

	<b>VEDANTA LIMITED – VALUE ADDITION BUSINESS</b>	<b>Document No:</b>	<b>VL/IMS/PID1/INST/REC/00</b>
	<b>INTEGRATED MANAGEMENT SYSTEM</b>	<b>Revision Date:</b>	<b>22.09.2020</b>
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<b>SR. NO</b>	<b>DESCRIPTION</b>	<b>FORMAT NO IF ANY</b>	<b>RESPONSIBILITY</b>	<b>FILING</b>	<b>INDEXING</b>	<b>RETENT PERIOD</b>
1	CALIBRATION REPORTS	FRMT/ INST/ 01 REV- 02	SECTION HEAD INST	BOX FILE	ONCE IN 3 MONTHS	02 YEARS
2	OUT OF CALIBRATION REPORT	FRMT/ INST/ 02 REV- B	SECTION HEAD INST	BOX FILE	AS AND WHEN REQ.	02 YEARS
3	CALIBRATION HISTORY	FRMT/ INST/ 03 REV- B	SECTION HEAD INST	BOX FILE	MONTHLY	02 YEARS
4	CALIBRATION STICKER	FRMT/ INST/ 04	SECTION HEAD INST	FLAT FILE	MONTHLY	01 YEARS
5	'A' SHIFT DAILY CHECKLIST	FRMT/ INST/ 05 REV- I	SECTION HEAD INST	BOX FILE	DAILY	01 YEARS
6	'B' SHIFT DAILY CHECKLIST	FRMT/ INST/ 06 REV- I	SECTION HEAD INST	BOX FILE	DAILY	01 YEARS
7	'C' SHIFT DAILY CHECKLIST	FRMT/ INST/ 07 REV- J	SECTION HEAD INST	BOX FILE	DAILY	01 YEARS
8	HALF YEARLY PCI CHECKLIST	FRMT/INST/08- REV 0	SECTION HEAD INST	BOX FILE	DAILY	02 YEARS
9	MONTHLY CHECKLIST FOR HOT BLAST STOVES BF-1/ BF2	FRMT/ INST/ 09 REV- D	SECTION HEAD INST	BOX FILE	MONTHLY	02 YEARS
10	MONTHLY CHECKLIST FOR 27	FRMT/ INST/10 REV- F	SECTION HEAD INST	BOX FILE	MONTHLY	02 YEARS

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	METRE LEVEL SIDE BF-1					
11	MONTHLY CHECKLIST FOR 27 METRE LEVEL SIDE BF2	FRMT/ INST/11 REV- F	SECTION HEAD INST	BOX FILE	MONTHLY	02 YEARS
12	MONTHLY SHUTDOWN CHECKLIST FOR TOP DEVICES BF- 1/ BF2	FRMT/ INST/12 REV- D	SECTION HEAD INST	BOX FILE	MONTHLY	02 YEARS
13	MONTHLY SHUTDOWN CHECKLIST FOR THERMOCOUP LES BF-1	FRMT/INST/13 REV- D	SECTION HEAD INST	BOX FILE	MONTHLY	02 YEARS
14	MONTHLY SHUTDOWN CHECKLIST FOR THERMOCOUP LES BF-2	FRMT/ INST/14 REV- 2	SECTION HEAD INST	BOX FILE	MONTHLY	02 YEARS
15	MONTHLY SHUTDOWN CHECKLIST FOR CONTROL ROOM BF-1/ BF2	FRMT/ INST/15 REV- D	SECTION HEAD INST	BOX FILE	MONTHLY	02 YEARS
16	QUARTERLY CHECKLIST FOR BLOWER RTD BF1/BF2	FRMT/ INST/16 REV- C	SECTION HEAD INST	BOX FILE	QUARTER LY	03 YEARS
17	QUARTERLY CHECKLIST FOR THERMOCOUP LES BF1/BF2	FRMT/ INST/17 REV- C	SECTION HEAD INST	BOX FILE	QUATERLY	02 YEARS

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18	MONTHLY SHUTDOWN CHECKLIST FOR GCS BF1/BF2	FRMT/ INST/18 REV- D	SECTION HEAD INST	BOX FILE	MONTHLY	02 YEARS
19	MONTHLY SHUTDOWN CHECKLIST FOR CONTROL VALVES BF-1/ BF2	FRMT/ INST/19 REV- D	SECTION HEAD INST	BOX FILE	MONTHLY	02 YEARS
20	BIMONTHLY SHUTDOWN CHECKLIST FOR CAT DG	FRMT/ INST/20 REV- C	SECTION HEAD INST	BOX FILE	MONTHLY	02 YEARS
21	MONTHLY CHECKLIST FOR P.A. SYSTEM	FRMT/ INST/21 REV- E	SECTION HEAD INST	BOX FILE	MONTHLY	02 YEARS
22	BIMONTHLY CHECKLIST FOR SLAG DRYER	FRMT/ INST/22 REV- D	SECTION HEAD INST	BOX FILE	MONTHLY	02 YEARS
23	MONTHLY CHECKLIST FOR THICKENER	FRMT/ INST/23 REV- D	SECTION HEAD INST	BOX FILE	MONTHLY	02 YEARS
24	MONTHLY CHECKLIST 5 TPH BOILER	FRMT/ INST/ 24 REV- C	SECTION HEAD INST	BOX FILE	MONTHLY	02 YEARS
25	MONTHLY CHECKLIST FIRE ALARM	FRMT/INST/25 REV B	SECTION HEAD INST	BOX FILE	MONTHLY	02 YEARS

