

Ryan Nitz (3605318)

Fall 2018 - Computer Science and Software Engineering / W-1 Work

Co-op Quality Assurance Analyst - LuminUltra (Head Office)

EMPLOYER EVALUATION DETAILS

Co-op Student Work Term Performance Evaluation

INTEREST IN WORK: responsibilities are performed with diligence and enthusiasm	a) High interest, very enthusiastic, takes pride in doing work well
INITIATIVE/PRO-ACTIVITY: the ability to perceive and carry out required tasks without supervision and to anticipate the organization's needs	b) Displays initiative consistently
PLANNING AND ORGANIZING: the ability to manage time effectively to complete assigned task and meet deadlines	b) Plans and organizes work and time effectively
SETTING GOALS: Identified areas to improve and established measurable steps and timeframe to achieve results	a) Developed goals for the work term early and made excellent progress in working towards them
ADAPTABILITY: a positive attitude towards change and the ability to change easily to fit different conditions	b) Excellent ability to set priorities and adapt to changes in the work environment
Comments	
QUALITY OF WORK: the precision of duties performed	a) Very thorough in performing work, excellent attention to detail with few errors if any
QUANTITY OF WORK/PRODUCTIVITY: the ability to produce the desired results	b) Very good amount of productivity
CREATIVITY: the ability to identify and suggest new ideas to get the job done	b) Frequently offers new ideas; imaginative
PRACTICALITY: mindful of results, advantages, and disadvantages	b) Work shows very good balance between practical and theoretical
JUDGEMENT: the ability to think critically and logically to evaluate situations, solve problems, and make decisions	a) Decisions always based on thorough analysis of the situation
Comments	
PROBLEM-SOLVING SKILLS: ability to reach a solution	b) Adept at solving problems
DEPENDABILITY/RESPONSIBILITY: the accountability for actions taken	a) Reliable in any situation
TEAMWORK: the ability to get along with and help others, to recognize, and respect people's diversity and individual differences	a) Always works in harmony with others. Is an excellent team worker and contributes to group relationships and effectiveness
SELF-ASSUREDNESS: the ability to express ideas and thought directly and honestly without offending or being inconsiderate to the other party	a) Always polished, confident and considerate presence within the workplace
RESPONSE TO FEEDBACK: ability to take suggestions and feedback	a) Responds maturely and positively to suggestions and feedback from supervisor. Very open minded
Comments	
COMMUNICATION: effective reading and writing (including work reports, if applicable)	b) Clear, organized and concise

COMMUNICATION: effective speaking and listening

LEADERSHIP QUALITIES: the belief in one's own ability, power, and judgement

ADAPTABILITY AND RESOURCEFULNESS: a positive attitude towards change and the ability to change easily to fit different conditions

Comments

Additional Supervisor Comments: Comment on the student's overall job performance including things such as attendance and personal presentation. Please provide suggestions for additional academic or work exposure.

OVERALL PERFORMANCE EVALUATION

Comments

b) Clear and understandable

c) Sometimes demonstrates the ability to motivate and direct others

b) Adapts well to change and makes good use of available resources to solve problems

Ryan's performance was consistent throughout the term. He was able to get the hang of things early on, and maintained steady progression beyond that. Only areas of improvement that I would suggest are around time management and work prioritization. I would look forward to the opportunity of working with Ryan again in the future.

c) Very good (Exceeded job requirements in one or more key areas)