



# GINA NOVIANTI

## CHEMICAL ENGINEER

### PERSONAL PROFILE

I am a person with a growth mindset, excited to learn a new thing and accept new challenges. I have excellent communication skill, critical thinking, leadership, time management & hard worker. I also able to work both individually and team.

### PROFESSIONAL SKILLS

Microsoft Word	●	●	●	●	●
Microsoft Excel	●	●	●	●	●
Microsoft Power Point	●	●	●	●	●
Microsoft Visio	●	●	●	●	●
Matlab Software	●	●	●	●	●
Aspen Hysys	●	●	●	●	●

### PERSONAL SKILLS

- Team Work
- Time Management
- Fast Learner
- Hard Worker
- Responsible
- Reliable & Professional
- Strong Awareness

### LANGUAGE

- Indonesia (Native Proficiency)
- English (Limited Working Proficiency)

### CONTACT INFORMATION

Place, Date of Birth : Bandung, 30th Nov 1996  
Mobile Phone : +62 8177 9544 634  
Email : gnovi1122@gmail.com  
Address : Cijalupang, Ujungberung, Bandung Indonesia  
LinkedIn : <https://www.linkedin.com/in/gina-novianti-70b0b5190>

## EDUCATION

### National Institute of Technology

Bachelor of Chemical Engineering | 2015-2019

- GPA 3.59

- Final Assignment : The Influence of a Catalyst on the Process of Making the Liquid Fuel of Coal

## WORK EXPERIENCE

### Document Control Engineer on the Construction Project of Natural Gas Network Household at Karawang Regency

Direktorat Jendral Minyak dan Gas Bumi | Des 2019

- Create documents for project such as recipient list for installation of stoves and gas meters, project progress and revised reports.
- Create document archives and compile document according to their respective divisions
- Provide all document needed by the company and employee

### Laboratory Assistant

National Institute of Technology | Feb-May 2019

- Teach about qualitative analysis and screening of secondary metabolites

### Process Control Intern

PT. Semen Indonesia (Persero) Tbk | Sept 2019

- Create calculation of mass balance and energy balance in preheater, kiln and cooler

## TRAINING

### - Environmental Management System | Jun 2020

ISO 14001: 2015

### - Occupational Health & Safety Management System | Jun 2020

ISO 45001 : 2015 dan PP No 50 Tahun 2012

### - Food Management System | May 2020

GMP, HACCP, ISO 22000:2018, FSCC 22000 V5, BRC GC Food Safety Issue 8

### - Summer Program Itenas & DAAD TU Berlin | Agt 2019

Optimization in Process Sciences & Process Simulation

## ORGANIZATION EXPERIENCE

### Chemical Engineering Student Organization | 2018-2019

Response Coordinator of Education & Professionalism Department

### Chemical Engineering Student Organization | 2017-2018

Member of Education & Professionalism Department

### Commitee of Training K3 " Safety Sign & Protective Equipment | 2017

Treasurer