IBM Cloud Pak for Business Automation Demos and Labs 2021

IBM Process Mining

Use Process Mining to Create and Explore Process Models

V 3.1

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1 Lab Setup

1.1 Reserve IBM Asset Repo Process Mining Asset

- If you have already reserved Process Mining Environment on IBM Asset Repo, you can skip this step.
- _1. Navigate to https://assetrepo.ibm.com/collection/60afd1b2bd0c01001f47acb1
- Note, you may be asked to sign in with you IBM ID. In this case, after you sign in, click the above link again to enter the *Process Mining with Task Mining Demo Template V1.10.2.1* page.
- 2. Click Environments



_3. Click Process Mining with Task Mining Demo Template V1.10.2.1



_4. Create a reservation.

When you receive "Your IBM Demonstration is Ready!" email, click the desktop asset information link included in the email.

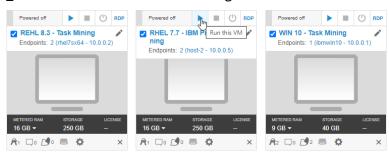
Desktop Access Information:

For full desktop access, connect to

https://cloud.skytap.com/vms/3df63f13aaf1c85d1f9e97d763b26fa3/desktops

1.2 Start IBM Process Mining VM

- If you have started IBM Process Mining VM, you can skip this step.
- _1. On RHEL 7.7 IBM Process Mining click Run tis VM button



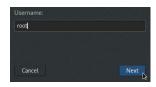
_2. When the VM is Running, click Access this VM



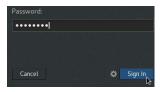
_3. Click Not listed?



_4. For Username enter root and click Next



_5. For Password enter passw0rd and click Sign In



1.3 Start IBM Process Mining Server

- If you have started IBM Process Mining Server, you can skip this step.
- _1. On the desktop double-click **Terminal**



- _2. In Terminal window enter cd /opt/processmining/bin
- _3. Enter ./start.sh
- _4. Enter sudo fuser -k 80/tcp
- _5. Enter service nginx start

_6. Enter ./start.sh

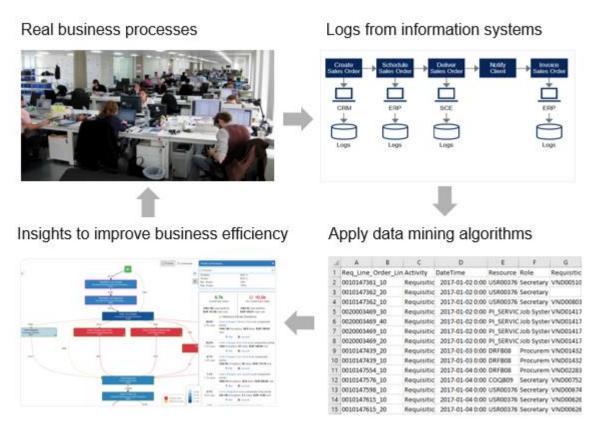
You should see output like this:

_7. Close the Terminal Window

2 Introduction

2.1 About Process Mining

Process mining is a family of techniques in the field of process management that support the analysis of real business processes based on event logs. During process mining, specialized data mining algorithms are applied to identify trends, patterns, and details contained in event logs recorded by an information system. Process mining aims to improve process efficiency and understanding of processes.



2.2 About this lab

In this lab you will learn the basics of IBM Process Mining tools. Specifically you will:

- learn how to create a process from mined process data,
- get a high-level introduction of key process mining features and their value.

3 Lab Instructions

3.1 Open IBM Process Mining Application

_1. On the Linux desktop double-click Firefox



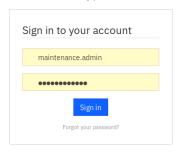
_2. If you do not see the login page, click on process mining | Sign in



Note: if you get an error, please wait for few minutes for the IBM Process Mining runtime to start and try again.

Unable to connect

_3. For user type maintenance.admin and for password enter TM/admin1 and click Sign in



3.2 Open Pre-Built Order Processing Process

If you are interested in learning how to create and configure processes from mined data, skip this section and go directly to <u>Create New Process from Logs</u> section.

If you just want to go straight into exploration of process mining features, continue with the steps below:

_1. Click Order Processing box



This will open a pre-created Order Processing process. For the Order Processing example, the event log file has already been loaded, and the process visualization already exists, so you will see the process model.

_2. Go to Explore the Process Model section, and explore how to study the process model.

