# **MEETING MINUTES 1**

| **Meeting Name:** | Finding new features | | |
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| **Date of Meeting:** | 04/02/2024 | **Time:** | 16:30-18:00 |
| **Meeting Purpose:** | Implementing the peer-to-peer feature and finding more features | **Meeting Leader:** | Peter Samaha |
| **Prepared By:** | Samer Hasna |

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| 1. Attendance at Meeting | |
| **Name** | **Position** |
| Boudy-Joe Samaha | Team Member |
| Samer Hasna | Team Member |
| Peter Samaha | Team Member |
| Abdelrahman AlKhabbaz | Team Member |
| Ali ElDeeb | Team Member |
| Abdelrahman ElDeeb | Team Member |

| 2. Meeting Notes |
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| For the peer-to-peer renting feature, Peter Samaha and Boudy Samaha implemented it, and we checked its |
| functationality, and how it was integrated into the project. |
| Samer Hasna did the meeting minutes and updated the gihtub environment. |
| The TA pointed out that we needed more unique features, so the team sat and looked for new features to be implemented. |
| Ali ElDeeb and Abdelrahman AlKhabbaz came up with the 3D car visualization feature, and Peter said he can |
| implement it alongside Boudy Samaha. |
| Abdelrahman ElDeeb will do a code review to see its understandability and cohesion. |
| And the team checked the Sprint instructions to make sure everything is done. |

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| 4. Meetings decision |
| **1. GitHub Repository Adjustments:** Decision: Adjustments were made to the GitHub repository by Samer Hasna, specifically for the third sprint.  Acceptance: Presumably, the team accepted the need for these adjustments to enhance project organization and collaboration. |
| **2. Role Assignments:**  Decision: Specific roles were assigned to team members for Sprint 4. Samer Hasna will be responsible for meeting minutes and updating the repository environment. Peter Samaha and Boudy Samaha implemented the new feature and will work on the next one. Abdelrahman Eldeeb will do a code review for understandability and cohesion. Abdelrahman Alkhabbaz and Ali ElDeeb came up with the 3D feature.  Acceptance: Members likely accepted their roles, recognizing the importance of clear task allocation for efficiency and accountability. |
| **3. Task Review for Sprint 4:**  Decision: The team reviewed the Sprint Instructions for Sprint 4.  Acceptance: Presumably, the identified tasks for the third sprint were accepted by team members, indicating alignment on immediate project priorities. |
| **4. General Discussion**:  Decision: There was a general discussion covering the overall flow of the project, and role management.  Acceptance: Team members likely accepted the outcomes of this discussion, fostering a shared understanding of strengths and operational procedures for effective collaboration. |

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| 5. Motions |
| 1- Motion to end the meeting, by Samer Hasna  Seconded by the whole team. |
| 2- Motion to check the Peer-to-peer feature by Peter Samaha.  Seconded by the whole team. |