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# Computer Skills

### **Internet Skills**

Web browsers, mobile devices

Web page authoring in HTML5, CSS, and simple Javascript

Basic networking components, protocols and server configuration

Joomla CMS capable

Project management skills for individual and team job tasks

#### **Certificates**

CIW Internet Business Associate CIW Site Development Associate CIW Javascript Specialist Udemy online Basic Java

# Experience

2000 - present President, Pride Plui	mbing Combnay
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Owned and operated my own plumbing business. Experienced in all aspects of running a small business including bookkeeping, payroll, project management, and marketing.

Developed efficient systems for office and employee management.

Programed several Excel sheets for productivity and wages.

1997 - 2000 Journeyman Plumber, Plumbing Joint

Moved from apprentice to plumber. Worked independently to trouble shoot and repair all

plumbing and heating problems.

1989 - 1993 English Teacher, Pheonix Associates

Worked as an English teacher and business coach for several large

companies in Japan. Lived in Japan, and learned a basic knowledge of Japanese.

## Education

1989	BA in Psychology, University of Washington
1995	Completed 3 <sup>rd</sup> year of Japanese, University of Washington
2014	Completed advanced Excel class, Udemy online
2014	Completed basic Java, Udemy online
2015	Currently enrolled in a 44 credit web development course, EdCC