

# IBM Cloud Pak for Business Automation

## Demos and Labs

### IBM Process Mining

*Use Process Mining to Improve Procure to Pay Process*

V 1.12.0.5 (Release 1)

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# 1 Introduction

## 1.1 About Process Mining

Process mining is a family of techniques in process management that support the analysis of actual business processes based on event logs. During process mining, specialized data mining algorithms are applied to identify trends, patterns, and details in event logs recorded by an information system. Process mining aims to improve process efficiency and understanding of processes.

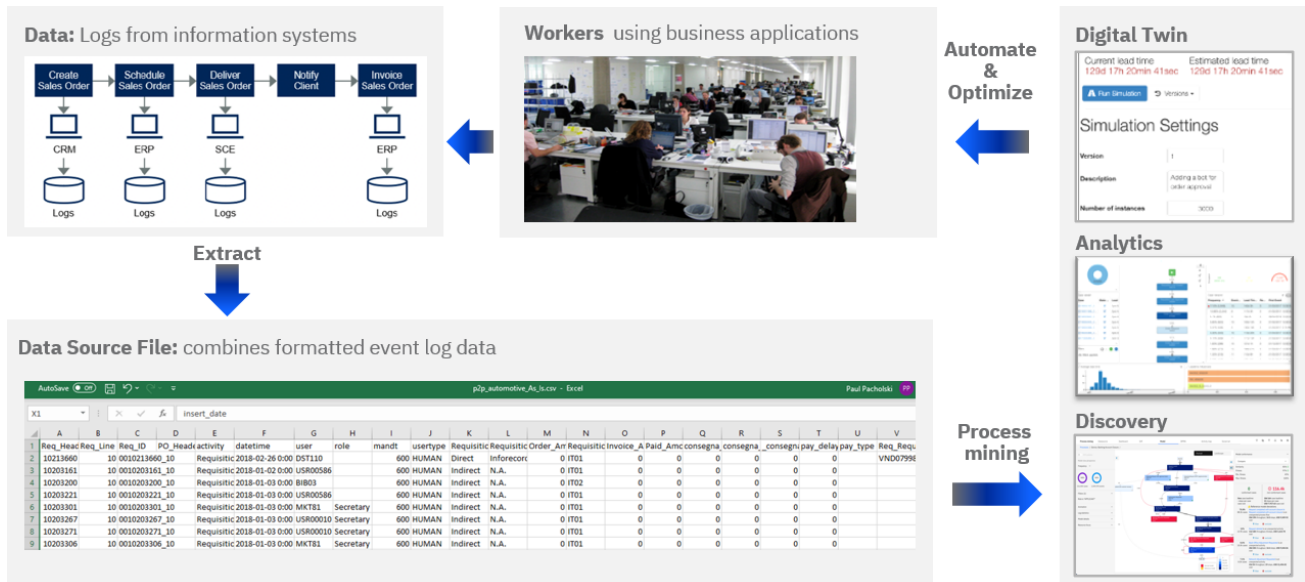


Figure 1. Process Mining

## 1.2 Process Mining Use Case Used in this Lab

### 1.2.1 Procure to Pay (P2P) Process

The Procure to Pay process connects the procurement and entire supply chain processes within a company through the goods receipt process and the payment issued to the vendor.

In recent years, companies have carefully looked at their Procure to Pay processes to:

- Reduce overall supply chain and inventory costs
- Free up needed cash
- Improve operational performance
- Make improved financial decisions

In addition to reducing overall supply chain and inventory costs, improving the Procure to Pay Process can add visibility that allows management to communicate better with the vendor about where the items are in the delivery process and payment to the vendor.

### 1.2.2 P2P Process – Process Improvement Areas

In this lab, we assume the role of an automotive manufacturer (JK Auto Inc.). JK Auto Inc.'s process improvement team wants to analyze their Procure to Pay Process using IBM Process Mining to identify improvement opportunities.

There are five areas of P2P processes where process analyses can derive the most significant value. The figure below shows a high-level P2P process and highlights the critical process improvement areas we will tackle in this lab. Note the potential cost savings that can be achieved and losses avoided!

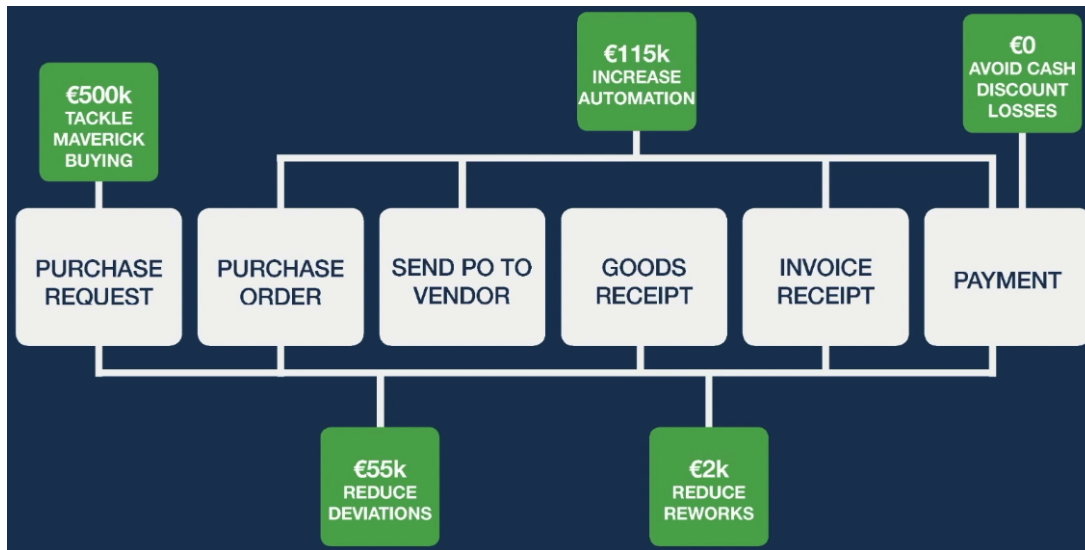


Figure 2. P2P Process Improvement and Automation Opportunities

### 1.2.3 P2P Process – Multilevel Process Mining

The example P2P Process is SAP-based. The data came from SAP transaction logs and was gathered over 12 months. The four critical P2P processes and a typical set of SAP transactions required to complete them are shown in the figure below.

Purchase Requisition	Purchase Order	Goods Receipt	Invoice Receipt	Case Statistics
ME51N	ME21	ME22N	MIRO	<div> <div>Purchase Requisition</div> <div>Purchase Order</div> <div>Goods Receipt</div> <div>Invoice</div> </div> <div> <div>24,134</div> <div>29,672</div> <div>36,218</div> <div>20,507</div> </div>
ME52N	ME21N	MIGO	MIR4 F-53	
ME53N	VL31N	MB31	ME23N	
ME54N	VL32	MB01	MR01	
ME5A	VL60	MB0A	MR00	
ME51			MR02	
ME52			MRHR	
ME53				
ME21N				
ME54				

Figure 3. Multilevel P2P Processes Shown as Case Statistic in Process Mining Model View

Typically each distinct Process is completed by executing a set of related SAP transactions in varying Order, including Rework. For example, the Purchase Order process typically involves the execution of ME21, ME21N, VL31N, VL32, and VL60, often by different people over days and months.

Here is an example SAP GUI screen of ME21 (Create Purchase Order) transaction:

The screenshot shows the SAP ME21 transaction initial screen. The title bar reads 'Create Purchase Order : Initial Screen'. The main area contains several input fields and sections:

- Vendor:** 5000002
- Order Type:** NB
- Purchase Order Date:** 24.11.2020
- Purchase Order:** 0101022
- Organizational Data:**
  - Purch. Organization:** 0005
  - Purchasing Group:** 002
- Default Data for Items:**
  - Item Category:** K
  - Acct Assignment Cat.:** 9
  - Delivery Date:** T
  - Plant:** 0005
  - Storage Location:** 0002
  - Material Group:** L0520
  - Req. Tracking Number:** (empty)
  - Price Date:** 05.01.2021
  - Vendor Subrange:** (empty)
  - Promotion:** 100000002
  - ☒ **Acknowledgment Reqd**

The SAP logo and status bar are visible at the bottom.

### 1.3 Lab Objectives

The purpose of this lab is to enable you to demo (or just to explore and learn) how IBM Process Mining can be applied to improve and gain insights into JK Auto Inc.'s P2P Process.

After completing this lab, you will be able to deliver a live demo recorded in this video:

<https://ibm.box.com/v/Lab2ProcessMiningVideo>. Note that the video may not depict the Process precisely as you will see it in this lab.

## 2 Lab Setup

### 2.1 Import Lab Files

\_1. Download the following files. You will use them in this lab:

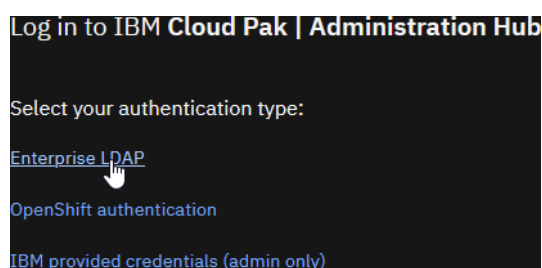
File	Link
P2P.zip	<a href="https://ibm.box.com/v/PM-LAB-2-DATASET">https://ibm.box.com/v/PM-LAB-2-DATASET</a>
P2P_2021-10-28_074505.idp	<a href="https://ibm.box.com/v/PM-LAB-2-IDPFILE">https://ibm.box.com/v/PM-LAB-2-IDPFILE</a>

### 2.2 Open IBM Process Mining Application

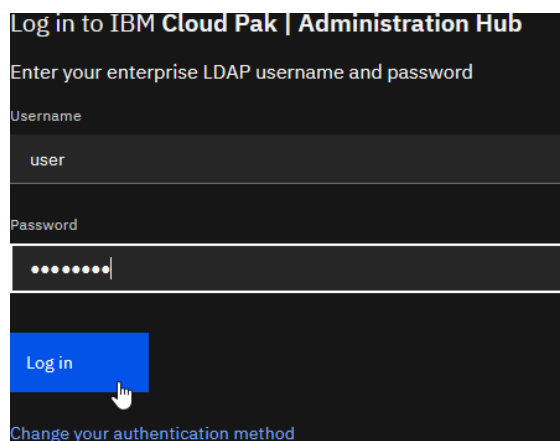
If you are performing this lab as a part of an IBM event, access the document that lists the available systems and URLs along with login instructions. For this lab, you will need to access **IBM Process Mining**.

\_2. Start your browser and use the **IBM Business Automation Studio** link

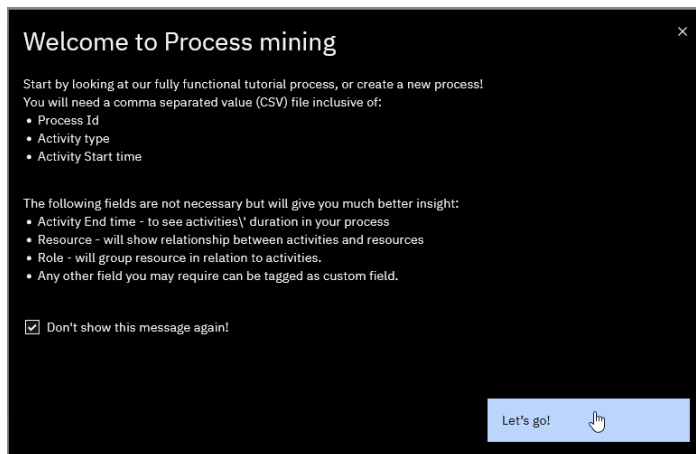
\_3. Click **Enterprise LDAP**



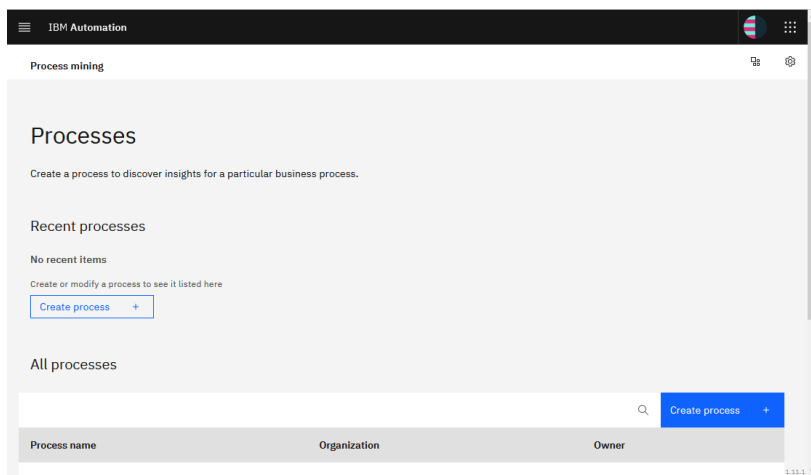
\_4. Enter your username and password and then click **Log in**



\_5. If you see the Welcome window, check **Don't show this message again** check box and click **Let's go!**



You should now see the IBM Process Mining web UI.