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26	BIMONTHLY CAMERA CHECKLIST	FRMT/INST/26 REV D	SECTION HEAD INST	BOX FILE	MONTHLY	02 YEARS
27	MONTHLY CHECKLIST MOTORISED STOCKROD BF-1/BF-2	FRMT/INST /27 REV C	SECTION HEAD INST	BOX FILE	MONTHLY	02 YEARS
28	QUARTERLY CHECKLIST WALKY TALKIES	FRMT/INST/28 REV C	SECTION HEAD INST	BOX FILE	MONTHLY	02 YEARS
29	BIMONTHLY CHECKLIST AIR RECEIVER GAUGE CHECKLIST	FRMT/INST/29 REV B	SECTION HEAD INST	BOX FILE	MONTHLY	02 YEARS
30	MONTHLY CHECKLIST BF1 BAG HOUSE	FRMT/INST/30 REV C	SECTION HEAD INST	BOX FILE	MONTHLY	02 YEARS
31	MONTHLY CHECKLIST AIR RECIEVER AUTO DRAIN	FRMT/INST/31 REV B	SECTION HEAD INST	BOX FILE	MONTHLY	02 YEARS
32	WEEKLY CHECKLIST WEIGH BRIDGE	FRMT/INST/32 REV C	SECTION HEAD INST	BOX FILE	MONTHLY	02 YEARS
33	MONTHLY CHECKLIST FOR ONLINE CO MONITOR	FRMT/INST/33 REV D	SECTION HEAD INST	BOX FILE	MONTHLY	02 YEARS
34	MONTHLY CHECKLIST CASTHOUSE BF1/BF2	FRMT/INST/ 34 REV C	SECTION HEAD INST	BOX FILE	MONTHLY	02 YEARS

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35	QUATERLY CHECKLIST HOT BLAST STOVES FIELD BF-1 / BF-2	FRMT/INST/ 35 REV B	SECTION HEAD INST	BOX FILE	MONTHLY	02 YEARS
36	MONTHLY CHECKLIST BAG HOUSE BF2	FRMT/INST/36 REV B	SECTION HEAD INST	BOX FILE	MONTHLY	02 YEARS
37	MONTHLY CHECKLIST COOLING TOWER	FRMT/INST/ 37 REV B	SECTION HEAD INST	BOX FILE	MONTHLY	02 YEARS
38	BIMONTHLY CHECKLIST OVERHEAD TANK	FRMT/INST/ 38 REV B	SECTION HEAD INST	BOX FILE	MONTHLY	02 YEARS
39	QUARTERLY CHECKLIST COKE TUNNEL BF-1 / BF-2	FRMT/INST/39 REV B	SECTION HEAD INST	BOX FILE	MONTHLY	02 YEARS
40	FORTNIGHTLY CHECKLIST FLARESTACK	FRMT/INST/40 REV B	SECTION HEAD INST	BOX FILE	MONTHLY	02 YEARS
41	MONTHLY CH ECKLIST JETTY INSTRUMENTS	FRMT/INST/ 41 REV C	SECTION HEAD INST	BOX FILE	MONTHLY	02 YEARS
42	FORTNIGHTLY CHECKLIST FOR GAS ANALYSER	FRMT/INST/ 42 REV C	SECTION HEAD INST	BOX FILE	MONTHLY	02 YEARS

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43	MONTHLY CHECKLIST SIDE STREAM FILTER	FRMT/INST/ 43 REV C	SECTION HEAD INST	BOX FILE	MONTHLY	02 YEARS
44	FORTNIGHTLY CHILLER CHECKLIST	FRMT/INST/44 REV C	SECTION HEAD INST	BOX FILE	MONTHLY	02 YEARS
45	MONTHLY FIRE HYDRANT CHECKLIST	FRMT/INST/45 REV 1	SECTION HEAD INST	BOX FILE	MONTHLY	02 YEARS

<b>Prepared By:</b>  Associate Manager– Electrical & Instrumentation PID1	<b>Reviewed &amp; Issued By:</b>  Management Representative	<b>Approved By:</b>  Head – Electrical & Instrumentation PID1
<b>Signature:</b>	<b>Signature:</b>	<b>Signature:</b>
<b>Date: 22.09.2020</b>	<b>Date: 22.09.2020</b>	<b>Date: 22.09.2020</b>