

ECCO Center

Kate Gleason College of Engineering
Purchase Requisition

This form is to be used for purchases made with the Purchasing card from the ECCO Office or to request reimbursement for project purchases.

Multi-Disciplinary Robotics Club

Project Name

Project Team Number

Vendor:	Andymark
Vendor Contact:	
Vendor Address:	AndyMark Inc. 1900 E. North St.
Vendor City/State/Zip	Kokomo, IN 46901
Vendor Phone Number:	877-868-4770
Vendor Fax Number:	765-868-4795
Vendor Email:	

Item	Qty	Part Number	Detailed Description	Unit Price	Extended Price
1	12		1/2 in. Hex ID Shielded Flanged Bearing	\$5.00	\$60.00
2	6		25 Series 18 Tooth 0.5 in. Hex Sprocket	\$8.00	\$48.00
3	4		25 Series 16 Tooth 500 Hex Sprocket	\$11.00	\$44.00
4	3		57 Sport Gearbox (4:1)	\$59.00	\$177.00
5	4		BaneBots 550 Motor	\$19.00	\$76.00
				Sub-total	\$405.00
Handling: <input checked="" type="checkbox"/> Standard <input type="checkbox"/> UPS 2-Day <input type="checkbox"/> Fed-Ex <input type="checkbox"/> UPS Overnight				Amount	\$11.74
				Total	\$416.74

Student requester name and email (print):	Alex Burbano arb8590@rit.edu	Date: 10/3/21
Reviewed by team purchasing agent (print) (if applicable):		Date:
Faculty Approval: Ferat Sahin		Date:
Financial Approval by ECCO Office:		Date:
Account Number: 01.63100.xxxxx.10.26006.00000		
Special Instructions:		

OFFICE USE ONLY

Order Entered By and Date

Date Order Received/ Initials

☐ Complete ☐ Partial

Special Notes (backorders, partial order received):