## 3 Lab Instructions

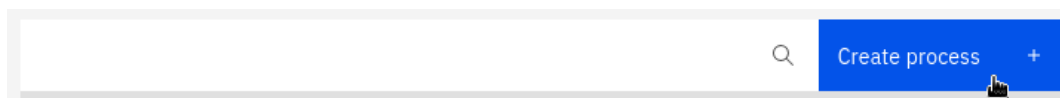
This lab will show you how to identify Process and business improvement opportunities by analyzing the data captured from JK Auto Inc.'s SAP-based processes. IBM Process Mining uses standard SAP BAPI-based scripts to extract business and process data that can then be imported as CSV files for process analysis.

### 3.1 Create a New Process

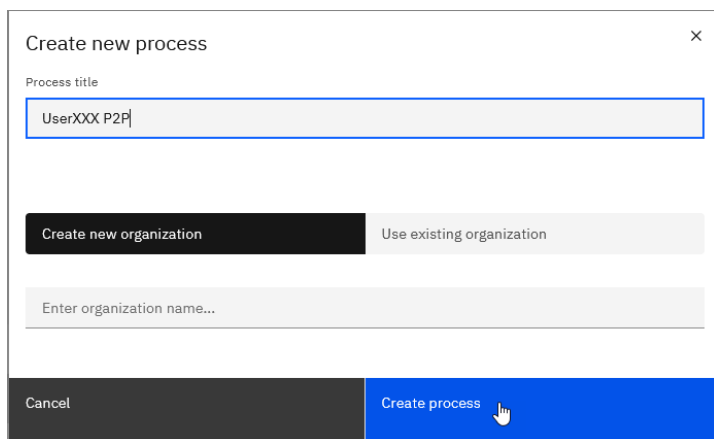
When you open a workspace, you can create a Process and Organization or a New Process in an Existing Organization (in our case, you should see an organization called Tutorials).

Note: if you are using a shared environment, please use your user name prefix in the process name when creating a new process.

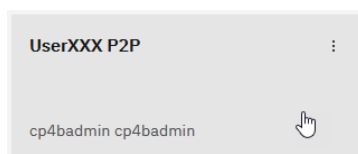
\_1. Click on **Create process +**



\_2. For *Process Title* enter **<Your User id> P2P** and click **Create process**

A screenshot of the 'Create new process' dialog box. The 'Process title' field contains 'UserXXX P2P'. Below the title field are two buttons: 'Create new organization' (dark grey) and 'Use existing organization' (light grey). Under 'Use existing organization' is a text input field labeled 'Enter organization name...'. At the bottom are 'Cancel' and 'Create process' buttons. A mouse cursor is pointing at the 'Create process' button.

\_3. Click **<Your User id> P2P**



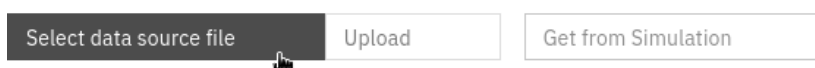
#### 3.1.1 Upload Process Data

You will need to upload a log file (.CSV or .XES) containing mined process data into the Data Source to analyze the Process.

\_1. Click **Select data source file** to upload a CSV data which was captured from an existing Order Processing process

1. Upload your data source

Raw or compressed (zip, gz) CSV or XES files, up to 2 GB.  
A preview of the uploaded data will be displayed below.



\_2. Select **P2P.zip** then click **Open**

### \_3. Click **Upload**

#### 1. Upload your data source

Raw or compressed (zip, gz) CSV or XES files, up to 2 GB.  
A preview of the uploaded data will be displayed below.

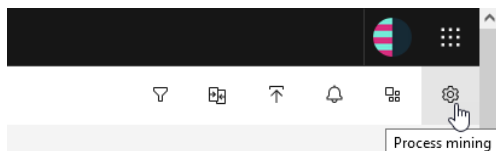


### 3.1.2 Import Project Settings

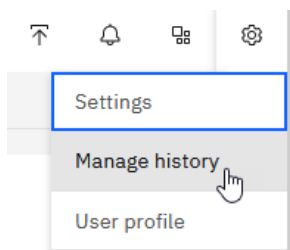
You will now import project settings that include the reference model.

Note: The reference model of a process describes its expected standard behavior in terms of activities and workflow. A process owner usually designs the reference model in BPMN language and can be imported to a Process Mining project.

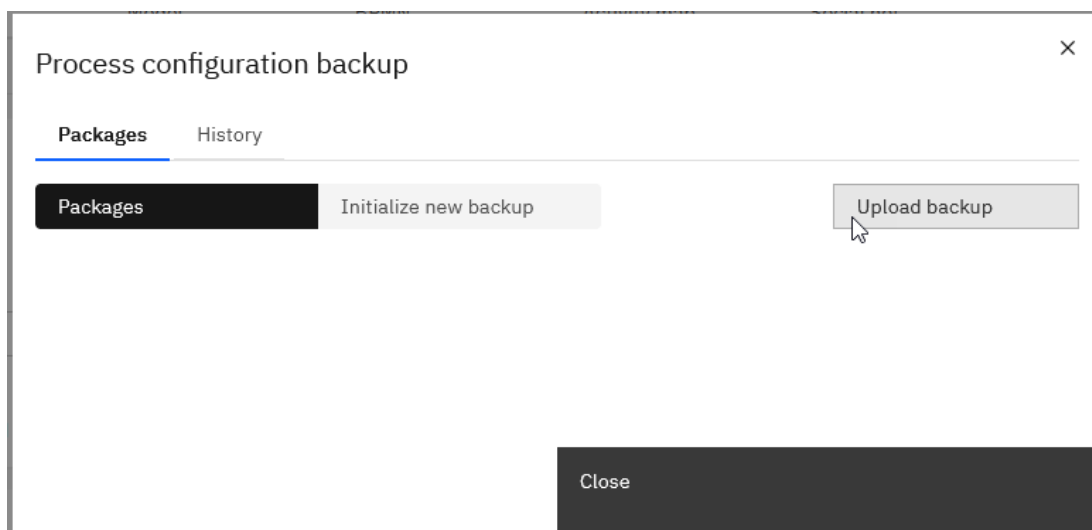
#### \_1. Click the **Process mining** icon on the toolbar



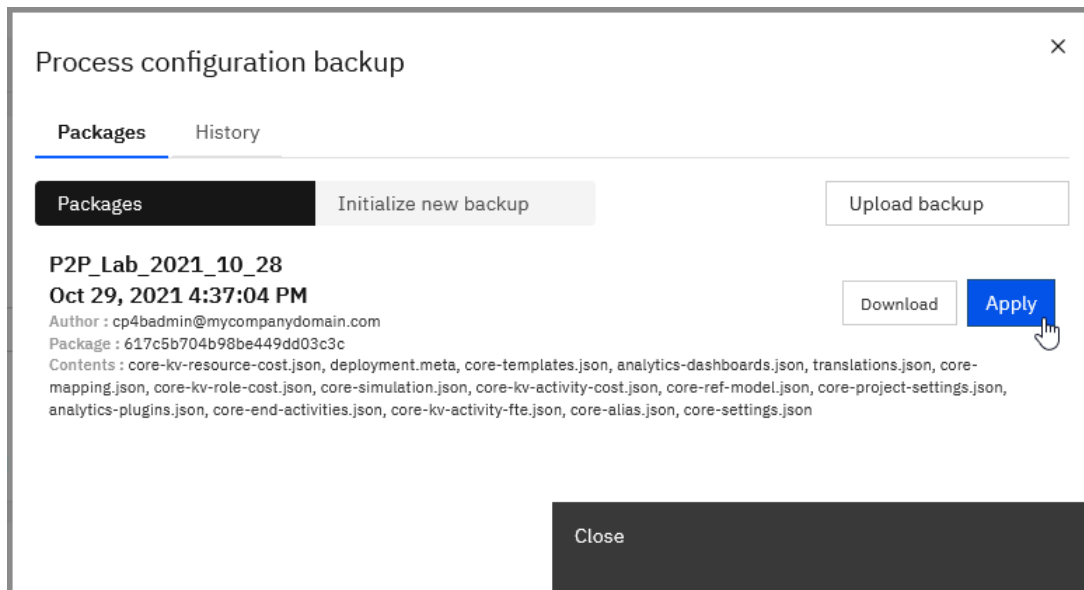
#### \_2. Select **Manage history**



#### \_3. Select **Upload backup**



\_4. Select **P2P\_2021-10-28\_074505.idp** file and click **Apply**

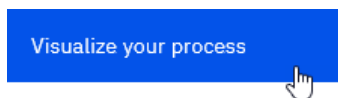


\_5. Click **Close**

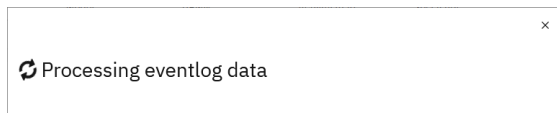
### 3.1.3 Visualize Process

This action will use the CSV file data to create the process model!

\_1. Click in **Visualize your process** box



\_2. **Wait** for the message box below to close.



### 3.2 Gain Process Improvement Insights

IBM Process Mining provides instant insights into your End-to-End (E2E) process that spans multiple people and multiple systems across long periods. With these insights, you can determine bottlenecks in your E2E Process, candidates for RPA automation, rule mining for decision automation, and more.

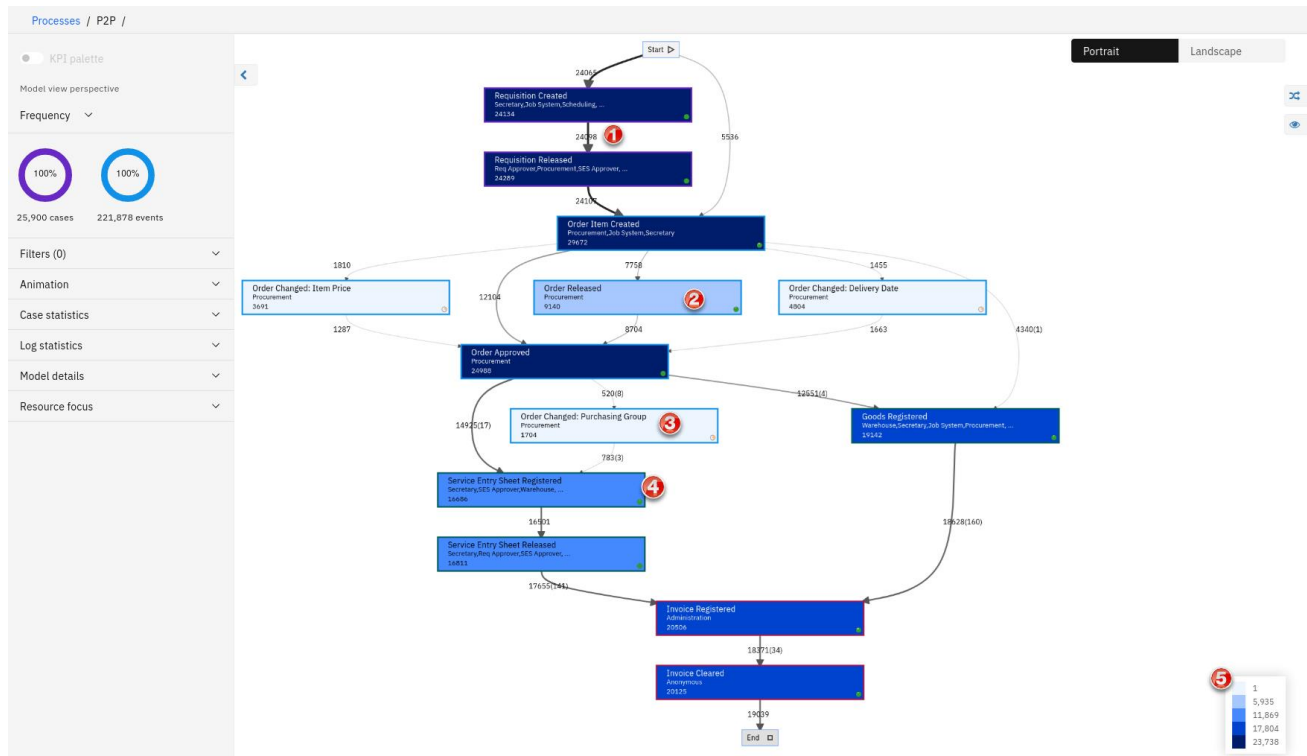
You can instantly gain these process improvement insights by analyzing the multilevel P2P processes in a single view.