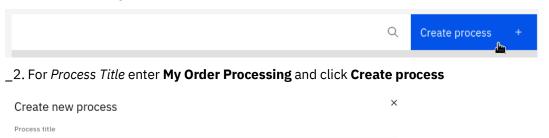
4 Create New Process from Logs

4.1 Create a New Process

When you open a workspace you can create and a Process and Organization or a New Process in an Exiting Organization (in our case you should see, and an organization called Tutorials).

_1. Click in Create process +

My Order Processing



Create new organization	Use existing organization
Enter organization name	



_3. Click My Order Processing

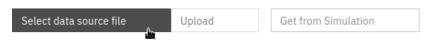


4.2 Upload Process data

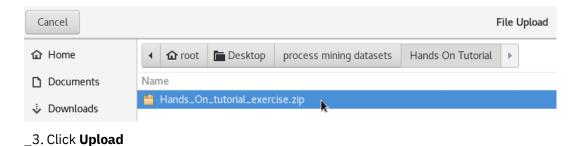
To analyze the process, you will need to upload a log file (.CSV or .XES) containing mined process data into the Data Source.

- _1. Click **Select data source file** to upload a CSV data which was captured from an existing Oder Processing process
- 1. Upload your data source

Raw or compressed (zip, gz) CSV or XES files, up to 2 GB. A preview of the uploaded data will be displayed below.



_2. Navigate to root > Desktop > process mining data sets > Hands On Tutorial, select Hands On tutorial excercise.zip then click Open



1. Upload your data source

Raw or compressed (zip, gz) CSV or XES files, up to 2 GB. A preview of the uploaded data will be displayed below.



4.3 Map data columns to predefined fields

After uploading the log file, you will need to identify data columns in your log file and map them to fields used by process mining algorithms:

- System Data: Process ID, Activity, Start time, End Time, Resource and Role
- Business Data: up to 80 Custom Fields

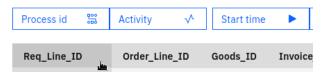
To be able to visualize your process, it is mandatory to map:

- at least one process id,
- the activity field and
- a datetime field (as start time)

4.3.1 Map Columns to Process ID

- _1. Select Req_Line_ID column
- 3. Map relevant data columns

First select the column, then assign the corresponding heading. You can select up to 80 custom fields. Use the clear button to undo.



_2. Click Process ID button top complete the mapping



Note the icon and number 1 appearing on the data column heading to indicate that mapping is now in effect.

Req_Line_ID ≌ 1

_3. Repeat the above two steps to map Order_Line_ID, Goods_ID and Invoice_ID columns to Process ID.

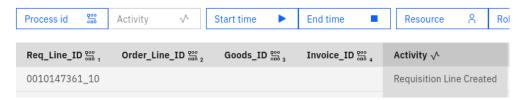
Your columns headings should look like this:



4.3.2 Map Column to Activity

- _1. Select **Activity** column
- _2. Click Activity button to complete the mapping

You should now see the activity icon on the Activity column



4.3.3 Map Column to Start time

- _1. Select **DateTime** column
- _2. Click **Start time** button to complete the mapping
- _3. On Field mapping click OK

You should now see the right arrow icon on the DateTime column



4.3.4 Map Column to Resource

- _1. Select Resource column
- _2. Click **Resource** button to complete the mapping
- _3. On Field mapping click **OK**

You should now see the person icon on the Resource column



4.3.5 Map Column to Role

- _1. Select Role column
- _2. Click **Role** button to complete the mapping

_3. On Field mapping click **OK**

You should now see the people icon on the Role column

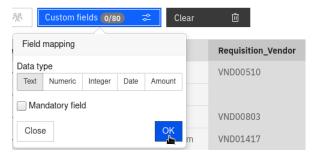


4.3.6 Map data columns to custom fields

Custom Fields include additional relevant process data. They are commonly referred to as the business data. When you map a Custom field, you must specify the type of data contained in the respective column and whether the field is mandatory for every event (every line of the log file).

4.3.7 Map Requistion_Vendor Column to Custom Field

- _1. Select Requisition_Vendor column
- _2. Click **Custom Fields** button to complete the mapping
- _3. On Filed mapping select Data type of Text and keep Mandatory field un-selected, then click OK



You should now see the tag icon on the Requisition_Vendor column and Custom Fields icon mapped fields count set to 1/80 (you can map maximum of 80custom fields).



