**Department: ADMINISTRATION**

GM

Manager Admin

Chief security officer

Deputy Manager Account

Deputy Manager Admin

Security

Supervisors

Admin

Officer

Purchaser

Cashier

House keeping

Staff

Mess

Staff

House keeping

Staff

Security

Staff

|  |  |  |
| --- | --- | --- |
| **Prepared By:** | **Reviewed By:** | **Approved By:** |
| **HOD** | **GM** | **MD/CEO** |
|  |  |  |
| Date: | Date: | Date: |