### 3.2.1 Model View

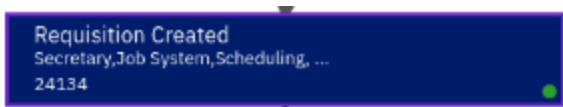
The model view depicts your E2E Process highlighting the most frequent activities, paths taken, and the "real" Process versus the expected Process. A picture is worth 100 words!

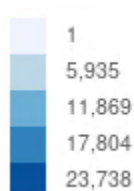
You should now see in the default Model View the Frequency view.



**Hint:** Use the mouse wheel to zoom and the mouse right button to move the Process diagram. The Model automatically displays the frequency analysis. The dark blue color highlights the most frequent activities, while the bold arrows highlight the most frequent transitions. In this way, the most frequent paths between activities of the Process can be identified.

1. The numbers next to the lines show how often that specific process flow followed.
2. The numbers within the rectangles show the number of times that the Activity is performed
3. The description in the rectangles indicates the name of the Activity and the roles by which the Activity is carried out. They could be more than one role (multiple roles followed by dots are displayed).

4. 
5. The green circle at the bottom right corner of the activity rectangle indicates the Model coverage (100% indicates that the Model details cover all the possible relationships of that Activity. The percentage indicates how many possible relationships you are currently visualizing. The level of relations is adjustable)
6. The color saturation of Activity reflects how often an activity was invoked (the frequency). The legend gives you the frequency of coloring detail



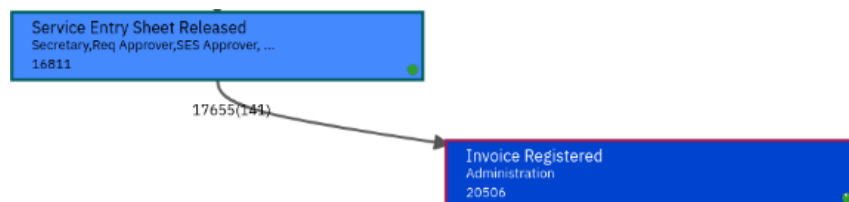
### 3.2.2 Multilevel Process View

Traditional process mining techniques analyze multilevel processes separately. Unique to IBM Process Mining, multilevel process mining provides a holistic view of the entire P2P Process allowing one to discover and correlate sub-processes and their dependencies in a single tool. Often the bottleneck is between systems.

\_1. Open the **Case Statistics** legend to decipher the color scheme.

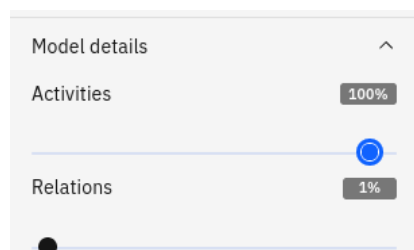
Case statistics	
Purchase Requisition	24,134
Purchase Order	29,672
Goods Receipt	36,218
Invoice	20,507

The colors of the Activity borders reflect the multilevel nature of the Process. For example, the first Activity belongs to the Goods Receipt process and the second one to the Invoice Process. Each Activity potentially represents several SAP transactions!

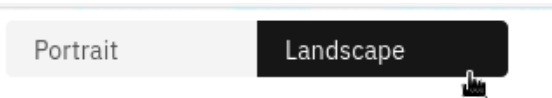


The visualization only shows the most relevant data relationships and activity instances by default. This reduces any unnecessary complexity that may impair visualizing and exploring the Process.

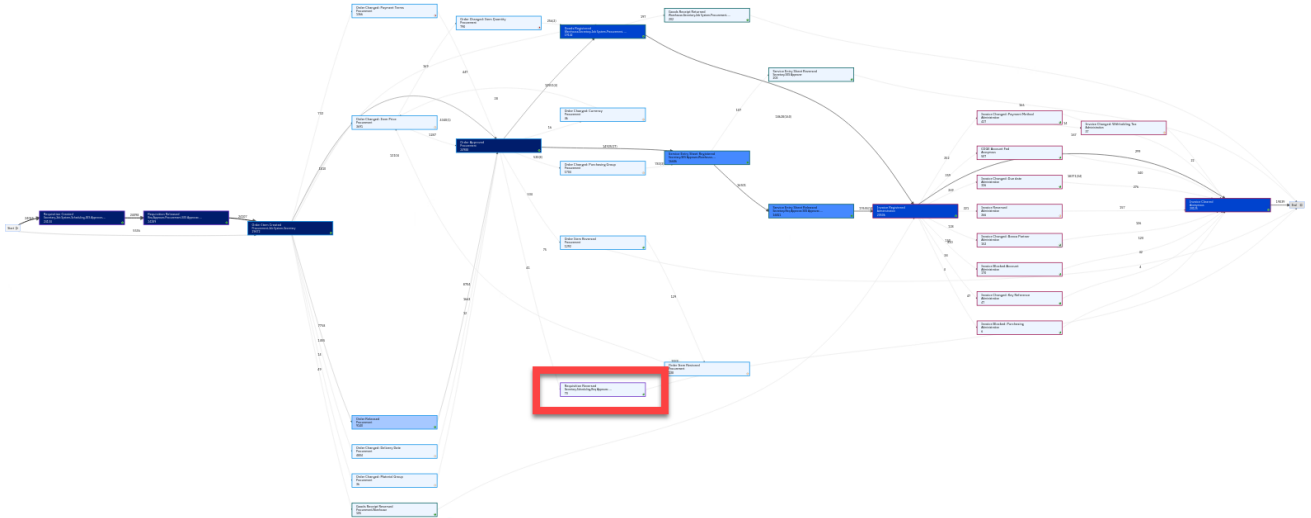
\_2. To see all the activities that are part of the Purchase Requisition process, select **100%** for Activities in Model details



\_3. To visualize the Proces horizontally, click **Landscape**

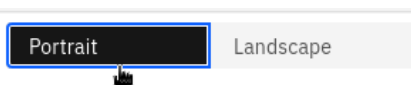


Note that now another Purchase Requisition process activity called *Requisition Reversed Activity* appears.

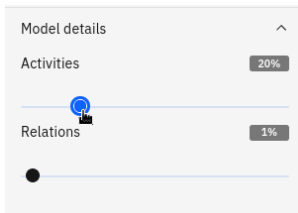


This tells us that the Requisition Reversal step is rarely invoked in the Purchase Requisition process!

\_4. Click **Portrait**



\_5. Set the Activities frequency back to **20%**



Similarly, if you set the Relations to 100%, you will see a bewildering spider web of connections that show all the transitions between process activities! Do not forget to reset Relations back to 1%.

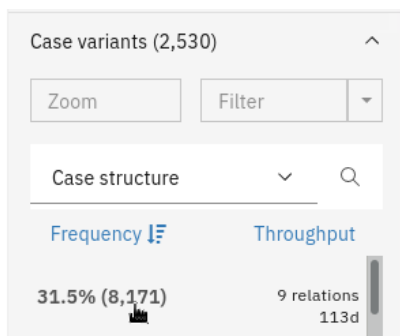
### 3.2.3 Process Paths (Case Variants)

Often, business processes have multiple paths (e.g., happy path, exception cases, etc.) IBM Process Mining can visualize them individually or together.

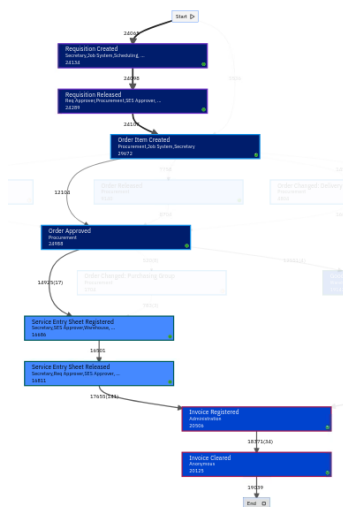
\_1. Click the **tangled-arrows icon** in the top right corner.



\_2. The Case variants view enables you to select what is shown in the Model. To select process paths by their frequency, click the top variant: **31.5% (8,171)**



The Model shows only the selected process variant (process path) now.




\_3. Use **Ctrl key** to select the **first five** variants

**If you are using Mac use the **Cmd** key instead**

Frequency	Throughput
31.5% (8,171)	9 relations 113d
5.4% (1,400)	3 relations 17d 16h
5.2% (1,336)	5 relations 14d 3h
4.2% (1,091)	9 relations 126d 6h
3.7% (960)	8 relations 110d 7h

[illegible]

4. **De-select** all the variants.



New filter +	
Save filters as template	▼
Post-RPA	▼
Po without PR	▼
Invoice without Order	▼
Real Data	▼
Simulated	▼
Order-Maverick	▼
Pre-RPA	▼
As-Is	▼
To-Be	▼
Exclude running and non-conformant	▼
Top 5 variants	▼

If you like, click the **New Filter +** button to create your filters!

New filter +

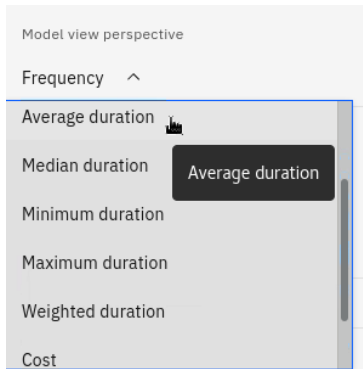


### 3.2.4 Process Performance -Bottlenecks

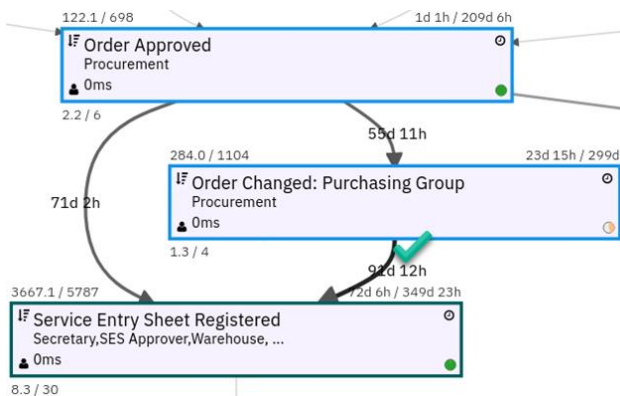
You can use the Duration View to determine which activities and tasks create critical bottlenecks (i.e., take a long time to complete) and whose automation can lead to the most significant overall process time improvement.

Let's find bottlenecks in our P2P Process!

#### \_1. Change the View from Frequency to **Average duration**



#### \_2. Zoom and center on **Order Changed: Purchasing Group** activity

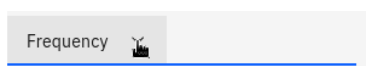


Since we are looking for process bottlenecks, we have selected the activities with the "thickest" transition arrows, which indicate the longest wait times.

