

ALHAJI IBRAHIM MEHEMOH

30C Kebbie Malen Street, Lewabu Section, Bo, Sierra Leone

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alhajiimehemoh@gmail.com

PERSONAL DETAILS

Date of Birth: 21 February 1997

Place of Birth: Bo City

Nationality: Sierra Leonean

Marital Status: Single

PROFESSIONAL PROFILE

Results-driven IT and Data Management Specialist with over 8 years of progressive experience in information systems, monitoring & evaluation (M&E), database administration, and ICT support across government, NGO, and private sectors. Highly skilled in data analysis, systems administration, and digital transformation initiatives. Proven ability to train teams, implement technology-driven solutions, and produce high-quality analytical reports to support strategic decision-making.

CORE COMPETENCIES

- Data Management & Analysis (Advanced Excel, Reporting Dashboards)
 - Monitoring & Evaluation (M&E Tools, Indicator Tracking)
 - IT Systems Administration & Networking
 - Database Design & Maintenance
 - Website & Digital Content Management
 - Software & Hardware Installation and Support
 - Digital Campaign & Social Media Management
 - Training & Capacity Building
 - Technical Documentation & Reporting
 - Strong Communication & Interpersonal Skills
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EDUCATION

BSc Computer Science – Every Nation College, Bo (2025 – Present)

Diploma in Networking – Growth Centre Computer Training Institute, Bo (2017 – 2019)

Diploma in Computer Hardware – Growth Centre Computer Training Institute, Bo (2015 – 2017)

Diploma in Computer Software – Growth Centre Computer Training Institute, Bo (2015 – 2016)

West Africa Senior School Certificate Examination (WASSCE) (2011 – 2015)

Basic Education Certificate Examination (BECE) (2007 – 2011)

PROFESSIONAL EXPERIENCE

Evaluator & Data Officer

Rural Health Care Initiative (RHCI), Tikonko Chiefdom

October 2024 – Present

- Collected, validated, analyzed, and reported program data on monthly and quarterly donor reports.
 - Maintained comprehensive databases of Community Health Workers (CHWs), villages, and partner facilities with high data integrity.
 - Developed dashboards supporting evidence-based planning and resource allocation.
 - Trained CHWs and field staff on data collection procedures, improving reporting accuracy by approximately 25%.
 - Supported deployment of mobile data collection and digital mapping for real-time monitoring of underserved communities.
 - Collaborated with DHMT, NGOs, and community stakeholders to enhance program performance.
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Assistant IT Manager

Sierra Leone Investment and Export Promotion Agency (SLIEPA), Freetown

September 2023 – October 2024

- Managed agency-wide IT infrastructure ensuring over 99% system availability.
 - Delivered helpdesk support to headquarters and remote staff.
 - Administered official website content and strengthened online investment visibility.
 - Managed investment and export databases with appropriate security controls.
 - Implemented basic cybersecurity measures to mitigate phishing and unauthorized access.
 - Maintained IT asset registers and supported procurement lifecycle management.
 - Conducted staff ICT trainings to improve digital adoption.
 - Provided technical support for national investment events and trade missions.
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Data Manager & IT Officer

Sierra Leone People's Party (SLPP), Bo District

January 2021 – September 2023

- Designed and managed centralized membership databases.
 - Analyzed electoral and registration data to support campaign strategies.
 - Produced dashboards and analytical reports for district and national leadership.
 - Managed digital campaign platforms, increasing online engagement by over 30%.
 - Led ICT training for district staff and field officers.
 - Coordinated real-time election reporting and technical support during political events.
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Internet Café Attendant & ICT Tutor

Growth Centre Computer Training Institute, Bo

2016 – 2021

- Delivered ICT training to 200+ students in Microsoft Office applications.
 - Managed daily café operations and customer technical support.
 - Prepared professional documents and presentations for clients.
 - Designed and graded ICT examinations.
 - Provided hardware, printer, and basic network troubleshooting.
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Registrar & Exhibition Officer

National Electoral Commission (NEC) / NCRA

2017

- Conducted civil registration and voter exhibition exercises.
 - Supervised registration staff and ensured procedural compliance.
 - Managed data accuracy, materials accountability, and voter ID distribution.
 - Led community sensitization on registration processes.
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TRAININGS & WORKSHOPS

- Data Entry Procedures for Election Results – NEC (2018)
- ICT & Information Management – Growth Centre

- 2018 Election Procedures – NEC
 - Infection Prevention & Control (IPC)
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REFEREES

Mr. Moses Hopanda Carter

Director of Projects, RHCI – Tikonko

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Mr. Foday Abdulai

District Secretary General, SLPP – Bo District

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