



Генова Алена Юрьевна

Female, 27 years, born on 3 September 1994

+7 (968) 6213853

alena_genova@mail.ru — preferred means of communication

Reside in: Moscow, metro station Khovrino

Citizenship: Russia, work permit at: Russia

Ready to relocate, ready for business trips

Desired position and salary

Financial controller

200 000

RUB

Accounting, Management Accounting, Corporate Finance

- Financial Control
- Economist

Employment: full time

Work schedule: full day

Desired travel time to work: any

Work experience — 6 years 10 months

October 2017 —
August 2021
3 years 11 months

Denso Rus, LLC

Moscow, www.denso-am.ru

Automotive Business

- Auto Components, Parts, Tires (Promotion, Wholesale)

Chief accountant with finance functions

Company Annual turnover is 3,4 billion rubles.

Main responsibilities:

- Fast monthly closing (on the 6th working day), preparation of financial statements (CF, P&L, BS);
- Ad hoc reporting to Head office;
- Support and consulting Head office and General manager on Local and Tax requirements;
- Prepare budget forecast, cash flow, revenue forecast;
- Communication with banks on optimizing the terms of cooperation;
- Coordinate and assist to External (Big 4) and internal audit;
- Control of finance team to be in compliance with Group's accounting policy;
- Internal control compliance;
- Manage the local costs;
- Review of contracts for tax risks;
- Intra-corporate settlements;
- Calculation and payment of dividends;
- Calculation and prepare tax declaration (VAT, CIT, car tax);
- Prepare and responsible for Statutory Finance reports;
- Communication with Tax authority.
- Active cross-functional collaboration

Achievements:

- * Developed methodology and created local P&L for Russian office (RAS), which helped to spot pricing error and process gaps.
- * Supported decision-making on new business opportunity brought up by other depts. Business case study showed tax risks, so opportunity was revised and improved;
- * I joined as a Junior Accountant and grown-up to Chief Accountant with 2 subordinates;

- * Successfully passing external (Deloitte) and internal (J-SOX) audits;
- * Reimbursement of 76 mil rub VAT.

March 2015 —
August 2017
2 years 6 months

ГБПОУ "1-й МОК"

Moscow

Бухгалтер

- Ведение участка материалы (прием и проверка первичных документов от материально-ответственных лиц и внесение их в программу, сведение склада, работа с поставщиками, производство сверок с поставщиками)
- Ведение кассовых операций (приходные и расходные кассовые ордера, кассовая книга, журнал кассира-операциониста)
- Составление внутренних отчетов и предоставление их руководителю
- Обработка банковских выписок
- Обработка путевых листов
- Ведение участка Основные средства

October 2014 —
March 2015
6 months

Авто-Алеа

Moscow, www.alea.ru

Automotive Business

- Cars, Trucks, Motor Transport, Buses, Trolleybuses (Manufacturing)
- Car Retail (Dealer Center)
- Cars, Trucks, Motor Transport, Buses, Trolleybuses (Promotion, Wholesale)

Бухгалтер

Обработка первичной документации

Education

Bachelor

2018

Plekhanov Russian University of Economics

Accounting, Analysis and Audit

2014

ГБПОУ "Первый Московский Образовательный Комплекс"

Экономика и бух.учет по отраслям, Бухгалтерский учет, анализ и аудит

Professional development, courses

2021

LiCO

LiCO, Change management and development of cross-functional collaboration in the company.

2020

PwC

PwC, Key leadership skills

2019

Runa

Runa, Settlements in respect of advances to employees.

2019

Laboratory of Business Solutions

Laboratory of Business Solutions, Emotional intelligence in business. Creation of a climate of trust and respect in the team.

2014

1C

BIT, 1C: Enterprise

Key skills

Languages

Russian — Native
English — C1 — Advanced

Skills

Управленческая отчетность прохождение аудиторских проверок
Business Intelligence Systems Business Analysis Business Planning
Cross-functional approach J-SOX 1C: Бухгалтерия 1C: Предприятие 8
Бухгалтерский учет Налоговая отчетность Финансовый контроль

Driving experience

Driver's license category B

Further information

Recommendations

Denso Rus, LLS
Taketo Shiotani (General Director)

About me

I am a determined hard worker with the ability to work well both individually as well as in team settings with little supervision or guidance. I am known for being enthusiastic and taking on new challenges where I can learn new skills and meet new people. I am very well organized with excellent time management skills.

History

Responses

Финансовый аналитик (e-Commerce)

20 September 2021

Finance Business Partner

20 September 2021

Финансовый аналитик (финансовый контролер)

5 February 2021