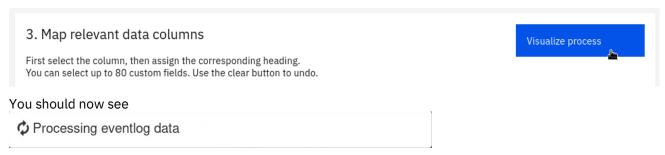
4.3.8 Map other columns to Custom Field

- _1. Repeat the above steps to map the following columns as Custom Fields:
- Requisition_Type
- Requisition_Header
- UserType

4.4 Create Visualization

After mapping the log file, you can visualize the process by creating process Model. Every time something changes in the Workspace or more data is added you will need to recreate the process Model.

_1. To create or update your visualization click in **Visualize process**

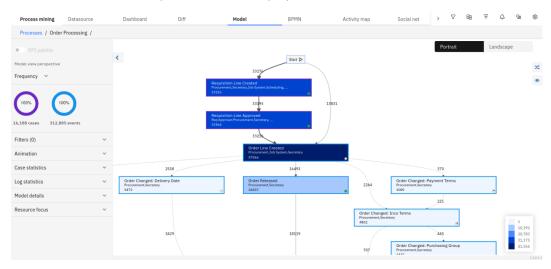


5 Explore the Process Model

We will now explore the major process mining information derived from the process data: Model, Dashboard, BPMN, Activity map and Social net.

5.1 Model

You should now see the process Model displayed.

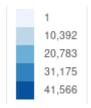


The Model automatically displays the frequency analysis. The dark blue color highlights the most frequent activities, whilst the bold arrows highlight the most frequent transitions. In this way, the most frequent paths between activities of the process can be identified.

- The numbers next to the lines shows how many times that specific process flow has been followed.
- The numbers within the rectangles shows the number of times that the activity is performed
- The description in the rectangles indicates the name of the activity and the roles by which the activity is carried out. They could be more than one role (multiple roles followed by dots are displayed).

```
Requisition Line Approved
Req Approver,Procurement,Secretary, ...
33564
```

- The green circle at the bottom right corner of the activity rectangle indicates the Model coverage (100% indicates that the Model details cover all the possible relationships of that activity. The percentage indicates how many possible relationships you are currently visualizing. The level of relations is adjustable)
- The color saturation of Activity reflects how often an activity was invoked (the frequency). The legend gives you the frequency coloring detail



• The Activity border reflects the multilevel nature of the process. See the Case Statistics legend to decipher the color schema

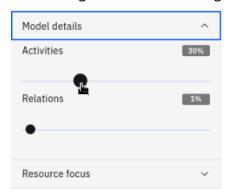


Finally, note that, by default, the visualization does not show all the relationships and activity instances. This is to reduce unnecessary complexity that can impair visualizing and exploring the process. There are two ways to get a more detailed view:

1. You can select Zoom relations after you click on an Activity



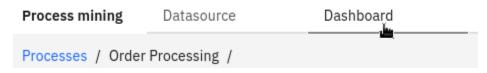
2. You can also control % of Activities (occurrences) and % of Relations by expanding Model details section. Selecting 100% for each setting will result in a "spaghetti" style visualization!



There are many other ways to get insights into the processes using the Model view. We will cover this in other hands-on labs!

5.2 Dashboard

_1. Click Dashboard tab



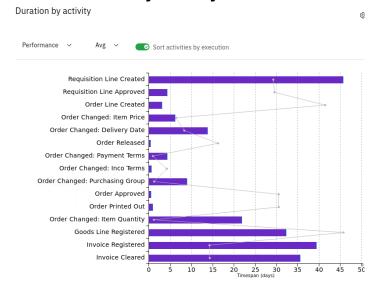
Let's explore each dashboard...

5.2.1 Process Details

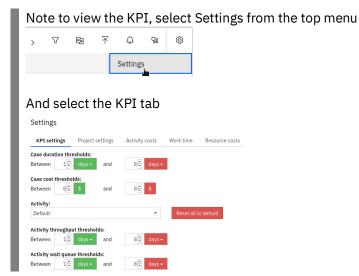


This dashboard contains process and case statistics as well as high level performance statistics related to time. If a reference model exists this dashboard also contains summary of conformance with the reference model

5.2.2 Duration by activity



This dashboard displays activities duration (average or median) either absolute or how the durations compare with the KPIs defined in the project settings.