The arrows connecting the activities include Wait Time values. Note that the longer the waiting time, the thicker the line. For example, the longest wait time is 91d 12h to start the Service Entry Sheet Registered Activity after completing the Order Changed Activity.

The wait times between the activities shown above is significant and can be considered process bottlenecks worthy of further investigation. One possible cause of the excessive wait time could be the lack of sufficient human resources to start working on the Service Entry Sheet Registered Activity.

#### \_3. Change the View back to **Frequency**



### 3.3 Tackle Maverick Buying

Maverick buying describes our purchase orders without a requisition or invoices without a purchase order. This includes off-contact methods of procurement or non-authorized purchases. Maverick buying makes the agreement with the supplier more expensive because the volume of the framework agreement decreases, or goods are purchased at a higher price.

In our P2P Process, we can use process mining to help business analysts identify maverick buying by looking for:

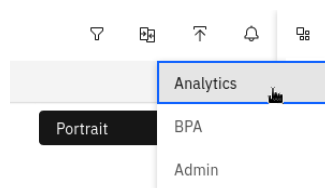
- 1) Orders without a purchase requisition
- 2) Invoices without an order



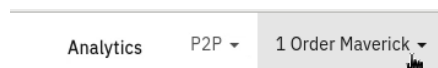
#### 3.3.1 Orders without a Purchase Requisition

Let's examine some prebuilt dashboards specifically designed to tackle the Maverick Buying problem.

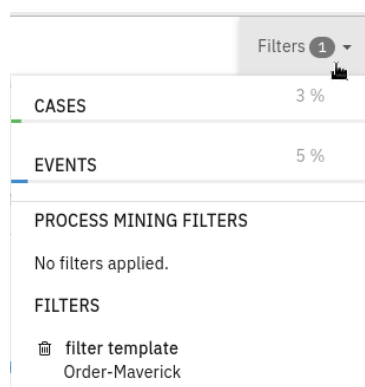
\_1. Click the **chessboard icon** and then click **Analytics**



\_2. If not already selected, select **1 Order Maverick** dashboard



\_3. Click **Filters**



Note that this dashboard has the "Order-Maverick" filter applied, which includes only the Cases that fulfill the following criteria:

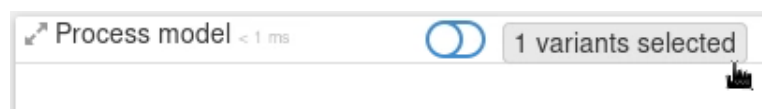
- ☐ Activity is not "Requisition Created"
- ☐ Exclude running cases
- ☐ Activity is "Order Item Created"

The Filter includes only the Cases where Order was created without a requisition! Which isn't the preferred Process. Had the procurement team followed the "preferred" Model, the customer could get volume discounts, incentives, etc.

### 3.3.1.1 Variants

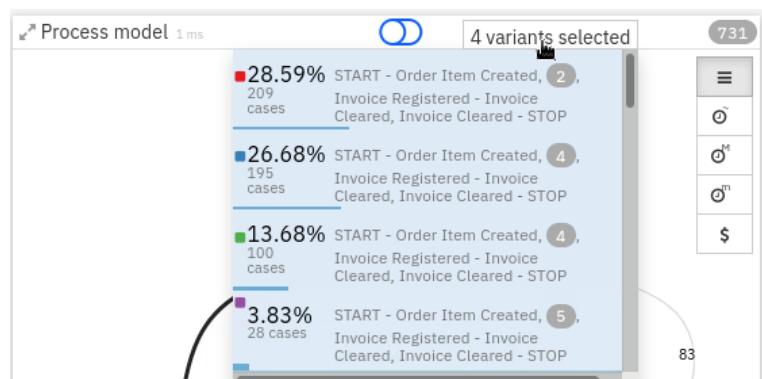
This view shows all the variants of the cases with the Maverick Buying problem.

#### \_1. Click **1 variants selected**

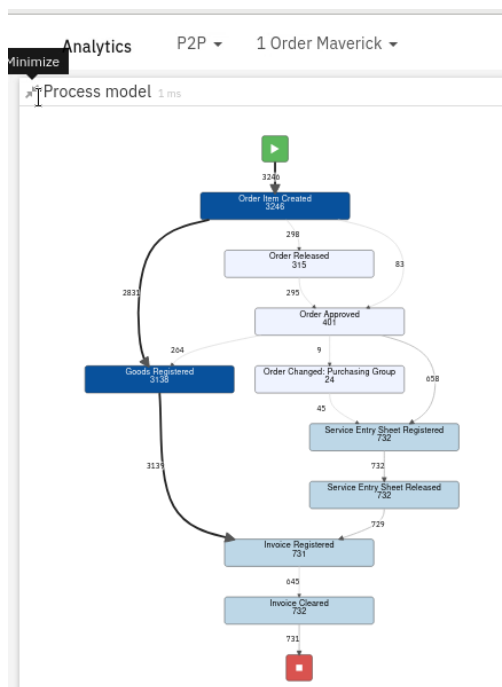


#### \_2. Use the **Ctrl** key to multiply select the first 4 variants

**If you are using Mac, use the **Cmd** key instead**



You should now see a more complex Process model view. Note that you can use the "expand icon" to maximize the Process model view



### 3.3.1.2 Order details

As mentioned above, not following the recommended Process (i.e., Maverick Buying) costs the vendor discount built into the "preferred" Model. The customer could have saved \$253K across 3,246 orders in this example.

Here is how we arrived at the expected savings amount.

Order Details 121 ms			
#Order	#Order Item	Total Amount	Expected Saving
3,246	3,246	12,667,720.8	253,354.42

Note that the Order Details chart was created using these calculations:

#### Card

Title:

Order Details

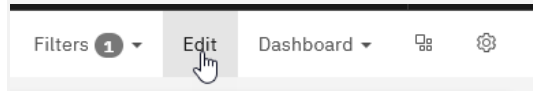
Measures:

#Order	count(distinct(PO_ID))
#Order Item	count(distinct(PO_ID))
Total Amount	sum(Order_Amount)
Expected Saving	(sum(Order_Amount)*0.4*0.05)

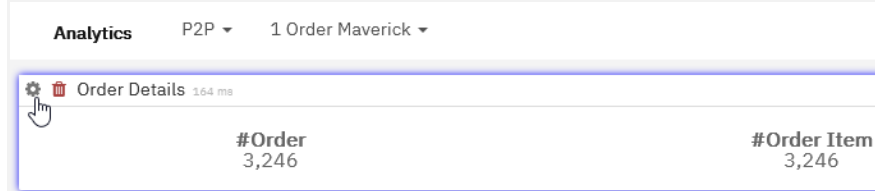
The "Expect Saving" is calculated as the missed discounts.

Note: To see the calculations used to build the Other Details Chart, you could follow these steps:

1. Click **Edit**

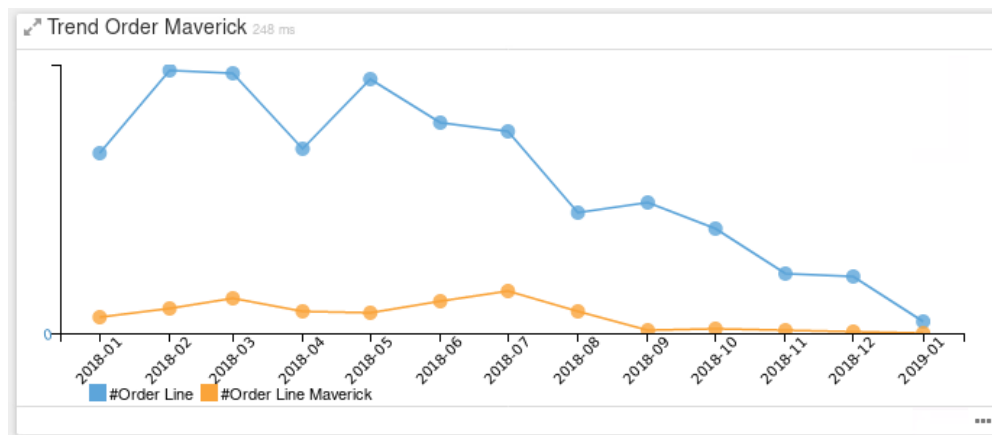


2. Click the **gear** icon to edit the Chart and use your discount amounts.



### 3.3.1.3 Trend Order Maverick

Shows volumes and dates of Maverick orders versus compliant orders.



### 3.3.1.4 Maverick Orders by Purchasing Group

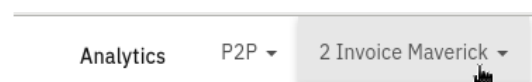
Shows order amount (the darker the color, the more significant the amount), vendor, and purchasing group.



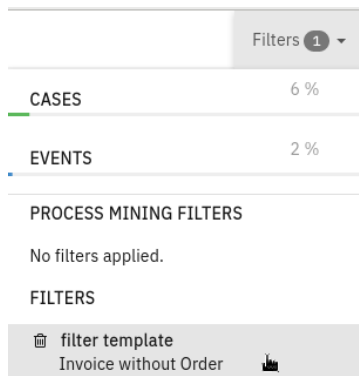
## 3.3.2 Invoice without an Order

Another type of Maverick purchasing is submitting an invoice that does not have a corresponding order. Let's examine our Process to see if any of our cases (i.e., process instances) followed this non-preferred path.

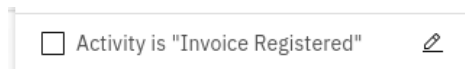
1. For the dashboard, select **2 Invoice Maverick**



Note that the Filter has changed,



We are now showing only Cases that include "Invoice Registered" Activity which occurs when an Invoice without an Order is received!



### 3.3.2.1 Invoice Details

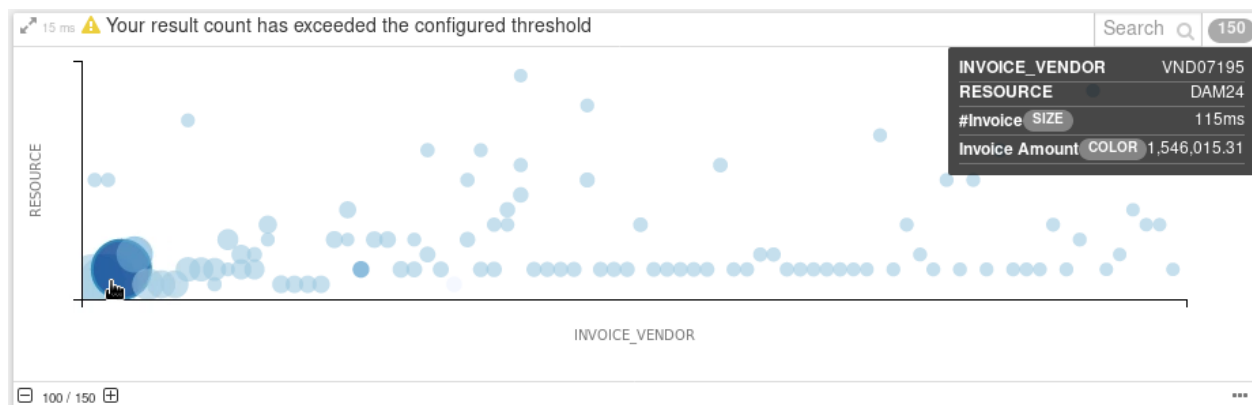
This Chart shows the expected savings of \$252,614.47 across 1642 cases.

Invoice Details 122 ms		
#Invoice 1,642	Total Amount 12,630,723.61	Expected Saving 252,614.47

### 3.3.2.2 RESOURCE vs. INVOICE-VENDOR dashboard

Now let's determine who is processing these Maverick Invoices. Here is a report we built to show which invoices are processed by which user.

\_1. In the **RESOURCE vs. INVOICE-VENDOR** dashboard, select **the darkest dot**.



Note the total Invoice Amount (\$1,546,015.31) processed by User DAM24 buying from vendor VND07195 without an invoice!

