

Team Retrospective

Meeting Discussion

Team member	What went well?	What could have been done better ?	What will we try next?	What questions do we have?
Nikki	<ul style="list-style-type: none">- the code was written really well with minor bugs	<ul style="list-style-type: none">- managing time better	<ul style="list-style-type: none">- using git branches more- discover more functionalities from git	<ul style="list-style-type: none">- no question
Ali	<ul style="list-style-type: none">- team communication- team support when needed- team flexibility	<ul style="list-style-type: none">- tasks should be distributed more equally	<ul style="list-style-type: none">- finishing up the sprints	<ul style="list-style-type: none">- no questions.
Linh	<ul style="list-style-type: none">- attending meetings on time- great brainstorming sessions	<ul style="list-style-type: none">- reminder to update documents more often	<ul style="list-style-type: none">- update docs more regularly	<ul style="list-style-type: none">- no question
Tan	<ul style="list-style-type: none">- patience from team members	<ul style="list-style-type: none">- the way we organize documents	<ul style="list-style-type: none">- have a list of what needs to be done based on priorities	<ul style="list-style-type: none">- no questions
Ryan	<ul style="list-style-type: none">-Communication went really well- good team support	<ul style="list-style-type: none">- uploaded codes earlier	<ul style="list-style-type: none">- addressing what could have been better	<ul style="list-style-type: none">- no questions

Retrospective outputs

1. What went well?
 - Code was written really well with minor bugs
 - Team communication
 - Team support when needed
 - Team flexibility
 - Attending meetings on time
 - Great brainstorming sessions
 - Patience from team members
 - Good team support
2. What could have been done better?
 - Task allocation
 - Timely commits
 - Document management
3. What will we try next?
 - Make sure everyone can contribute to coding
 - Allocation of tasks based on the size of the stories so that it can be distributed evenly across the team.
 - Have a list recording of all the documents that we need to create/submit for each sprint
 - Branching and merging should be used more often
4. Questions?
 - None