

Respond to the following requests politely

1. Can you help me with my homework?
2. Would you mind lending me your book?
3. Could you please close the door?

Create polite offers using the following scenarios

1. Offer to help a colleague with a project.
2. Offer to give someone a ride home.
3. Offer to buy a friend a coffee.

Create polite requests using the following prompts

1. Ask a friend to help you move a heavy box.
2. Ask a stranger for directions to the nearest café.
3. Ask your boss if you can leave work early.