### 3.3.2.3 Order Details

Next, let's see which users and vendors are involved in processing Maverick Orders. The order Details chart shows the vendors (Vendors) and, most notably, the users (Resources) who process invoices without orders!

Order Details 14 ms ⚠️ Your result count has exceeded the configured threshold				Search 🔍	150
INVOICE_ID	Vendor	Resource	Registration Date		
2017030262_2017_IT10	VND05820	USR00953	01/02/2018		
3017005717_2017_IT10	VND07630	USR00084	01/03/2018		
3017005722_2017_IT10	VND07630	USR00084	01/03/2018		
2018012689_2018_IT10	VND05120	DAM24	07/06/2018		
2017030542_2017_IT10	VND04728	CONS0120	01/04/2018		
3017005739_2017_IT10	VND03950	DAM78	01/04/2018		
2018012707_2018_IT10	VND07910	DAM24	07/06/2018		

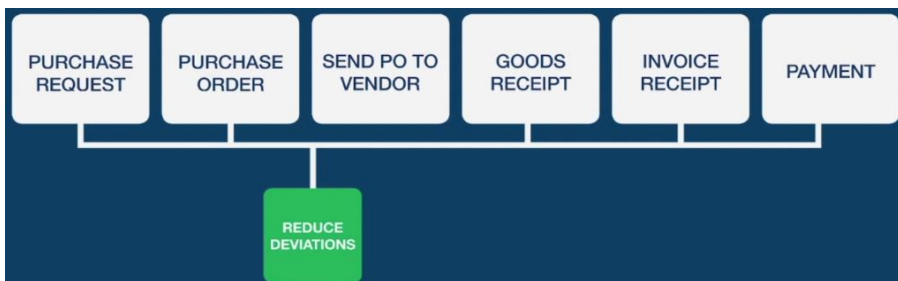
IBM Process Mining allows us to quickly find Maverick Orders that cost customers money.

## 3.4 Reduce Deviations

Now let's examine our Process for deviations where our preferred path isn't being followed.

We can use process mining to identify process path deviations and discover the root causes and the impact of those deviations, such as a cost associated with extra resources and process delays.

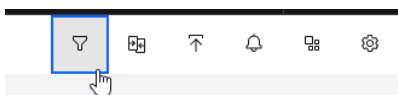
Process deviations are discovered by comparing the Model discovered from process mining data with a reference model from Blueworks live or other BPM tools.



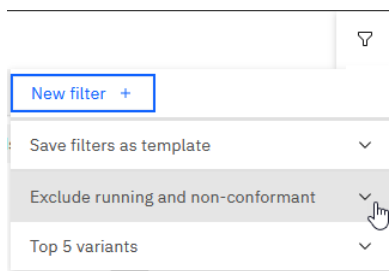
### 3.4.1 Remove Running Instance

Removing running instances provides a more realistic view into the impact of process conformance deviations.

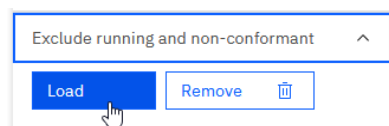
\_1. Click **Filter** icon



\_2. Select **dropdown** for **Exclude running and non-conformant**

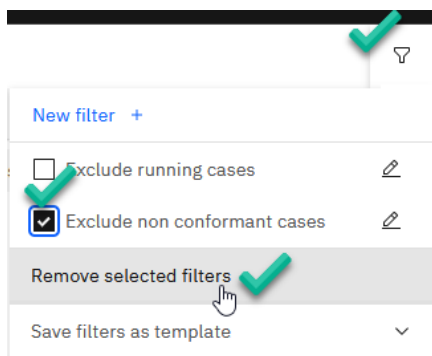


\_3. Click **Load**



We will now remove the "non-conformant" filter and keep only the "exclude running cases" filter.

\_4. Select **Filter > Exclude non conformant cases** and then click **Remove selected filters**.

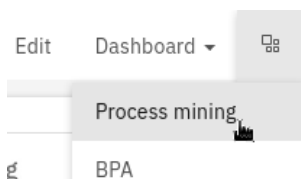


\_5. On the Remove project filters window, click **Yes**.

### 3.4.2 Non-conformance Insight

First, let's examine the cost of non-conformance and how pervasive the non-conformance is in the P2P Process.

\_1. Click the chessboard icon and select **Process Mining** to get back to Model view.



\_2. Click the **left arrow** icon to hide the Model palette



\_3. Click the **left arrow** icon to hide the Model palette



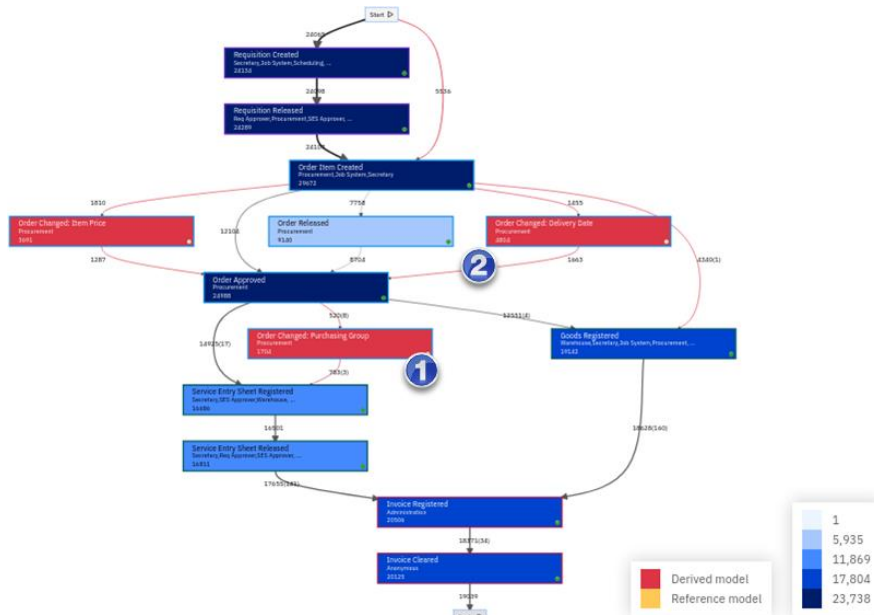
\_4. Click the **eye icon**

Portrait Landscape

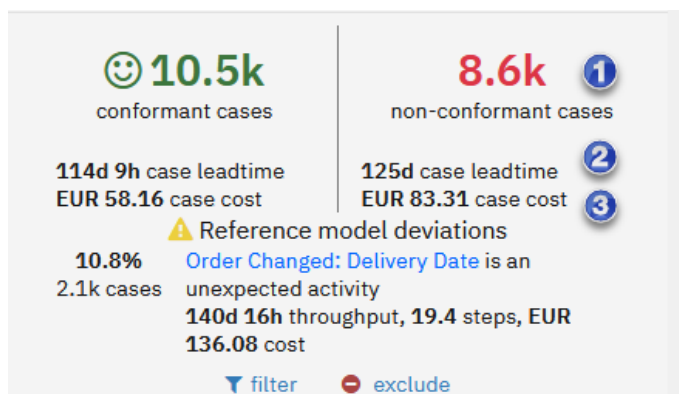


\_5. It is easy to identify how pervasive the non-conformance in the P2P Process is:

1. the red background color can identify the non-conformant activities
2. the non-conformant transitions are also set to red



\_6. Let's look at the Model conformance summary view to see the negative impact of the P2P process non-conformance on business.



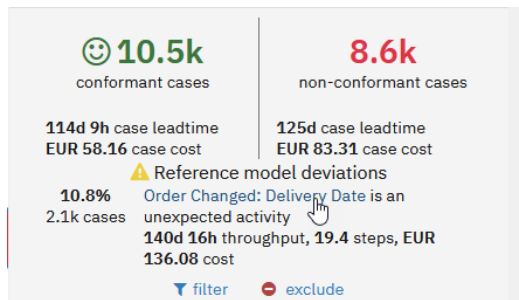
Note the following:

1. 8600 instances (Cases) were not conforming to the reference model
2. The average lead time (Lead Time is the amount of time between process initiation and completion) of non-conformant processes is about 21 days longer (subtract 114 from 125).
3. The average cost of a non-conformant Process is about EUR 25 higher per case (subtract 58 from 83).

### 3.4.3 Root Cause Analysis

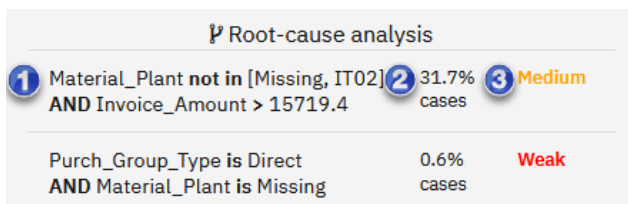
Once we identify non-conformant activities or transitions, we can use the Root Cause Analysis feature to obtain information derived from the custom fields in the dataset. For example, we can determine if a non-conformance involves a particular resource, role, supplier, product, company, etc.

\_1. Click **Order Changed: Item Price** – the most common variant (10.8% of all cases).



\_2. Let's examine *Root-cause analysis* View

The root-cause analysis uses ML techniques to determine what custom data fields included in P2P Process can explain a deviation.



Let's examine the three columns

1. **The root cause is based on custom data fields:**

- Material\_Plant not in [Missing, IT02]
- AND Invoice\_Amount > 15719.4

2. **% of cases** where the root cause is verified, out of the number of cases where the deviation occurs

3. **The strength of the correlation.**

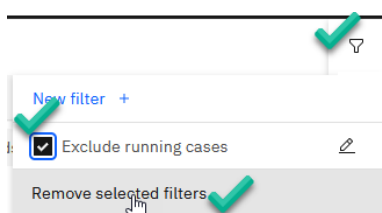
- It is reduced when there are cases where the root-cause condition is matched, and the deviation doesn't occur (lack of precision), and where the root-cause condition is not matched, and the deviation occurs (lack of coverage).

\_3. Click the **eye icon**



### 3.4.4 Remove Exclude Running Cases Filter

\_1. Select **Filter > Exclude running cases** and then click **Remove selected filters**.

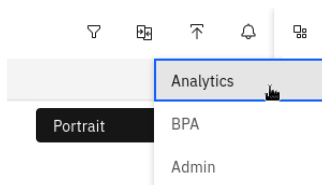


\_2. On the Remove project filters window, click **Yes**.

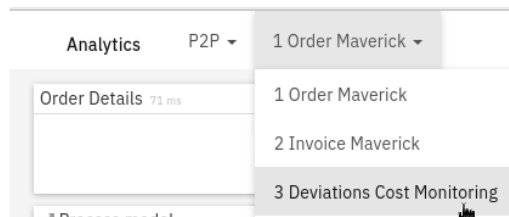
### 3.4.5 Cost of Deviations

We will now examine some prebuilt dashboards designed to tackle the Cost of Deviations problem.

\_1. Click the **chessboard icon** and then click **Analytics**



\_2. Select **3 Deviation Cost Monitoring** dashboard



\_3. Let's examine three charts in the Deviation Cost Monitoring dashboard

#### 3.4.5.1 Deviation Cost: Manual Events

Shows the expected savings (based on our discount assumptions) that can be achieved if the deviations were to be eliminated.

Deviation Cost: Manual Events 474 ms			
#Events	#Human Involved	Total Human Cost	Expected Saving
15,878	138	111,146	55,573

#### 3.4.5.2 Deviations

This Chart shows the activities identified as deviations from the reference model, including frequency and incurred costs. For example, the *Order Changed: Delivery Date* activity and *Order Changed: Item Price* activities are most frequent and costly.

Deviations 475 ms		
	#Events	Total Event Cost
Order Changed: Delivery Date	4,804	33,628
	0	0
Order Changed: Item Price	3,691	25,837
	0	0

#### 3.4.5.3 Resource Monitoring

This Chart shows which users completed activities that were identified as deviations, including frequency and the associated costs.

