ALHAJI IBRAHIM MEHEMOH

30C Kebbie Malen Street, Lewabu Section, Bo, Sierra Leone
+232 79 301 430
alhajiimehemoh@gmail.com

PERSONAL DETAILS

Date of Birth: 21 February 1997
Place of Birth: Bo City
Nationality: Sierra Leonean
Marital Status: Single

PROFESSIONAL PROFILE

Results-driven IT and Data Management Specialist with over 8 years of progressive experience in information systems, monitoring & evaluation (M&E), database administration, and ICT support across government, NGO, and private sectors. Highly skilled in data analysis, systems administration, and digital transformation initiatives. Proven ability to train teams, implement technology-driven solutions, and produce high-quality analytical reports to support strategic decision-making.

CORE COMPETENCIES

- Data Management & Analysis (Advanced Excel, Reporting Dashboards)
- Monitoring & Evaluation (M&E Tools, Indicator Tracking)
- IT Systems Administration & Networking
- Database Design & Maintenance
- Website & Digital Content Management
- Software & Hardware Installation and Support
- Digital Campaign & Social Media Management
- Training & Capacity Building
- Technical Documentation & Reporting
- Strong Communication & Interpersonal Skills

EDUCATION

BSc Computer Science – Every Nation College, Bo *(2025 – Present)*

Diploma in Networking – Growth Centre Computer Training Institute, Bo *(2017 – 2019)*

Diploma in Computer Hardware – Growth Centre Computer Training Institute, Bo *(2015 – 2017)*

Diploma in Computer Software – Growth Centre Computer Training Institute, Bo *(2015 – 2016)*

West Africa Senior School Certificate Examination (WASSCE) *(2011 – 2015)*

Basic Education Certificate Examination (BECE) *(2007 – 2011)*

PROFESSIONAL EXPERIENCE

Evaluator & Data Officer

Rural Health Care Initiative (RHCI), Tikonko Chiefdom
October 2024 – Present

- Collected, validated, analyzed, and reported program data on monthly and quarterly donor reports.

- Maintained comprehensive databases of Community Health Workers (CHWs), villages, and partner facilities with high data integrity.

- Developed dashboards supporting evidence-based planning and resource allocation.

- Trained CHWs and field staff on data collection procedures, improving reporting accuracy by approximately 25%.

- Supported deployment of mobile data collection and digital mapping for real-time monitoring of underserved communities.

- Collaborated with DHMT, NGOs, and community stakeholders to enhance program performance.

Assistant IT Manager

Sierra Leone Investment and Export Promotion Agency (SLIEPA), Freetown
September 2023 – October 2024

- Managed agency-wide IT infrastructure ensuring over 99% system availability.

- Delivered helpdesk support to headquarters and remote staff.

- Administered official website content and strengthened online investment visibility.

- Managed investment and export databases with appropriate security controls.

- Implemented basic cybersecurity measures to mitigate phishing and unauthorized access.

- Maintained IT asset registers and supported procurement lifecycle management.

- Conducted staff ICT trainings to improve digital adoption.

- Provided technical support for national investment events and trade missions.

Data Manager & IT Officer

Sierra Leone People's Party (SLPP), Bo District
January 2021 – September 2023

- Designed and managed centralized membership databases.

- Analyzed electoral and registration data to support campaign strategies.

- Produced dashboards and analytical reports for district and national leadership.

- Managed digital campaign platforms, increasing online engagement by over 30%.

- Led ICT training for district staff and field officers.

- Coordinated real-time election reporting and technical support during political events.

Internet Café Attendant & ICT Tutor

Growth Centre Computer Training Institute, Bo
2016 – 2021

- Delivered ICT training to 200+ students in Microsoft Office applications.

- Managed daily café operations and customer technical support.

- Prepared professional documents and presentations for clients.

- Designed and graded ICT examinations.

- Provided hardware, printer, and basic network troubleshooting.

Registrar & Exhibition Officer

National Electoral Commission (NEC) / NCRA
2017

- Conducted civil registration and voter exhibition exercises.

- Supervised registration staff and ensured procedural compliance.

- Managed data accuracy, materials accountability, and voter ID distribution.

- Led community sensitization on registration processes.

Sierra Leone People's Party (SLPP), Bo District

TRAININGS & WORKSHOPS

- Data Entry Procedures for Election Results – NEC (2018)

- ICT & Information Management – Growth Centre

- 2018 Election Procedures – NEC

- Infection Prevention & Control (IPC)

REFEREES

Mr. Moses Hopanda Carter
Director of Projects, RHCI – Tikonko
+232 78 330 158
cartermosesh@gmail.com

Mr. Foday Abdulai
District Secretary General, SLPP – Bo District
+232 76 797 852
fodayabdulai@gmail.com