



## Ruvintha Oshan

**Date of birth:** 17/12/1987

**Nationality:** Sri Lankan

**Gender:** Male

## CONTACT

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📞 +358415705470 (Whatsapp)

## ABOUT ME

Experienced Purchasing Manager bringing 12 years of experience focused on actualizing high-quality, cost-effective procurement solutions. Talented in leading projects, directing logistics and managing inventory needs. Dedicated to maintaining schedules and budgets while enhancing operational performance.

## WORK EXPERIENCE

**10/2022 – CURRENT** Tampere, Finland

### Restaurant Worker Mc Donalds's

- Prepare meats such as chicken beef and fish, also operate fryers to cook the food.
- Run orders, take orders, operate a POS system, present customers with purchase food, handle cash, prepare food
- Used commercial culinary equipment including espresso machine, commercial ovens and bread slicers.
- Operate large-volume cooking equipment such as grills, deep-fat fryers. cook food according to instructions.
- Cook food for all of McDonalds during breakfast and lunch rush hours.

**05/2019 – 07/2022** colombo, Sri Lanka

### Managing Partner Theo's Factory

- Theo's Factory has started my wife and I, idea which is now trend setter in event management sector within very short term period.
- Theo's Factory is a service providing company which includes, event decorations, cake and sweets, event planning, bouncy castles, magic shows, face paintings and all children party needs.
- Supplier and employee management
- Provided customers with outstanding service, extending relationships for future business opportunities.

<https://www.facebook.com/theosfactory>

**07/2010 – 08/2022** colombo, Sri Lanka

### Assistant Purchasing Manager Rich Look Fashions (Pvt) Ltd

- Handled purchasing matter enquiries from stakeholders and external bodies.
- Implementing markets surveys and identifying new trends.
- Negotiation with stake holders and be punctual with credit limits.
- Foreign purchasing and re ordering ( China, Thailand)
- Purchasing branded products ( Uniliver, Triumph, Amanthe, Titan, perfumes, cosmetics etc)
- Maintaining stock levels and arrange supplier returns
- Set sales target for sales team & lead them to the targets
- Making media plans (Annually, Festival Season, Special Dates like Valentine day, Mothers day, Children days)
- Contact related media parties ( Tv, Radio, social media, Paper, Holding, LED walls etc)
- Work with architects and interior designers when showroom opening and modifying them

<https://www.richlook.lk/>

<https://www.facebook.com/richlookfp>

**02/2009 – 05/2010** colombo, Sri Lanka

### Marketing Executive Admire Advertising (pvt) Ltd

- Handle Corporate and Retail client accounts and follow up
- Communicating with media channels and negotiation of rates
- Maintain cordial relationship with in-house departments, suppliers and ensure delivery time for clients
- Handling ATL media for Sri Lanka's one of main lottery ticket called

"Sampath Rekha"

- Assisting on Exhibitions stalls making in BMICH ( Wedding show, Construction fair )
- Accomplishing marketing objective and target monthly income from contracts

## EDUCATION AND TRAINING

**06/2017** colombo, Sri Lanka

**Postgraduate Diploma in Marketing** Sri Lanka Institute of Marketing

Website <https://slim.lk/>

**08/2006** Kegalle, Sri Lanka

**Advance Level - High School** Kg/Bandaranayake Maha Vidyalaya

## LANGUAGE SKILLS

**MOTHER TONGUE(S):** Sinhala

**Other language(s):**

English

**Listening** B2

**Spoken interaction** B2

**Reading** B2

**Writing** B2

Finnish

**Listening** A1

**Spoken interaction** A1

*Levels: A1 and A2: Basic user; B1 and B2: Independent user; C1 and C2: Proficient user*

## DIGITAL SKILLS

Git | Social Media | Microsoft Office | Html, Java, CSS | Node.js, React.js | LinkedIn

## ADDITIONAL INFORMATION

### Honours and awards

**17/09/2023** Coursera

**Introduction to Cloud Computing - Certificate**

Link <https://coursera.org/verify/NTAJHTT8E9S5>

**10/10/2023** Coursera

**Introduction to Web Development with HTML, CSS, JavaScript - Certificate**

Link <https://coursera.org/verify/WDBQSKDFRWLJ>

**17/10/2023** Coursera

**Getting Started with Git and GitHub - Certificate**

Link <https://coursera.org/verify/S9EJVHYM5PX6>

## Communication and interpersonal skills

- Contract negotiation
- Vendor relationship
- Sales expertise
- Self motivated

## Management and leadership skills

- Procurement expertise
- Trend analysis
- Multi tasking
- Team work & team handling
- Advertising knowledge
- Profit & loss understanding
- Operation management
- Data analysis understanding
- Forecasting
- Document preparation & reporting knowledge
- Business administration

## Driving Licence

- Driving Licence: B

## Recommendations

- **Lahiru Chamikara** Managing Director of Rich Look Fashions (pvt) Ltd

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Ruvintha has been working with us for past 12 years and he has very good management and interpersonal skill set which useful for work in any situation. He was honest, self motivated, critical thinking person who managed to in deal with over 500 suppliers. I believes and wish Ruvintha for his future career and life to success.

Email [lahiruchamika@richlook.lk](mailto:lahiruchamika@richlook.lk) | Phone (+94) 76575004

- **Thayaparan Thivakaran** Cloud Specialist at M-Files Oy

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*I have been known Ruvintha for around 7 years and I am thrilled with the results he has being achieved coding by self learning ! Ruvintha is smart, responsive and easy to work with. He's fast learning, hard working, target oriented personal who is following his dreams.*

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