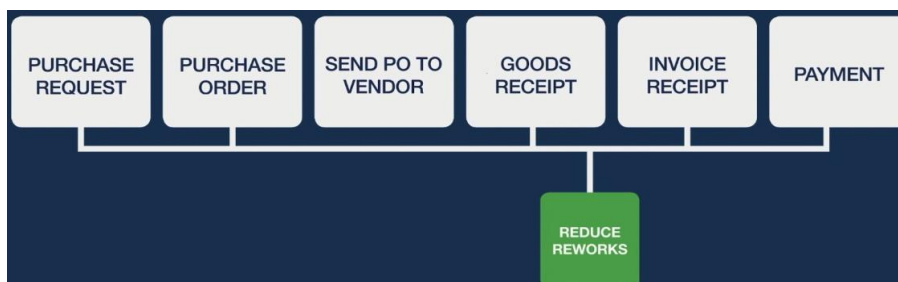
Note: The report also allows you to sort by cost. Click the Total Cost or #Event column to sort in descending order.

Resource Monitoring 637 ms ⚠ You			Search 🔍	150
RESOURCE	Total Cost 📉	#Event		
BATCH_POE	66,976	9,568		
USR01202	59,108	8,444		
DST25	49,315	7,045		
ACQ01	32,760	4,680		

This View allows you to identify the users (RESOURCE column) who performed activities in the process paths that deviated from the reference model. The other columns show the total costs and the frequency. The first step to eliminate the deviations would be to investigate why the users felt it necessary not to follow the process paths defined by the reference model.

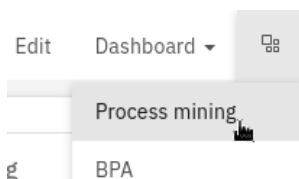
### 3.5 Reduce Rework

Activities repeated more than once in the same process instance are defined as Rework. Activities with Rework typically reveal errors when filling-out forms and can become candidates for automation by RPA.

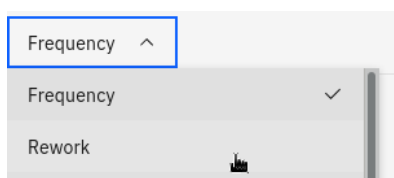


#### 3.5.1 Rework View

\_1. Click the **chessboard** icon and then **Process mining** to get back to Model view.



\_2. Select **Rework** to change from Frequency to Rework view

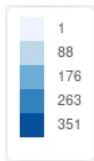


IBM Process Mining automatically discovers two kinds of Rework:

1. if you can see an arrow that goes out and falls into the same Activity, it is called a **self-loop**;
2. when, in the same process instance, the Activity is repeated several times.

### 3.5.1.1 Rework

Activities with Rework are marked according to the legend. The darker the activity color, the more times a rework occurred in the same process instance.



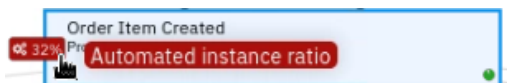
\_1. Let's examine the Activity with the highest rework ratio in **Order changed: Delivery Date** Activity



- 438 instances included Rework
- On average, the Activity is repeated during each case 4.2 times.
- This Activity has 0% automation, and considering the Rework possibly due to errors, it may be a good candidate for RPA automation!

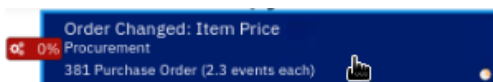
\_2. Note that the red badge on the **Order Item Create** Activity.

It shows the automation ratio for the Activity. In 32% of the instances (cases) in the P2P Process, a robot completed this Activity. This was determined by the imported data that defined if a human or a bot performed the Activity. Also, note the light background color, which indicates a lower level of Rework. Could this be the effect of a higher automation ratio?

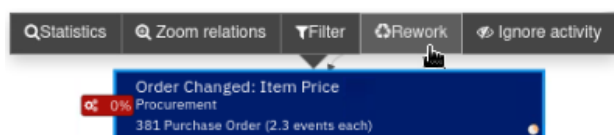


### 3.5.1.2 Self-loop

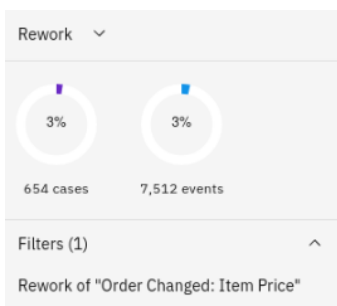
\_1. Click **Order Changed: Item Price** activity. This is another Activity with a high rework ratio,



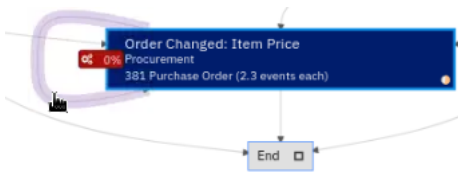
\_2. Click **Rework**



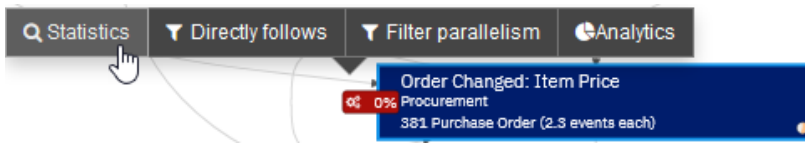
This action creates a Filter. Note that 3% or 654 instances (Cases) include this Rework.



\_3. Click the **self-loop** link on the **Order Changed: Item Price** activity



\_4. Click **Statistics**



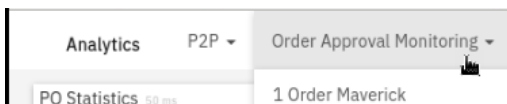
You should now see the details of the Cases that were involved in self-loop Rework.

Req_ID	PO_ID	MatDoc_ID	Invoice_ID	Count	Wait time
	4500228495_20			1	186d 4h
	4500209768_10			1	179d 4h
	4500208995_10			2	167d 4h
	4500240867_20			1	140d 23h
	4500229824_10			1	96d 5h
	4500238301_20			1	92d 22h
	4500214651_10			4	90d 2h
	4500225712_10			1	88d 23h
	4500214753_10			34	58d 5h
	4500218860_10			2	58d 3h

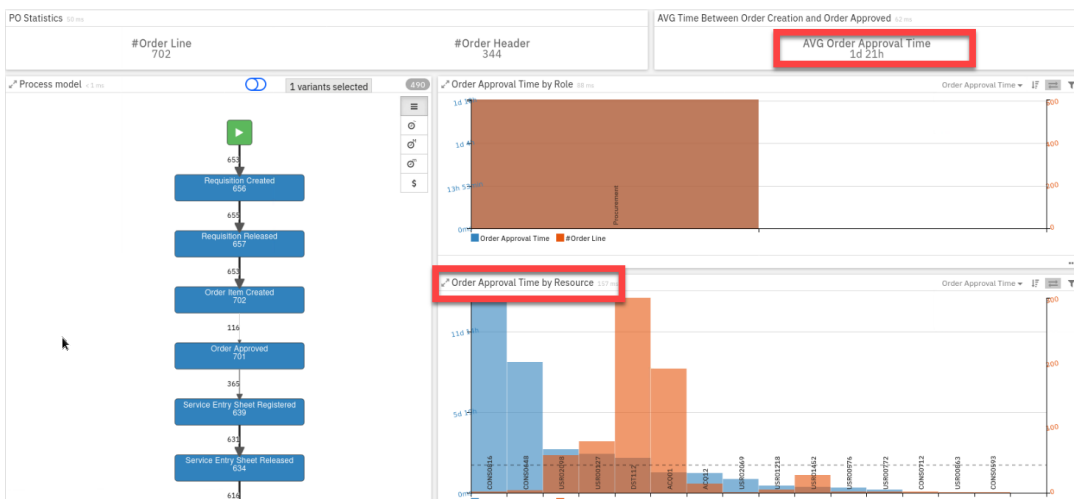
prev 1 / 24 next

\_5. Click **X** to close above the window.

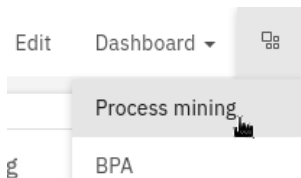
\_6. Select **Order Approval Monitoring** dashboard



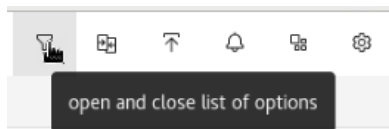
Note that you can examine the impact of the reworks in this Activity on the Order Approval KPI such as AVG Order Approval Time or identify what resources (people) were involved in reworks of this Activity.



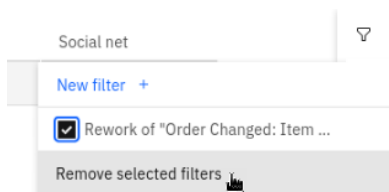
\_7. Click the **chessboard** icon and then **Process mining** to get back to Model view.



\_8. To remove the Filter, click **Filter icon**



\_9. Select **Rework of Order Changed: Item ...** and then click **Remove selected filters**



\_10. Select **Yes** on *Remove project filters* Window.

### 3.6 Increase Automation

In our automation opportunity analysis, let's focus only on the top 5 variants (i.e., process paths) and exclude the outliers (less frequently executed process paths).

We will explore two ways to use process mining insights to automate JK Auto Inc.'s P2P Process:

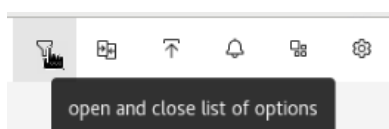
- Automation of Activities
- Understanding and optimizing process paths



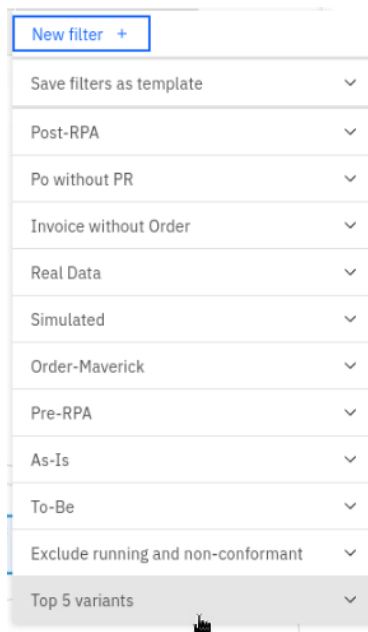
#### 3.6.1 Increase Automation Analysis Setup

In our automation opportunity analysis, let's focus only on the top 5 variants and exclude the outliers (less frequently executed process paths).

\_1. Click **Filter icon**

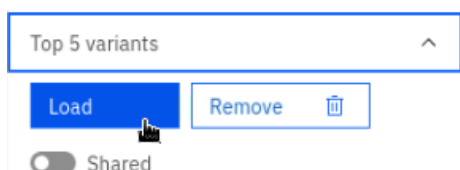


## \_2. Select **Top 5 variants**



This reduces the number of instanced from 25,900 to 12,958.

## \_1. Click **Load**



## 3.6.2 Automation of Activities

In this part of the lab, you will explore two IBM Process Mining capabilities:

- **Ability to identify automating candidates.**

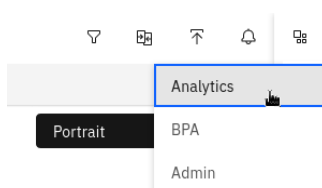
First, we will identify the most impactful automation opportunities for the process KPI, such as Costs reduction or Lead Time reduction.

- **Simulation.**

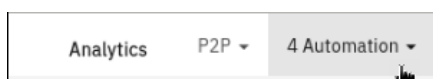
Once the candidates for automation are identified, we will use **the what-if simulation capabilities** to understand the impact of the automation by comparing the simulation data to the original data captured from the logs. This will enable process owners to determine the ROI before implementing any process improvement initiative, such as Robotic Process Automation.

### 3.6.2.1 Identify Automation Candidates

#### \_1. Click the **chessboard icon** and then click **Analytics**



#### \_2. Select **4 Automation** dashboard





Note the three most costly activities.

	Total Activities	AVG COST	Total Cost	sub-totals
Invoice Registered	11,622	7	81,354	11,622
	0	0	0	81,354
Order Approved	10,905	7	76,335	10,905
	0	0	0	76,335
Requisition Created	10,494	7	73,458	10,904
	410	7	2,870	76,328

The absence of the orange bars in the first two Activities indicates that they had not been automated. The third Activity has been automated using RPA, but not entirely. It could benefit from increased automation by investing in more RPA bot licenses.

