering Technology Co-op Diploma

Centennial College, Toronto, ON

Sept. 2014 - Present

*Expected graduation: Apr. 2017*

- *Currently maintaining a GPA of 4.2/4.5*

#### Academic Projects:

- Designed software program that allowed for editing of different types of documents, including compilation and debugging and information management
- Program allowed users to browse and query that information

### Bachelor of Technology – Computer Systems

New Delhi University, India

Sept. 2010 - Apr. 2014

## RELATED WORK EXPERIENCE

### Software Developer Assistant (Co-op Work Term)

ABC Bank, Toronto, ON

Jan. - Present

- Contributed to conceptualization and modification of a client tracking database system
- Programmed various new sections of the database and oversaw the testing phase of the system
- Assisted with marketing the new product by co-facilitating several focus groups

### Software Tester (Co-op Work Term)

C & C Inc., Toronto, ON

May - Aug. 2016

- Tested new interactive games thoroughly using company's standard testing procedures
- Documented testing results accurately and diligently
- Participated in and contributed ideas in weekly meetings with colleagues on game upgrades and improvements

**OTHER WORK EXPERIENCE**

**Technical Support Representative (Co-op Work Term)**

Sept. - Dec. 2016

Centennial College, Toronto, ON

- Answered students' computer questions over the phone using clear and engaging communication
- Supervised student computer labs to ensure the equipment was in good working order and to resolve students' technical problems

**Sales Associate (Part-time)**

Apr. 2013 - Present

One Stop Sports Store, Toronto, ON

- Provided quality customer service to individuals from diverse backgrounds
- Assisted customers with locating and selecting merchandise by maintaining updated knowledge on products within the store
- Handled cash transactions accurately and efficiently

**EXTRA-CURRICULAR ACTIVITIES**

**ITC Shop – Part time**

Jan. 2016 - Present

Centennial College, Toronto, ON

- Resolved technical problems on staff and students' desktop and laptops
- Provided efficient and effective service at all times to maintain customer satisfaction