



OWN TRANSPORT STUDENT DIGITAL PICKUP REGISTRATION

In order to enhance the security and safety of your ward, we have devised a **digital Pickup registration** of your ward from the school.

If you are a **Parent** or **Guardian** and you have not downloaded the **Podar Pearl Parent App.**, you are requested to download the same from the **App Store** if you are using iPhone or from the **Play Store** if you are using Android phone.

Direct Links: IOS - <https://apps.apple.com/qa/app/podar-pearl-parent-app/id1626311165>

Android - <https://play.google.com/store/apps/details?id=com.podarpearl.parentapp>

If you want a third person (**other than a parent of Pearl School**) to pick up your ward, the third person has to download **Podar Pearl Visitor App** and complete the registration. Below are the links for downloading Podar Pearl Visitor Apps:

Direct Links: IOS - <https://apps.apple.com/qa/app/podar-pearl-visitor-app/id6468676838>

Android - <https://play.google.com/store/apps/details?id=com.podarpearl.visitorapp>

A request has to be created by the parent through the Podar Pearl Parent App. authorizing the pickup of the student to ensure the flow of the process.

The image displays three screenshots of the Podar Pearl Parent App interface. The first screenshot shows the home screen with a 'Welcome' message, a 'Self Scan' button, and a 'Register daily pickup' button. Below this, there are statistics for 'Pickup Request' (0), 'Circulars' (66), and 'Notifications' (159). A 'Fee Dues' section shows a total amount of 56.00. The second screenshot shows the 'Registered list' with a card for a student named ASHARAF, picked up by their father on 27/09/2023. The third screenshot shows the 'Pickup Request' form with fields for 'Picked By' (Guardian), 'First Name' (ASHARAF), 'Middle Name', 'Last Name', 'Parent Code', and 'Parent Code *'. There are also radio buttons for 'Father', 'Mother', and 'Guardian'. The form includes 'Take Picture' and 'Upload Image' buttons, and a 'Submit' button at the bottom.

Parent self-scanning:

There is a scanning option available in the Parent App., parent can scan the ID card of your ward(s) while collecting your ward(s) from the school.

If a student is not collected by their Parent or guardian, and Parents engage a third person to collect their ward(s), the parent has to authorize that third person. This third person can either be a Parent of another student or a visitor (assigned driver / relative / Colleague etc)

Pick up by Parent of other students:

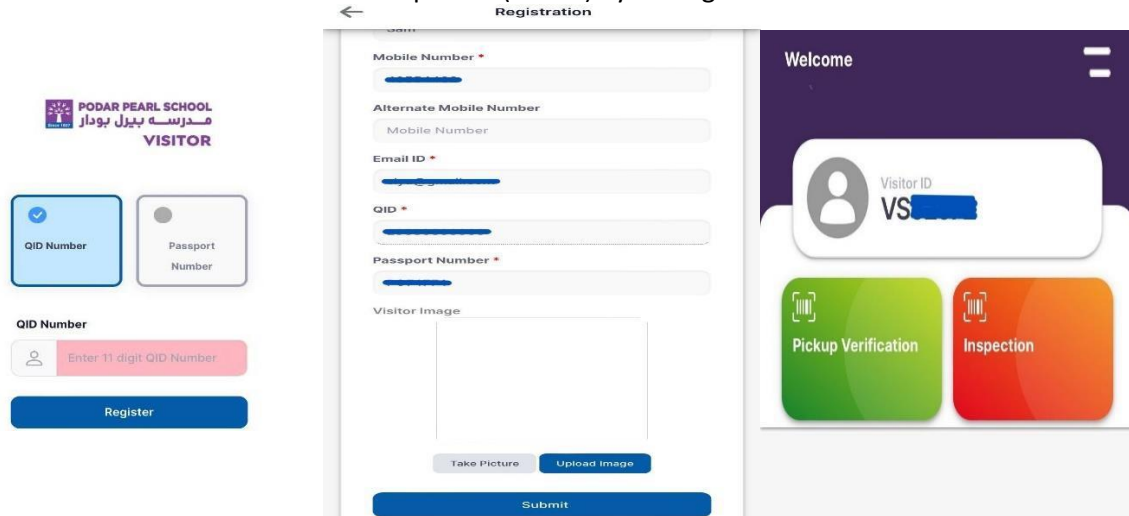
When registering the pickup request, the parent has to enter the parent code of the assigned parent (the parent to collect the student) Please submit to complete the request



Pick up by Others (Visitor – Assigned driver or a relative):

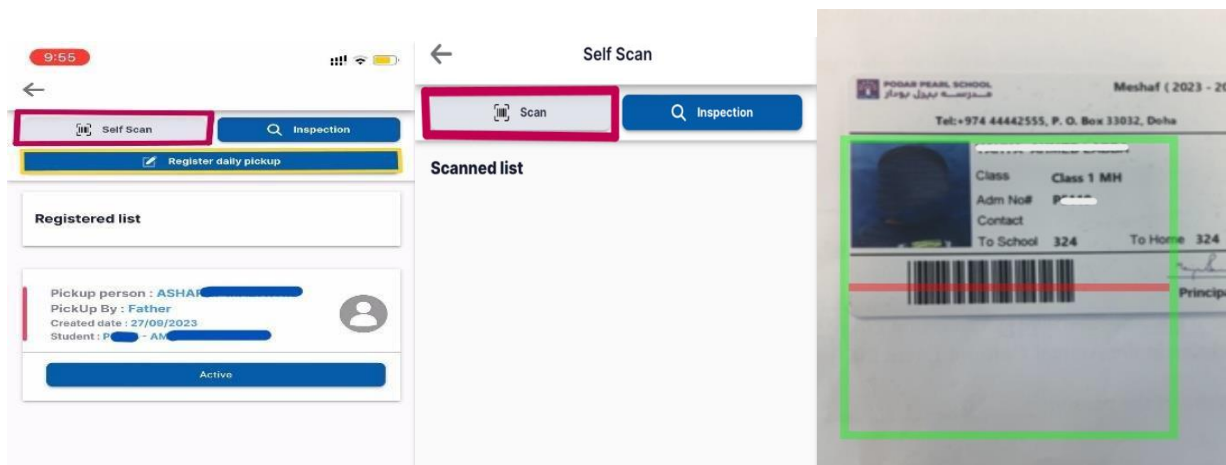
Visitor need to download the **Podar Pearl Visitor App**. and register with Q.I.D. or Passport No. to obtain their Visitor ID. ex. VSXXXXX to share with the parent as to complete the authorization request.

The parent can now authorize the third person (visitor) by adding the Visitor ID.



The authorized person for the pickup will have to scan the ID card of the student(s) to be picked up and this authorization will allow them to pick up the student until the request is cancelled by the parent.

You may be required to show the inspection screen available in the App to the security at the gate that you have registered the pickup of the student(s) through the App.



Please note that pickup requests remain in effect until they are canceled by the parent through the App. Authorized individuals are able to collect students by using these requests, and parents have the option to authorize multiple individuals for the purpose of pickup.

We hereby request the Parents/Guardian and Visitors to follow the above process systematically so that we will be in a better position to allow authorized entry and collection of your ward(s). Thank you for continued patronage and support.