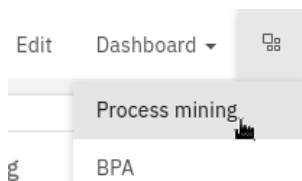
In the next step, we will perform a simulation to see the ROI and the benefits of the three most costly activities.

### 3.6.2.2 Use Simulation Results to Determine ROI

Let's create and configure a simulation.

#### 3.6.2.2.1 Create Simulation

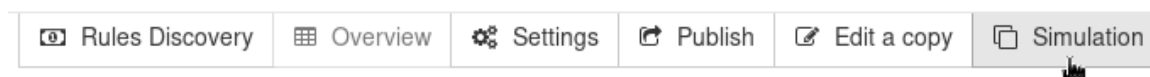
\_1. Click the **chessboard** icon and then **Process mining** to get back to Model view.



\_1. Click **BPMN** tab



\_2. Click **Simulation**



\_3. For Simulation Title enter **P2P Automation** and click **Confirm**

Create new simulation scenario

Simulation title

Description

Cancel

Confirm

### 3.6.2.2.2 Configure Simulation

Recall that we discovered automation opportunities for the three activities shown below with the highest total cost:

	Total Activities	AVG COST	Total Cost
Order Approved	26,132 0	7 0	175,924 0
Requisition Created	22,520 497	7 0.479	157,682 0.479
Invoice Registered	20,346 0	7 0	142,452 0

\_1. Set Number of instances to **12,958** (to match the number of instances we have after applying the "Top 5 variants" Filter).

Number of instances

First, let's configure the *Requisition Created* Activity for automation since we simulate what would happen if we mostly use RPA instead of humans for this task.

\_2. In *Requisition Created* activity, reduce Staff availability from 14 to **1** (we will keep one human only).

Requisition Created | Avg throughput time: 15min, Executions: 10904, Weight: 0.84

Settings | Scheduling | RPA | Waiting times

FTE 0.41

Staff availability 1

Service time 0 days 0 hours 0 minutes

Working time 0 days 0 hours 15 minutes

\_3. Click **RPA** tab

Settings | Scheduling | **RPA** | Waiting times

\_4. Let's set the following parameters:

- *Robotic quote* (the percentage of the Activity that robots will manage) to **90**
- *Number of robots* (the number of robots that will work in parallel with the staff to run the Activity) to **12**
- *Working time* (the service time of a robot is equal to its working time, as no interruptions must occur in the robotic activities) to **1**

Requisition Created | Avg throughput time: 2min 24sec, Executions: 10904, Weight: 0.84

Settings | Scheduling | **RPA** | Waiting times

Robotic quote 90 %

Business hours e.g. 8-20

Number of robots 12

Working time 0 days 0 hours 1 minutes

\_5. Now let's configure *Order Approved* Activity for automation.

Order Approved | Avg throughput time: 1d 7h 13min, Executions: 10905, Weight: 0.84

\_6. Change the following settings:

- Settings > Staff availability: **1**
- RPA > Robotic quote: **90**
- RPA > Number of robots: **12**
- RPA > Working time: **1**

\_7. Now let's configure *Locate Invoice Registered* Activity for automation.

Invoice Registered | Avg throughput time: 16d 1h 56min, Executions: 11622, Weight: 0.90

\_8. Change the following settings:

- Settings > Staff availability: **1**
- RPA > Robotic quote: **90**
- RPA > Number of robots: **12**
- RPA > Working time: **1**

**Note:** Changing the decision gateway in a simulation is also possible.

The Gateways simulation configuration section in Simulation configuration allows changing the distribution of the Gateway outputs. Note that Simulation does not consider the actual values of the business data.

You will find the Gateways section by scrolling to the bottom of the Simulation View.

### Gateways

Split

Gateway: GW-XOR-11

GW-XOR-12

Probability

11.4 %

Probability

88.6 %

Requisition Created

\_9. Click **Run Simulation**

Current lead time

93d 10h 10min 20sec



Run Simulation



Versions ▾

\_10. Wait for the Simulation in progress to close



Simulation in progress

### 3.6.2.2.3 Examine Simulation Results

The Process overview table provides a summary of key metrics. **A** represents the as-is Process, and column **B** represents the simulation results

Process details		
Process overview	A	B
Case count	12,958	12,958
Average case lead time	93d 10h	88d 16h
Average case cost	EUR 50.41	EUR 39.69
Total case cost	EUR 653,219.00	EUR 514,363.80

Notice a decrease in *Average case lead time* (i.e., 252 days), a decrease in *Average case cost* (i.e., EUR 138,855.02), and finally, a decrease in *Total case cost*!

## 3.6.3 Optimization of Process Paths

There are two ways the decision logic information gained through process mining can be used to increase automation:

- Leveraging DMN data to implement decision automation
- Changing decision gateway settings in IBM Process Mining simulation future

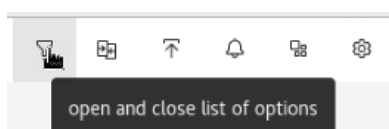
### 3.6.3.1 Leveraging DMN Data to Implement Decision Automation

Decision gateways in a BPMN process diagram control process paths. The Decision Rules Mining (DRM) capability can automatically discover the correlations within the uploaded and mapped data onto IBM Process Mining. The DRM capability in IBM Process Mining enables automatic detection of the decision rules that govern the Process.

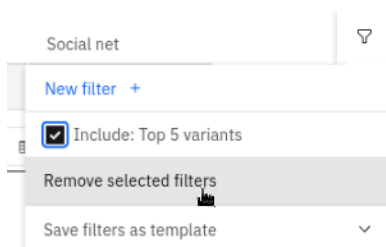
\_1. Click **BPMN**



\_2. Click **Filter icon**

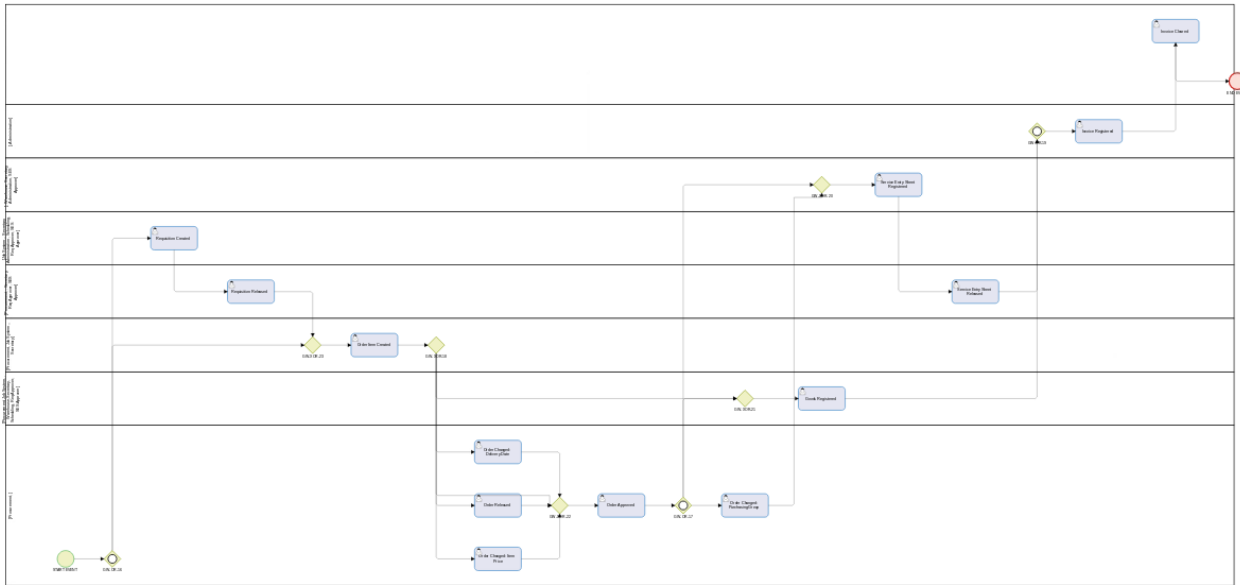


\_3. Select **Top 5 variants** and then click **Remove selected filters**

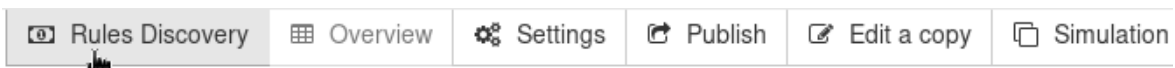


\_4. Select **Yes** on the *Remove project filters* Window.

You should now see a more complex (auto-discovered) BPMN diagram that includes all process paths.



\_5. Click **Rules Discovery**



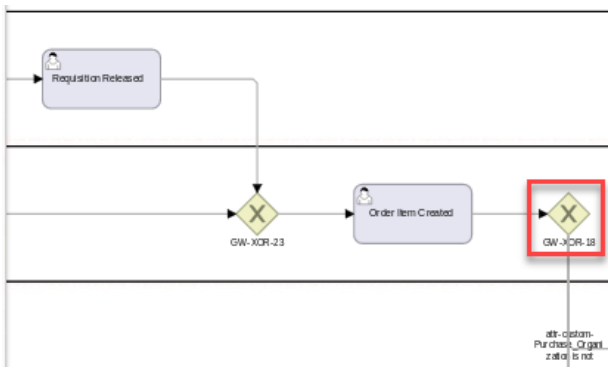
\_6. Wait for the *Loading* message to clear, this may take few minutes.



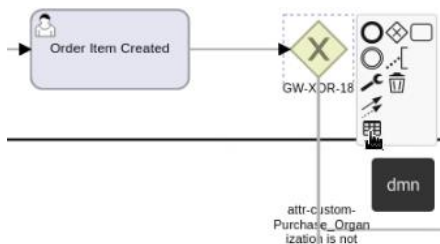
\_7. Click **Edit a copy**



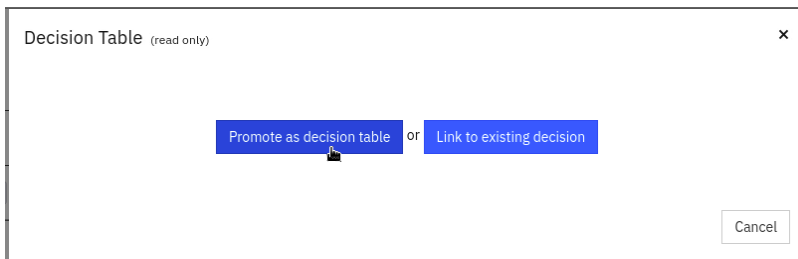
\_8. Find Gateway **GW-XOR-18**, use the mouse wheel to zoom.



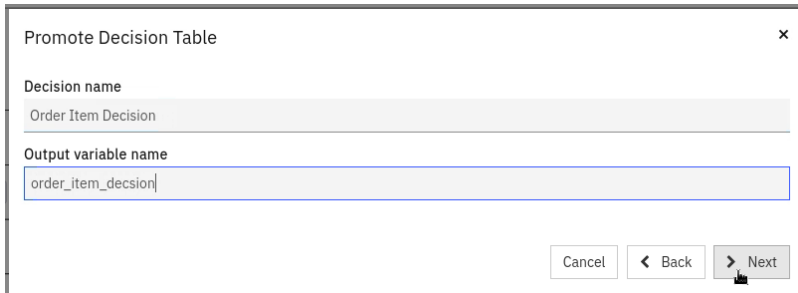
\_9. Click Gateway **GW-XOR-18** and select **DMN**



\_10. Click **Promote as a decision table**



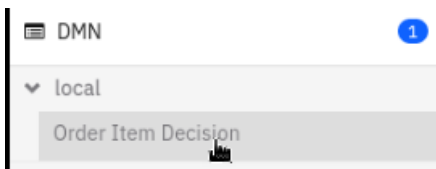
\_11. For Decision name enter **Order Item Decision**, for Output variable name enter **order\_item\_decisions** and click **Next**



\_12. Click **X** to close the decision table



\_13. Select and click **DMN > local > Order Item Decision**



#### \_14. Let's examine the generated *Order Item Decision* DMN Table

Note that:

- DRM examined process variant paths taken against the event data, including custom fields, to determine what parameters result in a particular variant path being taken.
- The is DMN decision table is fully editable, including adding or changing the rules (rows in the DMN table).
- The columns correspond to the custom variable defined for this process model in the input CVS file.