5.2.3 Performance Drilldown



You can use this dashboard to identify most critical activities (in terms of frequency and performance), and most critical resources (resources who are most frequently and are involved with critical activities)

This dashboard enables you to drill down on most critical activities and resources (users performing the tasks).

You can also examine activity and resource performance over time. For example you can see an *Activity waiting* queue durations or a *Resource load* variation over time.

The **Timespan** makes you choose a period of time to focus your analysis on.

In Case duration and count the colored line shows average/median remaining lead time of cases running in the selected date. And the grey bar shows number of cases running in the selected date.

Average duration and count represents, for the selected activity: average/median remaining service time, based on the cases running on the activity in the selected date (colored line), and number of activities running in the selected date (gray line).

Activity waiting queue represents, for the selected activity: average/median remaining waiting time, based on the cases waiting for the activity in the selected date (colored line), and number of cases waiting for the activity in the selected date (gray line).

Active load allows to understand what resources are involved in each activity. By selecting a specific activity from the dropdown menu, you will obtain a dotted chart visualization that shows: the name of the resource that have carried out the activity in every swim lane, and the exact moment (relative to the timespan) in which a specific resource carried out the activity (represented by the small bullet points identify)

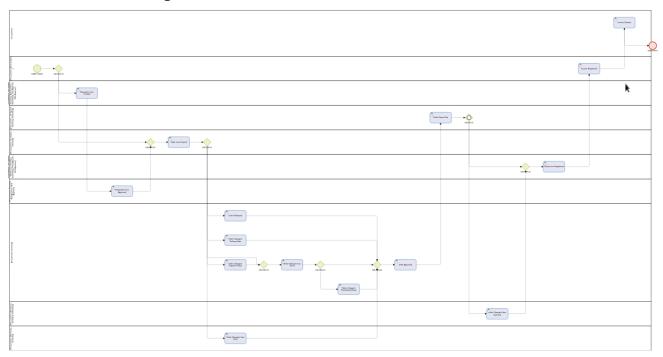
Resource load displays the workload of every resource. By selecting a specific resource from the drop-down menu you will obtain a dotted-chart visualization that shows: the name of the activity that had been carried out by the resource in every swim lane, and the exact moment (relative to the timespan) in which a specific activity had been carried out by the resource (identified by small the bullet points identify

5.3 BPMN

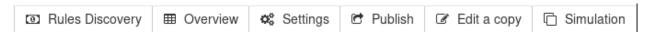
_1. Click **BPMN** tab



You will see the BPMN diagram on the left:



Note the BPMN related features on the right:



- Rules Discovery The Decision Rules Mining capability can automatically discover the correlations within the data mined data and enables automatic detection of the decision rules governing the process.
- Overview Provides an overview of the rules discovery results
- Settings Used to configure and refine the decision rules mining settings
- Publish Enables to save a snapshot of the current model in the BPA tool. Snapshots can then be published as BPMN2 files.
- Edit a Copy Use it to edit a copy of the actual model. Both the Publish and Edit a Copy commands will load the BPA tool.
- Simulation Enables to create a simulated scenario based on the current BPMN model, derived from the process data.

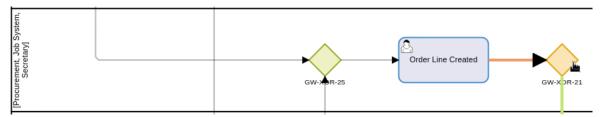
5.3.1 Rules Discovery

_1. Click Rules Discovery tab

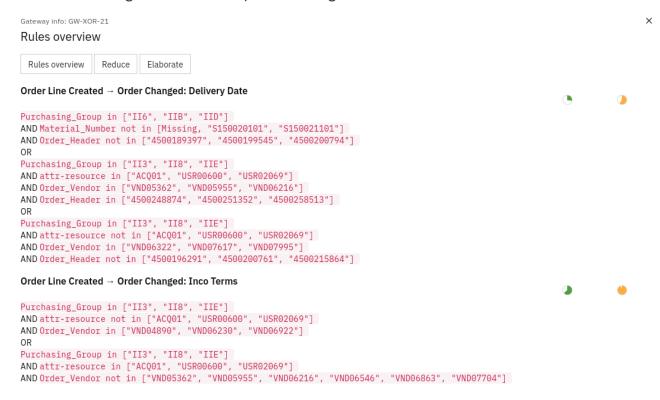
Rules Discovery

_2. Wait for the "Discovering decision rules..." pop up to disappear

- _3. Find the GW-XOR-21 gate on the BPMN diagram and double-click it
- **Hint:** Use the mouse wheel to zoom and mouse right-button to move the BPMN diagram.



