

Day 21 - 90 days of Analytics: Excel Conditional Formatting

In today's video, we looked at conditional formatting in Ms Excel

The following were mentioned

- Conditional formatting makes it easy to highlight certain values or make particular cells easy to identify.
- Conditional formatting options are located under the **Home** menu in the **Styles** toolbox.
- It offers the following predefined rules
 - Highlight Cell Rules
 - Top/Bottom Rules
 - Data Bars
 - Color Scales
 - Icon Sets
- It also gives us the possibility to create our own rules, clear existing rules or manage them.
- To apply any conditional formatting on a cell or range of cells, it must first be selected. Then we chose the rule and apply formatting according to our preferences.
- We can apply more than one conditional formatting rule on a cell or range of cells.

Link to the YouTube Recording: <https://www.youtube.com/watch?v=y7oEpALKWIQ>
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