

# ALFORD MEMORIAL RADIO CLUB, INC.

## BY-LAWS

### Section 1. **MEMBERSHIP.**

A member shall be entitled to all rights and privileges of the Club not inconsistent with the provisions in the Constitution.

### Section 2. **APPLICATIONS FOR MEMBERSHIP.**

Applications for membership shall be submitted to the Chairman of the Membership Committee, with written recommendation by two (2) current members of the Club, accompanied by first year dues. Applications will be presented to the membership at the next regularly scheduled meeting.

### Section 3. **ELECTION TO MEMBERSHIP.**

An applicant shall be elected to membership upon approval of a majority of the members present at the meeting following presentation of the application by the Chairman of the Membership Committee,

### Section 4. **FAMILY MEMBERSHIP.**

A family membership shall be available whereby all qualifying members in the family, residing in the same household may be members of the Club.

### Section 5. **DUES.**

The annual membership dues for the Alford Memorial Radio Club shall be: twenty five dollars (\$25.00) for individual membership and twenty five dollars (\$25.00) for family membership, in accordance with Article IX, Section 1, of the Constitution, for the purpose of providing funds for the normal business of the Club. Dues shall become payable the first week in January. Membership applications received between July 1 and September 30, will be twelve dollars (\$12.00) for individual or twelve dollars (\$12.00) for family memberships. New Members joining the Club on or after October 1, dues will be considered paid up for the following year with initial dues payment. The membership will be notified in December that dues are payable in January.

If dues are not paid by the regular March meeting, they shall be given a second notice, and if no response is received within thirty days of the notice, membership shall be terminated.

### Section 5. Subsection 1. **STUDENT DUES.**

Student membership dues are \$15.00 a year for a student under the age of 25 years and have a student ID. A copy of student's ID will be sent in with application for membership and with renewal.

### Section 6. **REMOVAL FROM MEMBERSHIP.**

Any proposed action to remove from general membership of the Club must be brought to and presented in writing to the Board of Directors. At the discretion of the Board of Directors, the matter will be brought before the membership at the next regular scheduled meeting when the charges will be presented to the members present. Notification of the proposed action will be mailed by first class mail before the next following meeting at which a majority vote of the members present to bring it to a final vote at the next subsequent regular meeting. A final majority vote of the members present shall be required to remove a member's right and privileges. The President is responsible for formally notifying the charged member of proposed removal prior to written notification.

### Section 7. **MEETINGS.**

The regular meeting of the Club shall be held on the second Thursday each month at a site designated by the Board of Directors. The Secretary shall notify all members of the regular meeting and its location in advance.

## Section 8, **SPECIAL MEETINGS.**

Special meetings may be call by the :

- A. President.
- B. Any two (2) members of the Board of Directors.
- C. Any twenty-five (25) members of the Club.

Notification of special meeting shall be by the Secretary by first class mail within seven days of the request, informing the membership of the time, location and purpose of said special meeting.

## Section 9. **COMMITTEES.**

The following shall be the Standing Committees:

### **A. MEMBERSHIP.**

The Membership Committee shall consist of four members, including the Chairman. This committee shall be responsible for attracting new members. This committee shall keep a roster of the membership and present application for membership to the Club.

### **B. TECHNICAL COMMITTEE.**

The Technical Committee shall consist of the President, Trustee, Repeater Manager and four additional members appointed by the President, from recommendations of the Trustee and the Repeater Manager. The Technical Committee shall serve from Jan. 1st to Jan. 1st of the next year. Committee members can be appointed for successive terms.

1. The Committee shall direct investigations, invite proper inquiries, establish technical facts and testimony within its province, and make necessary changes and repairs to club equipment and report its actions at the next club meeting.
2. A favorable vote of the majority of the committee shall be required before taking any actions on other than normal maintenance. This vote may be taken by telephone.
3. The Committee will determine what equipment is to be declared surplus.

### **C. CUSTODIAL COMMITTEE.**

The Custodial Committee shall consist of a chairman and two members appointed by the President.

- 1, This Committee shall be responsible for keeping an accurate inventory\* of all Club equipment, its location and condition.
2. This committee shall be responsible for disposition of all equipment declared surplus by the Club.

### **D. PROGRAM COMMITTEE.**

The Program Committee shall consist of a Chairman and three members appointed by the President. This committee shall be responsible for the programs at each of the regular monthly meetings.

#### **E. ACTIVITIES COMMITTEE.**

The Activity Committee shall consist of a Chairman and two members. This committee shall be responsible for coordinating all Club membership and general interest activities except those with other specific responsibilities assigned,

#### **F. HAMFEST COMMITTEE.**

The Hamfest Committee shall consist of a Chairman appointed by the President, and a Treasurer and as many members deemed necessary by the Chairman and President.

- A. This committee shall be responsible for organizing and running the hamfest.
- B. The Hamfest Treasurer shall receive and receipt all monies paid into the Hamfest treasurer, and keep an accurate account of all monies received and expended.

#### **Section 10, TRUSTEE.**

As part of the responsibility of accepting the office of Trustee, the individual elected must agree to:

- A. Maintain an up-to-date set of applicable FCC regulations and bring to the attention of the membership any changes impacting Club activities.
- B. Provide the Club with a minimum of four months written notice of resignation.
- C. If unable to execute the duties of office for any reason, temporarily or permanently, permit authorized control station to maintain the operations of Club equipment.
- E. The Trustee shall submit the names of all control stations to the membership for approval. There shall be five or more control stations at all times. The length of term for control operators shall be for one year from the date of approval and term may be consecutive, The President and Trustee shall serve during the term of office to which they are elected.

#### **Section 11. POLICY.**

- A. Written guidelines shall be prepared and maintained for selected Club activities and operations.
- B. All policy decisions of the membership shall be binding upon the officers and committees. This specifically includes changes to Club equipment and operation.
- C. No Club owned equipment shall be disposed of other than replacing defective parts without approval of the Club membership.
- D. Unbudgeted expenditures required between regular Club meetings to maintain Club equipment shall not exceed \$250.00 without prior approval of the Executive Committee of the Board of Directors. Receipts on all expenditures shall be reported to the Treasurer before the next regular meeting.
- E. All expenditures of Club funds exceeding \$250.00 must be approved by Club membership.

Section 12. **ACTIVITIES AND OPERATIONS GUIDELINES.**

The Board of Directors shall be responsible for having prepared and maintained written guidelines for the following areas:

- A. Hamfest-,
- B. Charitable, civic and other special events;
- C. Repeater operation;
- D. Educational activities.

This guidelines shall be reviewed annually and presented to the membership for annual approval.

Section 13. **RESCISSION.**

Upon approval of these By-Laws, all prior By-Laws are rescinded.