Note the decisions generated form the process mining data:



For each rule, the target transition is indicated (in the form "Gateway activity → Target activity"), and the rule's conditions are shown underneath. Note the business data is used on the conditions!

The green circle indicates the Coverage of the decision rule: percentage of events in which the rule's condition was the specified one, out of the total number of occurrences of that transition.

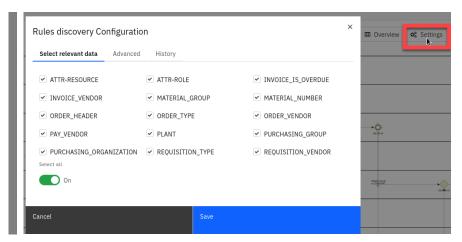
The Coverage decreases when the transition occurs in the cases, but the rule's condition is not the specified one. These transitions are called "immigrants".

The orange circle indicates the Precision of the decision rule: percentage of events in which the rule's condition was met, out of the total number of events in which the rule's condition was the specified one.

The Precision decreases if the condition was specified in the cases but instead of the expected transition, another transition occurs. These transitions are called "emigrants".

The Reduce / Elaborate button allow you to reduce / increase the rule complexity. Use the depth-reduction when you want a more concise and summarized view of the gateway's rules.

Note that you can use the Setting button launch Rules discovery Configuration which you can use to select what variables are used in decision definitions



_4. Click **x** to close the *Gateway info: GW-XOR-21* window

5.3.2 Publish

_1. Click Publish



Note that this action takes you away from Process Mining to the BPA (Business Process Analysis) environment.

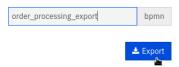
_2. Click Save to create a new Snapshot



_4. Change file name to **order_processing_export** and click **Export**

Please insert the name of $\,^{\times}$ the file

■ BPMN



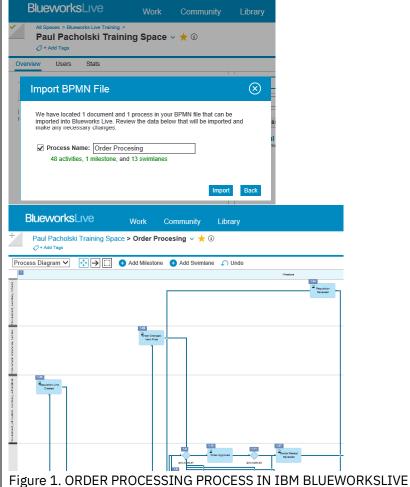
_5. Select a directory of your choice.

Note the generated BPMN file:



Note that once you create a BPMN file you can import it to the following Digital Business Automation process tools:

IBM Blueworks Live by using Import BPMN File feature:



IBM Business Automation Workflow by selecting Import on the Process Apps View

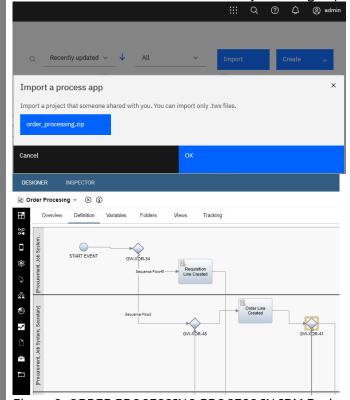
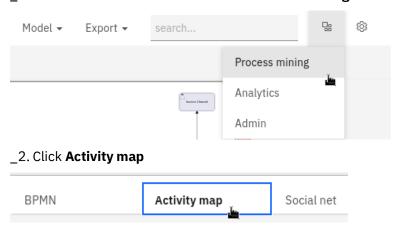


Figure 2. ORDER PROCESSING PROCESS IN IBM Business Automation Workflow

5.4 Activity Map

_1. Click the chess-board icon and then Process mining

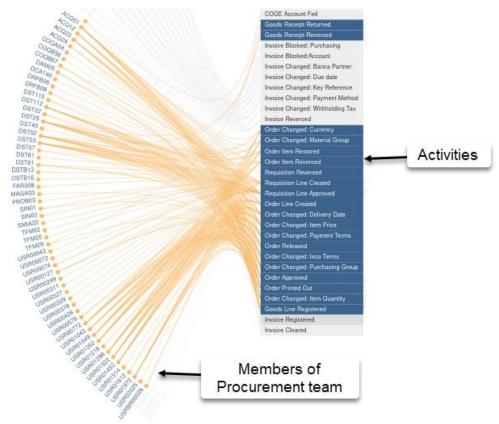


Activity Map can be used to analyze human resources by name and job title. It highlights if employees are doing what they are supposed to be doing. For example, by using Activity map, we can discover that the Procurement Team is managing activities not included in their duties.

