

Team charter

Ali Elgohary | May 7, 2023

Meeting guidelines

- Show up on time
- Listen with an open mind
- Stay on point
- Contribute to meeting goals
- Attack the problem, not the person

Fun events

- Brainstorming Session
- Board Games
- Office debates

Ground rules

- Agree to disagree
- be on time
- Tackle problems, not people
- treat everyone's ideas with respect

Values

- Honesty
- Quality
- Patience

Conflict Resolution process

- Communicate with the opposition
- Explore alternatives
- Brainstorm possible resolutions
- Choose the best resolutions
- Use a third party mediator

Communication norms

- reach out in less than 2 hours
- E-mails only
- No whatsapp
- on working hours only

Success metrics

- Sales
- Customer feedback
- Delivery time
- Employee feedback