



Alexis Duchatelet

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WORK EXPERIENCE

Le Wagon Brussels

Developer

July 2020 — September 2020

Completion of 2 projects for the Le Wagon Bootcamp. The first project consisted of creating an Airbnb clone in 5 days with our 2 man team. The result can be seen at <https://airbibooks.herokuapp.com>.

Our second project is currently being developed and will be presented during our demo day on 04/09!

Crowne Plaza - Le Palace

Meeting & Events Operational Executive

June 2017 — Present

- Assist with planning, executing and successful completion of my projects
- Support all activities related to meetings and events for a varied client portfolio.
- Identify client needs and assist with budgeting, planning and logistics with all concerned departments and any external service providers
- Liaise with relevant partners and stakeholders
- Represent and oversee site-visits & pre-con meetings
- Sound administrative & financial management of projects
- Support the dissemination of internal/external communication materials for seasonal events
- Prepare internal reporting
- Management and supervision of trainees

Husa President Park Brussels

Sales & Event Coordinator

February 2017 — June 2017

- Offer & contract management for meetings & events department
- Regular follow-up with clients: assist with budgeting, planning and logistics
- Represent and oversee site-visits & pre-con meetings
- Operational execution of events
- Handling pre- and post event administrative and financial follow-up

Sheraton Brussels Hotel

Convention Service Coordinator

August 2016 — January 2017

- Administrative management from contract signature to invoicing
- Maintain communication with clients to ensure proper execution of events
- Identify client needs and priorities
- Arrange and oversee site-visits & pre-con meetings
- Provide secretarial support and assistance to the team as required

EDUCATION

Web Development Bootcamp

Le Wagon Brussels

Jul 2020 — Sep 2020

A high intensity bootcamp that takes you from beginner to junior software developer in 9 weeks. With a hands on approach, you're taught friendly apps all the while maintaining the correct workflow to collaborate with other developers, designers and project managers.

Initiation to Programming - Python

EPFC Brussels

Nov 2019 — Jan 2020

3-month evening course on Python. From basic concepts to simple feature programming.

Bachelor Degree in Hotel Management

Erasmus Hogeschool Brussel

Graduated with distinction

September 2016 — June 2017

Erasmus

University of the West of Scotland

September 2013 — January 2014

Bachelor Degree in Tourism & Leisure Management

Hogeschool West-Vlaanderen Kortrijk

September 2011 — June 2014

LANGUAGES

- Dutch - Native language
- French - Native language (DALF C2 - Alliance Française)
- English - C2 Level (Oral and written)
- German - Basic conversational
- Russian - A1 Level (Basic)

SKILLS

- Python
- Ruby
- Ruby on Rails
- PostgreSQL
- HTML / CSS
- Javascript
- Microsoft Office
- Adobe Photoshop/InDesign/Illustrator