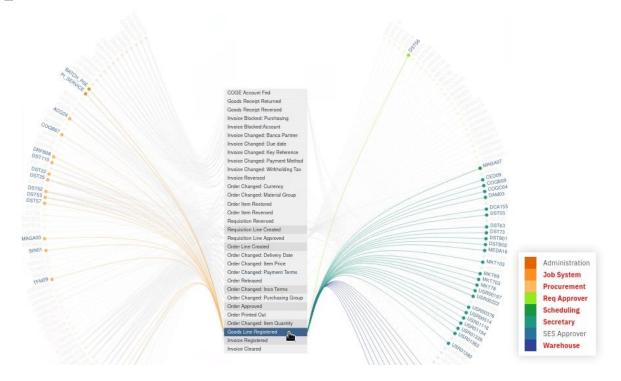
_3. Click **Procurement**



Note all the activities that Procurement Team members are involved in! Also note the large number of users (user ids) that are part of the Procurement team.



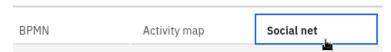
- _4. Click Goods Line Registered. Notice the six Teams (highlighted in red) are involve in completing this task.
- **Hint:** Use the mouse wheel to zoom and mouse right-button to move the Activity map diagram.



5.5 Social Net

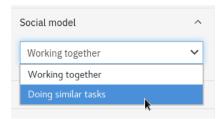
The Social net allows you to discover and analyze the relationships between users and groups that are formed within a process. We can divide these relationships into two social models, selectable from the dropdown menu.

_1. Click Social net

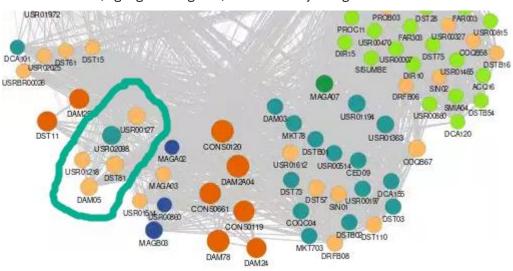


Let's explore Doing similar tasks view...

_2. Click Social model > Doing similar tasks



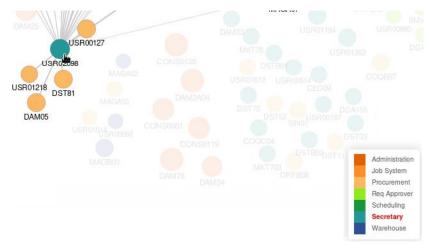
Notice a cluster (highlighted in green) discovered by Doing similar tasks view



In the *Doing similar tasks* view:

- The bullets represent resources
- · Resources are clustered by common activities carried out
- The bullet will be bigger for those resources who are sharing more activities
- Different colors identify different roles
- _3. Hover the pointer over the blue green USR02098 dot.

Notice that the user USR02098 is a Secretary while all the other users performing similar activities belong to the Procurement team



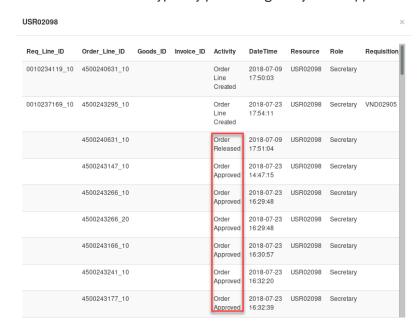
_4. Click **USR02098**, and that this user is performing Order Approval! Clearly this is not a role of a member of Secretaries team!



_5. Select USR02098 dot and click Drilldown



Notice that this user is typically performing many Order Approved Activities!



This finding is confirmed by the size of user's USR0298 dot which indicates that the users shares large number of similar activities in other users in the cluster.

5.6 Lab Summary

In this lab you have learned the basics of IBM Process Mining tools. You should now know:

- how to create a process from mined process data,
- be familiar with key process mining features and their value.

Congratulations, you have successfully completed IBM Process Mining Introduction Lab