

ALIA HAIZAT

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OBJECTIVE

Keen to gain experience in the workforce, learn new skills and challenge myself.



EDUCATION

High School Certificate | East Hills Girls Technology High School

2016 – 2021

- Advanced Mathematics
- Standard English
- Biology
- Modern History
- PDHPE

Certificate in Information Technology Essentials | Southern Institute of Technology

JULY 2022 – NOVEMBER 2022

- Information Technology Essentials
- Fundamentals of Web Design
- Information Systems Essentials
- Developing Computer Applications

Bachelor of Information Technology | Southern Institute of Technology

FEBRUARY 2023 – CURRENT



EXPERIENCE

Sales and Service Assistant | Farmers Invercargill

MARCH 2023 – CURRENT

Welcoming customers to our store. Provide customers with friendly, helpful service. Assist with general enquiries. Processing sales. Ensuring the department is kept tidy and well stocked. Provide assistance in fitting rooms including outfit styling and fit advice. Support team members new to retail. Able to work across multiple departments providing product advice to customers.



SKILLS

- Able to communicate easily with people
- Great computer skills
- Multitasker
- Bilingual in Malay and English
- Open to new ideas



ACTIVITIES

Volunteer | Panania Childcare Centre

FEBRUARY 2019 – APRIL 2019

Watch over the children as they play, clean their cubbies, and play area and toys for hygiene.

Volunteer | East Hills Girls Technology High School

FEBRUARY 2021 – DECEMBER 2021

Organise graduation ceremony for graduating class of 2021. Creating a PowerPoint to be displayed throughout the event. Communicating with the year coordinator for guest list attending and the decoration of venue.



REFERENCES

Joshua Hayes | Tutor

Joshua.hayes@sit.ac.nz

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