Order Item Decision			
Order Item Decision			
U	attr-custom-data_gr_ipo	attr-custom-Purchasing_Group	attr-custom-Material_Group
	string	string	string
1	-	-	-
2	-	not("I13", "I1B", "I1I", "I1O", "I1S1")	-
3	-	not("I1H", "I1F", "I1J", "I1M", "I1O", "I1S1")	-
4	-	"I1I", "I1O", "I1S1"	"S310-1761", "S999-9999"
5	-	-	-
6	-	"I13", "I1B"	-
7	-	"I1H", "I1J", "I1M"	-
8	not("2018-07-23", "2018-09-27", "2018-11-19")	"I1I", "I1O", "I1S1"	-
9	-	-	-
10	-	-	-
11	-	-	-
12	"2018-07-23", "2018-09-27", "2018-11-19"	"I1I", "I1O", "I1S1"	-
13	-	-	-
14	-	-	-
15	-	"I1I", "I1O", "I1S1"	not("S310-1761", "S999-9999")
16	-	-	-

Add Rule

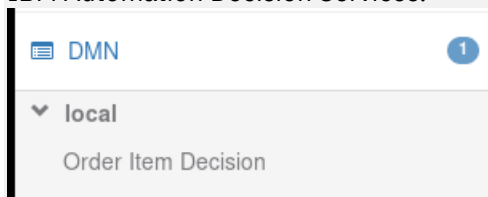
#### \_15. Scroll to the right to see the last table column

Output	
order item decision	
Annotation	
Order Changed: Delivery Date	-
Order Approved	-
Order Approved	-
Order Approved	-
Order Released	-
Order Released	-
Order Released	-
Order Released	-
Order Changed: Item Price	-
Order Changed: Item Price	-
Order Changed: Item Price	-
Order Changed: Item Price	-
Goods Registered	-
Goods Registered	-
Goods Registered	-

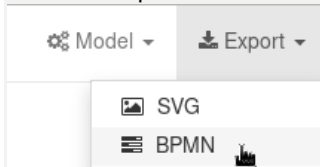
According to the BPMN process diagram, the last column represents the DMN output variable is the name of Activity to execute next.

Note:

You can export the BPMN process to orchestrate the activities captured by process mining and then use the DMN decision table definition to implement decisions directly in the BPMN process or externally using IBM Automation Decision Services.



You can export the BPMN model from this View:



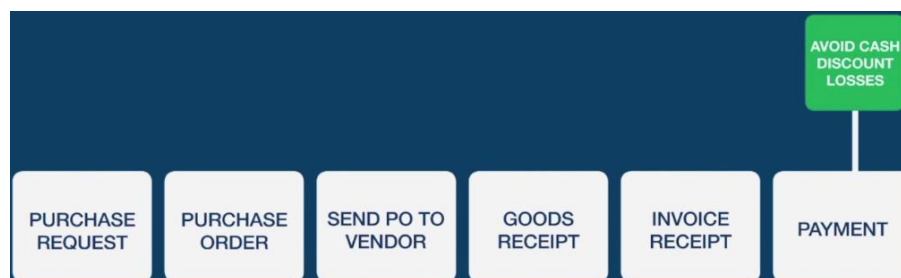
The exported BPMN model will include the DMN decision table information. It is not a DMN export.

### 3.7 Avoid Cash Discount Losses

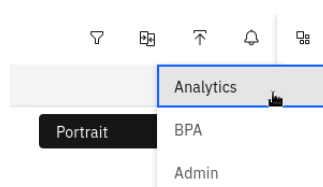
To support JK Auto Inc.'s Spend Under Management (SUM) initiative, process mining can be used to improve the purchasing Process's transparency. We will now explore using process mining to monitor and better manage payments to suppliers.

There are two aspects of SUM that JK Auto Inc. wants to focus on:

- Late Payments of Supplier Invoices. A costly inefficiency with significant business impacts:
  - Detrimental to organization's valuable supplier relationships.
  - Poor relationships and missed opportunities for preferable terms on critical goods and services in the future.
  - Additional interest payments
- Early payments. Another costly inefficiency with significant business impacts:
  - Paying early can yield substantial benefits in situations where suppliers offer discounts or rebates for early payment.
  - Cash discount loses result when early payment option is not exercised

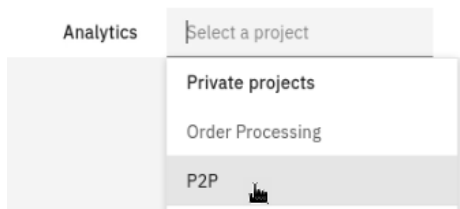


\_1. Click the **chessboard icon** and then click **Analytics**

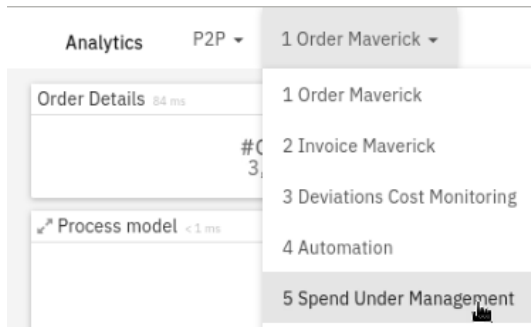




\_2. If not already selected, select **P2P** project



\_3. Select **5 Spend Under Management** dashboard (that was prebuilt for you)

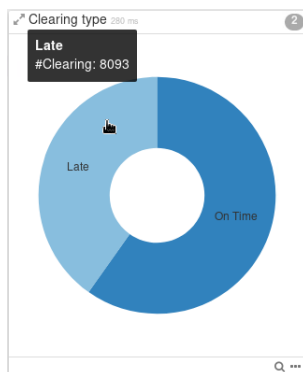


### 3.7.1 Late and On-time Payment

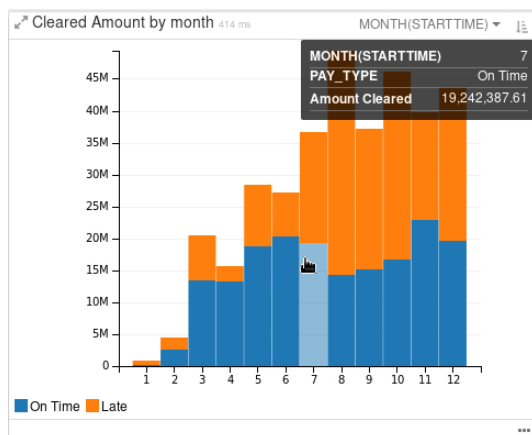
By examining early or late payments, JK Auto Inc. can discover the root causes of late payments and make the necessary changes to their business process to pay on time, resulting in cost savings.

When building the Late Payment Charts shown below, we used queries that examine the "Invoice Cleared Activity" and other custom fields such as "Paid amount" and "PAY\_TYPE"

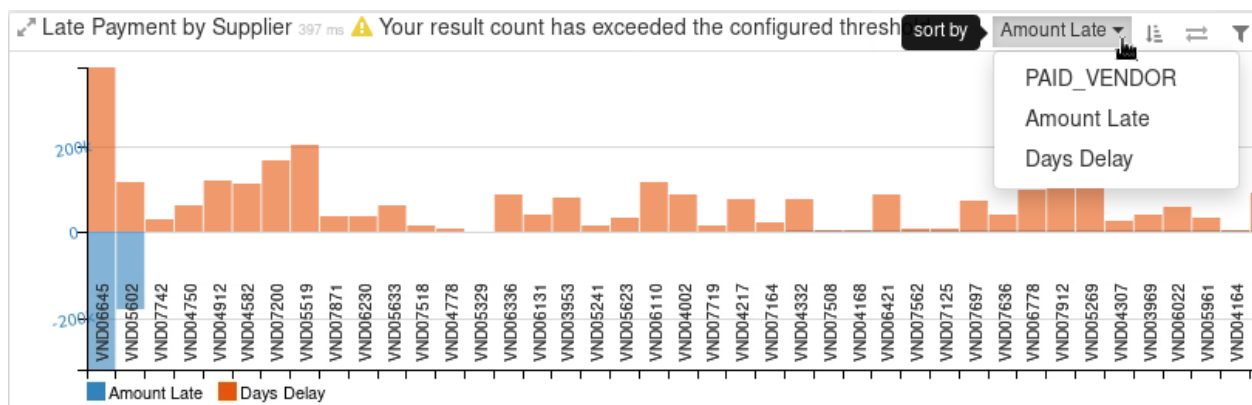
**Clearing type** – this View shows the proportion of process instances with late and on-time payment of vendor invoices.



**Cleared Amount by month** – this View shows the payment amounts of late (orange) versus on-time (blue) per month

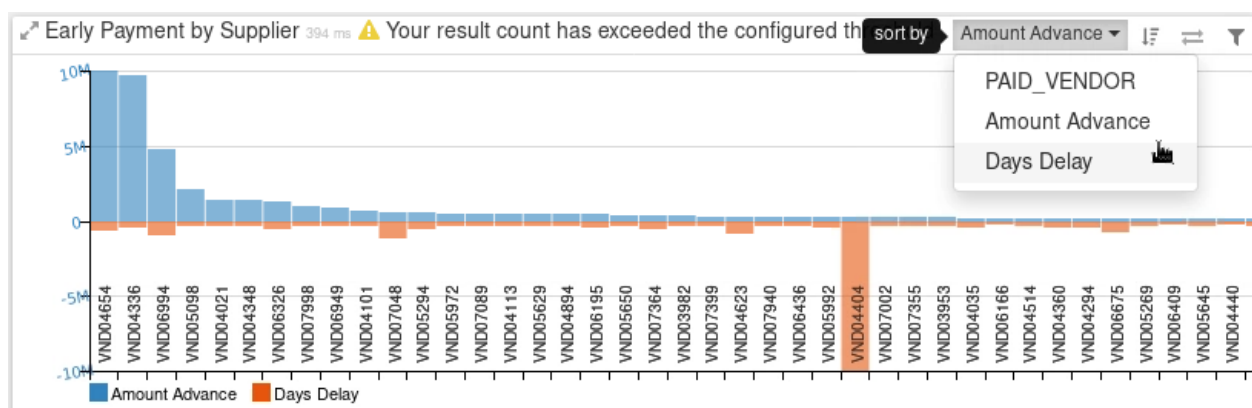


**Late Payment by Supplier** – this View shows the late payment data. For example, the first suppliers have the most significant late payment proportion.



### 3.7.2 Early Payment

**Early Payment by supplier** – this View shows if JK Auto Inc. is taking full advantage of discounts or rebates for early payment offered by suppliers.



## 3.8 Lab Summary

You have just learned how IBM Process Mining can be applied to improve and gain insights into JK Auto Inc.'s P2P Process.

Hopefully, in this quick tutorial, you have gotten a sense of some of the powerful features that IBM Process Mining provides. We showed how IBM Process Mining could graphically pull together the end-to-end

Process, including BMN. We have shown how you can then examine which activities take the longest time and which would save the company the most money by automating the Activity. We also showed how IBM Process Mining could detect non-conformant process behavior like Maverick Buying, often costing the company lots of money. We also showed how IBM Process Mining could automatically discover business rules that could further be automated with IBM Decision automation offerings. Finally, we showed some of the built-in simulation capabilities that can help you quantify the benefits of business automation.

What you have experienced with this tutorial is a small subset of IBM Process Mining features. See our other tutorials and training courses to learn even more.

We hope you can now demonstrate these powerful features as shown in this video:

[https://ibm.box.com/v/Lab2ProcessMiningVideo.](https://ibm.box.com/v/Lab2ProcessMiningVideo)